

12 May 2025

## FULL COUNCIL

A meeting of the **Full Council** will be held on **Tuesday, 20th May, 2025 at 10.00 am** in the **Council Chamber, Forde House Offices, Newton Abbot, TQ12 4XX**

PHIL SHEARS  
Managing Director

### Membership:

Councillors Atkins, Bradford, Bullivant, Buscombe, Clarence, Cox, Daws, Dawson (Chair), Farrand-Rogers, Foden, Gearon, Goodman-Bradbury, Hall, Hayes, Henderson, Hook, Horner, Jackman, James, Keeling, Lake, MacGregor, Major, Morgan, Mullone, Nutley, Nuttall, Palethorpe, C Parker, P Parker, Parrott, Peart, Purser, Radford, Rogers, Rollason, Ryan, Sanders (Vice-Chair), Smith, Steemson, Swain, G Taylor, J Taylor, Thorne, Webster, Williams and Wrigley

**Please Note:** The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting](https://www.teignbridge.gov.uk/webcasting) (public-i.tv) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

**Please Note:** Filming is permitted during Committee meeting with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public. This meeting will be livestreamed on Public-i. By entering the meeting's venue you are consenting to being filmed.

## A G E N D A

1. **Apologies for absence**
2. **Chairs Announcements**
3. **Election of Chair of Council**
4. **Election of Vice-Chair of Council**
5. **Minutes** (Pages 3 - 16)  
To approve as a correct record and sign the minutes of the meeting held on 25 February 2025

6. **Announcements**

Announcements only from the Chair of Council, Leader, Members of the Executive or the Managing Director.

7. **Declarations of interest (if any)**

8. **Committee seat allocations**

Report to follow

9. **Amendments to the Constitution**

(Pages 17 - 28)

10. **UK Shared Prosperity Fund (UKSPF)**

(Pages 29 - 116)

11. **Devon and Torbay County Combined Authority (D&T CCA) – Advisory Boards and Team Devon Joint Committee**

Report to follow

12. **Outside organisations**

Report to follow

13. **Overview and Scrutiny Annual Report**

(Pages 117 - 128)

14. **Waste Transfer Station Infrastructure Works**

(Pages 129 - 190)

Report on the structural works at the Council's waste transfer station to meet waste permit and future recycling needs

15. **Local Government (Access to Information) Act 1985 - Exclusion of Press and Public**

**RECOMMENDED** that under Section 100(A)(4) of the Local Government Act 1972, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**Part II: Items suggested for discussion with the press and public excluded**

16. **Waste Transfer Station Infrastructure Works**

(Pages 191 - 194)

If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)

## **FULL COUNCIL**

**25 FEBRUARY 2025**

Present:

Councillors Atkins, Bradford, Bullivant, Buscombe, Clarence, Cox, Daws, Dawson (Chair), Gearon, Goodman-Bradbury, Hall, Hayes, Henderson, Jackman, James, Keeling, MacGregor, Major, Morgan, Mullone, Nuttall, Palethorpe, C Parker, P Parker, Parrott, Rogers, Rollason, Ryan, Sanders (Vice-Chair), Smith, Steemson, Swain, G Taylor, J Taylor, Thorne, Webster and Wrigley

Apologies:

Councillors Foden, Hook, Lake, Nutley, Peart, Purser, Radford and Williams

Officers in Attendance:

Neil Blaney, Director of Place  
Trish Corns, Democratic Services Officer  
Martin Flitcroft, Director of Corporate Services  
Tammy Hayes, Housing Solutions Lead, Housing Options  
Michelle Luscombe, Head of Strategy and Partnerships  
Christopher Morgan, Trainee Democratic Services Officer  
Amanda Pujol, Head of Customer Experience and Transformation  
Phil Shears, Managing Director  
Rosanna Wilson, Corporate Procurement Officer  
Paul Woodhead, Head of Legal & Democratic Services and Monitoring Officer

### **91. ANNOUNCEMENTS**

The Chair announced: her talk with the Police and Crime Commissioner about Cllrs facing abuse; a visit to THAT foodbank who are looking for volunteer drivers; communicating with organisations and residents about the event she was arranging for the community, 'International Day of Happiness Exhibition' which had so far attracted fantastic pieces of work; thanks to officers attending the Teignbridge CVS COL event on Saturday 1 March to meet residents; attendance at the 3<sup>rd</sup> anniversary of the Ukrainian invasion where the friendship and support from Teignbridge residents was shown by all present; congratulations to Teignmouth residents Andy Purvis and Tim Cox who rowed the Atlantic to raise funds for charity.

### **92. MINUTES**

RESOLVED

The Minutes of the meetings held on 9 and 14 January 2025 were approved as a correct record and signed by the Chair.

**93. DECLARATIONS OF INTEREST**

None.

**94. PUBLIC QUESTIONS**

The public questions and responses are attached to the agenda.

[Agenda for Full Council on Tuesday, 25th February 2025, 10.00 am - Teignbridge District Council](#)

The supplementary question and response can be viewed on the webcast.

[Full Council - Tuesday 25 February 2025, 10:00am - Start video at 0:05:20 - Teignbridge District Council Webcasting](#)

**95. FINAL FINANCIAL PLAN PROPOSALS 2025/26 TO 2027/28**

The Executive Member for Finance and Corporate thanked the Chief finance Officer and officers for producing a balanced budget during difficult times.

The recommendation as set out in the agenda report had been put forward by the Executive on 11 February 2025. The financial plan proposals 2025/26 to 2027/28 had also been considered by the Overview and Scrutiny Committee on 7 January and 4 February 2025, with no change to that proposed.

The Executive Member also referred to the residents' survey (full results were set out at appendix 13 of the agenda report) which showed that:

- 78% agreed with an increase of the Council Tax by 2.99%.

- 85% agreed with the Council's priorities, an increase over 64% the previous year.

- The top 3 non statutory services supported in order of priority were public toilets, open spaces, and beaches and resorts.

It was proposed by the Executive Member for Finance and Corporate and seconded by the Leader that the recommendation as set out in the agenda report be approved.

During discussion of the financial plan proposals: concern was expressed regarding the use of reserves; it was noted that Appendix 5 to the agenda report detailed a breakdown of all services; the cost of implementing the One Teignbridge Strategy for the first year was included in the financial plan proposals; of 383 Councils, Teignbridge was one of 35 who are debt free; Teignbridge receives 8p from every council tax £1, the remainder going to Devon County Council, Fire and Police Authorities.

A recorded vote was taken on the proposal as required by statute.



For the proposal

Cllrs Buscombe, Cox, Goodman-Bradbury, Hayes, Henderson, Jackman, James, Keeling, Major, Morgan, Nuttall, Palethorpe, C Parker, Parrott, Radford, Rollason, Steemson, Swain, G Taylor, Wrigley, Sanders, Dawson

Total 22

Against the Proposal

Nil

Abstention

Cllrs Atkins, Bradford, Bullivant, Clarence, Daws, Gearon, Hall, Macgregor, Mullone, P Parker, Rogers, Ryan, Smith, J Taylor, Thorne, Webster

Total 16

The Proposal was CARRIED

RESOLVED

- a That the Teignbridge band D council tax for 2024/25 is increased by 2.99% or £5.87 to £202.28 per annum
- b Maintaining 100% council tax support
- c That general reserves are increased to 12.7% of the net revenue budget for 2025/26 or £2.5 million
- d That £200,000 of the general reserve balance in any one year be available to the Executive to meet unexpected expenditure in addition to the agreed revenue budget
- e All other decisions with regard to budgetary change will be approved by reference to virement rules in the financial instructions
- f That the summary revenue budget for 2025/26 is £19.8 million as shown at appendix 4. In particular the revenue budget includes:
  - Assumptions of a 3.0% pay rise for 2025/26
  - Revenue contributions to fund capital are increased to £1,500,000 to support the capital budget
  - Core voluntary grants are increased by 5%
  - The councillors community fund grant is maintained at £1,000 each
  - Continued resources to cover scrutiny support and Modern 25

- g That fees and charges are approved as shown summarised at appendix 6.
- h That the capital programme as shown at appendix 7 is approved. In particular this includes:
- Increasing jobs and homes through continuing support for housing whilst backing business and encouraging community-led planning. Work continues on the Teignbridge 100 affordable housing project with 7 units in Newton Abbot already built and delivered in addition to 29 units purchased in Dawlish, Teignmouth, Newton Abbot and Chudleigh for social and affordable rent and temporary accommodation. A provision of £6.8 million has been made for the construction of a *Passivhaus* extremely energy-efficient design social housing scheme in Sherborne House car park.
- Continuing investment for climate change projects following successful funding bids for low carbon heating and energy system improvements. Schemes have been completed at leisure sites and the Council offices with work underway to deliver a second phase at Broadmeadow Sports Centre. Further provisions are made under the Carbon Action Plan for investment in carbon reduction measures covering the Authority's Scope 1 & 2 carbon footprint, to include onsite renewable energy generation, thermal fabric improvements and energy efficiency improvements.
- Infrastructure delivery plan investment contributing to improving education, transport links, sports and open spaces.
- Regeneration investment aimed at improving town centres and stimulating growth in the local economy, including Newton Abbot market improvements, funded from Future High Street grant and borrowing. There is also an indicative £2 million provision for employment site investment to be funded through prudential borrowing. A business case will be brought to members for consideration once it is finalised.
- i That the Financial Plan 2025 to 2030 is approved as set out in appendix 8
- j That the prudential indicators are noted and the prudential limits approved all as set out in appendix 11
- k That the updated treasury management strategy statement and authorised lending list as set out in appendix 12 is approved together with the capital strategy in appendix 12a

- l That each scheme will be considered on its merits as explained at the end of appendix 12 to decide the calculation of minimum revenue provision for capital expenditure in 2025/26
- m That the council tax resolutions as recommended in appendix 15 are approved

**96. STATUTORY RECOMMENDATION - EXTERNAL AUDITORS GRANT THORNTON TO PRESENT THEIR REPORT**

The meeting welcomed Beth Bowers and Barry Morris from Grant Thornton.

The Chair of Audit Scrutiny Cllr Morgan, referred to the recommendation from the Audit Scrutiny Committee (ASC) held on 13 February 2025 set out on the agenda, and the Auditors Annual Report of Grant Thornton circulated with the agenda. The ASC had considered the Section 24 Statutory Recommendation from Grant Thornton as set out on the agenda and had unanimously recommended to Council that this be approved. The Chair of ASC added that the Members behaviour issue strained the Council's resources and harmed the residents' reputation of the Council.

Cllr Morgan proposed that the recommendation of the ASC that the statutory recommendation of the Auditors Annual Report as set out on the agenda be approved. This was seconded by Cllr Steemson.

The representatives from Grant Thornton presented their report circulated with the agenda, advising that further statutory action would be taken in 6-12 months if there was no improvement.

An amendment was proposed by Cllr Daws and seconded by Cllr J Taylor that the statutory recommendation of the Auditors Annual Report as set out on the agenda is not accepted because it goes against the findings of the Local Government Association peer review.

The amendment was subsequently withdrawn for a further amendment proposed by Cllr J Taylor and seconded by Cllr Bradford that the report is noted, and consideration of the report deferred for 4 months to enable consideration of the Constitution Review group report on amendments to the Constitution.

The Monitoring Officer advised that the behavioural issues related to a series of incidences over a period of time and was not only relating to the incidences at the Council meeting on 30 July 2024.

In accordance with Procedure Rule 4.13.5 of the Constitution a recorded vote was taken on the amendment as follows.

For the proposal

Cllrs Atkins, Bradford, Clarence, Daws, Gearon, Goodman-Bradbury,  
Macgregor, Mullone, P Parker, Radford, Ryan, J Taylor,  
Total 12

Against the Proposal

Cllrs Bullivant, Buscombe, Cox, Hayes, Henderson, Jackman, James, Keeling,  
Major, Morgan, Nuttall, Palethorpe, C Parker, Parrott, Rogers, Rollason, Smith,  
Swain, G Taylor, Thorne, Webster, Wrigley, Sanders, Dawson  
Total 24

Abstention

Cllrs Hall, Steemson  
Total 2

The Amendment was LOST

It was proposed by Cllr Morgan and seconded by Cllr Swain that the vote be taken. This was carried by a majority vote

In response to a Cllr query, it was confirmed that the external auditor's report had initially been published with the agenda for the ASC on 5 February 2025 for the meeting on 13 February 2025. The email circulated to all Cllrs on 5 February 2025 advising that the ASC agenda had been published fulfilled the obligation on the Council of notifying all Cllrs that the external auditor's report had been published.

In accordance with Procedure Rule 4.13.5 of the Constitution a recorded vote was taken on the original proposal as follows.

For the proposal

Cllrs Atkins, Bullivant, Buscombe, Cox, Goodman-Bradbury, Hall, Hayes,  
Henderson, Jackman, James, Keeling, Major, Morgan, Nuttall, Palethorpe,  
C Parker, Parrott, Rogers, Rollason, Smith, Steemson, Swain, G Taylor, Thorne,  
Webster, Wrigley, Sanders, Dawson  
Total 28

Against the Proposal

Cllrs Bradford, Clarence, Daws, Gearon, Mullone, J Taylor  
Total 6

Abstention

Cllrs Radford, Ryan  
Total 2

Not Voting

Cllrs Macgregor, P Parker  
Total 2

The proposal was CARRIED

RESOLVED

That the Council:

1. Commission a suitably qualified expert to investigate the underlying causes of member behaviours which contravene the standards set out in the Council's constitution under the members' code of conduct and the member/officer protocol; and which have impacted the Council's reputation and working culture. The Council should then develop an action plan to enable members and officers to address those issues.
2. Adopt a consistent zero-tolerance approach to any swearing; lack of respect for other people attending meetings; or other abusive behaviour towards other members or officers in meetings. This should be done by making full use of the procedural rules set out in the Council's constitution by: Immediately adjourning the meeting; moving a motion that the member concerned be not heard; or moving a motion that the member concerned should leave the meeting.
3. Consider amendments to its constitution to extend those procedural rules to all meetings of committees of the Council and amend the Member Code of Conduct to include an obligation for all members to reinforce standards of behaviour and to support the Chair of the Council and chairs of committees of the Council in their use of procedural rules to ensure proper conduct. Group Leaders should model good behaviour and discipline members of their groups whose behaviour breaches the Code of Conduct and the member/officer protocol.
4. Continue to provide information and support to ensure that members and officers who are subjected to aggressive and abusive behaviour from individual members can, if they wish, submit a written complaint to the Monitoring Officer immediately, so that it can be dealt with under the Council's Standards procedures.
5. Ensure that Group Leaders take responsibility for their members working collaboratively with officers and for their members improving behaviours and relationships.
6. Review membership of the Standards Committee, with only members who have an excellent behavioural track record being eligible to join it. Meetings should then resume. A Governance Committee should be introduced to reinforce the work of the Standards Committee. As with the Standards Committee, members on the Governance Committee must have an unblemished behavioural track record.

Securing good standards and behaviour amongst members will help to strengthen corporate governance and working culture. This in turn should help to create a positive environment from which the Council can build better relationships and address the other issues it faces, such as transacting business as usual and maintaining respect and co-operation around decisions once they have been taken.

*At this juncture the meeting adjourned for a comfort break.*

*Cllrs Daws, Gearon, Henderson, James, Mullone, P Parker, Radford, Webster left the meeting.*

*The meeting reconvened*

## **97. LOCAL GOVERNMENT REORGANISATION REPORT**

The Leader referred the agenda report and gave an update on progress towards the interim plan to be jointly submitted to the Minister by 21 March 2025 for local government reorganisation for Devon.

The Leader advised that meetings of all Leaders had moved at pace to meet the 21 March 2025 deadline. The '145' option was for 3 Unitaries: Teignbridge, Torbay, West Devon and South Hams; Plymouth on existing boundaries; and East Devon, Exeter, Torridge, Mid Devon and North Devon.

The Leader proposed the recommendation as set out in the agenda report with an additional recommendation as follows:

Authorise the Leader to support the '145' option being developed by 7 of the 8 devon district councils for the unitarisation of Devon and cosign an expression of interest on behalf of the Council alongside the other district Leaders. The proposal sees the county administered by 3 unitary councils:

- a. Plymouth – on existing boundaries
- b. Teignbridge, Torbay, South Hams and West Devon
- c. East Devon, Exeter, Mid Devon, North Devon and Torridge

This was seconded by the Executive Member for Finance and Corporate.

### **RESOLVED**

- 1) Authorise the Leader and Managing Director to represent the Council in Local Government Reorganisation discussions, based on the 'key requirements' as set out in section 6 to the agenda report, including reporting mechanisms to Members.
- 2) Utilise the same groups and engagement mechanisms as used for the Council Strategy process, to ensure the voice of Teignbridge residents are heard in the consultation process.
- 3) Authorise the Leader to support the '145' option being developed by 7 of the 8 devon district councils for the unitarisation of Devon and cosign an expression of interest on behalf of the Council alongside the other district Leaders. The proposal sees the county administered by 3 unitary councils:
  - a. Plymouth – on existing boundaries
  - b. Teignbridge, Torbay, South Hams and West Devon
  - c. East Devon, Exeter, Mid Devon, North Devon and Torridge

## **98. RECOMMENDATION FROM THE PROCEDURES COMMITTEE - MEMBERS ALLOWANCES**

The Chair welcomed Derek Philips, the Chair of the Independent Remuneration Panel (IRP), who presented the recommendations of the Procedures Committee held on 28 January 2025 as set out on the agenda. The recommendations related to Members Allowances 2025/26 which had been proposed by the IRP

following a review of members allowances, particularly relating to special responsibility allowances for the overview and scrutiny committee.

Members thanked Mr Philips and the Panel for their time in reviewing the allowances.

## RESOLVED

1. With effect from 1 April 2025, the Special Responsibility Allowance (SRA) for Chair of Overview & Scrutiny be increased from 1.1 x Basic Allowance (BA) to 1.5 x BA to recognise the statutory role that scrutiny performs and the only body that can effectively call the Executive to account.
2. With effect from the 1 April 2025, the allowance for Vice Chair of O & S should be increased from 0.3 x BA to 0.5 x BA.
3. With effect from 1 April 2025 the SRA for the Chair of Audit Scrutiny should increase from 0.75 x BA to 1x BA, to recognise the nature and significance of the responsibility.
4. With effect from 1 April 2025 the SRA for the Vice Chair of Audit Scrutiny (currently not receiving a SRA) should be 0.4 x BA.
5. The Basic Allowance continues to be adjusted in line with the Local Government Employer (LGE) staff pay award for the previous year. For instances when a flat rate is awarded the increase be the average percentage increase for staff.
6. The part sentence regarding the requirement for a receipt to be countersigned in paragraph 7.4 of the Dependents Allowance scheme as below be deleted to allow Councillors to access care more easily.  
  
*7.4 The care of the dependant does not necessarily have to be provided by a registered or professionally qualified provider, but it cannot be claimed for care carried out by a member of the same household. In addition, it may not be claimed if the care is already paid for by another body or if claimed elsewhere. A receipt is required with the cost of the care.*
7. Recommendation 7 of the IRP report relating to travel and subsistence be referred back to the IRP for reconsideration of the wording.

## 99. COMMITTEE SEAT ALLOCATION

Consideration was given to agenda report which sought approval for: the size of the Planning and Overview and Scrutiny Committees; and seat allocations detailed at paragraph 3.1 of the report, amended as circulated at the meeting following amendments in membership numbers of the independent group. The recommended size of the Planning and Overview and Scrutiny Committees were as advised by the Planning Advisory Service (PAS) and the Centre for Governance and Scrutiny (CfGS) as best practise.

It was proposed by the Leader and seconded by the Deputy Leader that the recommendations as set out on the agenda report be approved with recommendation 2 referring to the amended seat allocations as circulated.

An amendment was proposed by Cllr Bullivant and seconded by Cllr Hall that the ward members attend the Planning Committee to speak and vote on applications appertaining to their ward.

A vote was taken on the amendment. It was LOST by 3 votes for, a majority against and 4 abstentions.

It was proposed by Cllr Bradford and seconded by Cllr J Taylor that individual votes be taken on recommendation 1 in relation to the size of the planning committee and the overview and scrutiny committee.

In accordance with Procedure Rule 4.13.5 of the Constitution a recorded vote was taken as follows.

For the proposal

Cllrs Atkins, Bradford, Bullivant, Clarence, Cox, Hall, Macgregor, Major, Rogers, Ryan, Smith, Steemson, Swain, J Taylor, Thorne

Total 15

Against the Proposal

Cllrs Buscombe, Goodman-Bradbury, Hayes, Jackman, Keeling, Morgan, Palethorpe, C Parker, Parrott, Rollason, G Taylor, Wrigley, Sanders, Dawson

Total 14

Abstention

Cllrs Nuttall

Total 1

The proposal was CARRIED

In accordance with Procedure Rule 4.13.5 of the Constitution a recorded vote was taken to decrease the Overview and Scrutiny Committee membership to 13 as follows.

For the proposal

Cllrs Buscombe, Cox, Goodman-Bradbury, Hayes, Keeling, Major, Morgan, Palethorpe, C Parker, Parrott, Rollason, Swain, G Taylor, Wrigley, Sanders Dawson Total 16

Against the proposal

Cllrs Atkins, Bradford, Bullivant, Clarence, Hall, Macgregor, Rogers, Ryan, Smith, J Taylor, Thorne Total 11

Abstention

Jackmen, Nuttall and Steemson Total 3

Recommendation 1 to reduce the overview and scrutiny committee to 13 was CARRIED.



In accordance with Procedure Rule 4.13.5 of the Constitution a recorded vote was taken to decrease the Planning Committee to 11 as follows.

For the proposal

Cllrs Bullivant, Buscombe, Cox, Goodman-Bradbury, Hall, Hayes, Keeling, Major, Morgan, Palethorpe, C Parker, Parrott, Rollason, Rogers, Steemson, Swain, G Taylor, Wrigley, Sanders Dawson Total 20

Against the proposal

Cllrs Atkins, Bradford, Clarence, Macgregor, Ryan, J Taylor, Thorne Total 7

Abstention

Jackmen, Nuttall and Smith Total 3

Recommendation 1 to reduce the planning committee to 11 was CARRIED.

It was proposed by the Deputy Leader and seconded by the Leader that the remainder of the recommendations 2-6 of the agenda report be approved.  
This was carried by a majority vote

**RESOLVED**

1. Approve the Overview and Scrutiny Committee and Planning Committee to be reduced in size to 13 and 11 respectively (as per recorded vote above)
2. Approve the seat allocations as set out at paragraph 3.1.2 as amended and circulated at the meeting.
3. Require Group Leaders to advise the Democratic Services Team of their group membership to Committees by 4pm 28 February 2025, and of any changes during the current administration within 24 hours of the change occurring.
4. Give effect to the appointment of individual members as proposed by the Group Leaders
5. Require that Overview and Scrutiny training is mandatory for all members of the Overview and Scrutiny Committee
6. Make the changes as necessary to the Constitution to reflect the approved recommendations

**100. RECOMMENDATION FROM AUDIT SCRUTINY - AMENDMENT TO CONTRACT PROCEDURE RULES**

The Chair of the Audit Scrutiny Committee, Cllr Morgan referred to the recommendation from the Committee and proposed the recommendation as set out in the agenda. The revisions to the contract procedure rules were in response to changes to procurement legislation and to clarify some of the existing procedures

The Executive Member for Finance and Corporate seconded the proposal.

The link to the Audit Scrutiny agenda, the report and the full Minute of the Audit Scrutiny Committee was set out in the agenda.

The vote was taken and carried by a majority vote.

RESOLVED

The revised Contract Procedure Rules 2025 as set out in Appendix B to the report attached to the Audit Scrutiny agenda for the meeting held on 13 February 2025, be approved.

**101. RECOMMENDATION FROM STRATA JOINT EXECUTIVE COMMITTEE - STRATA BUSINESS PLAN 2025-26**

Consideration was given to recommendation of the Strata Joint Executive Committee held on 28 January 2025 to approve the Strata Business Plan 2025-26.

The link to the agenda, the report and the full Minute of the Committee was set out in the agenda.

It was proposed by the deputy Leader, seconded by the Leader and carried by a majority vote.

RESOLVED

The Strata Business Plan 2025-26 be approved.

**102. CHANGES TO THE LOCAL PLAN**

It was proposed by the Executive Member for Planning and seconded by the Leader that the recommendation as set out in the agenda report be approved with an amendment to recommendation 2 replacing *the Leader* with *the Executive Member for Planning*.

The proposal was carried by a majority vote.

RESOLVED

1. Note the content of the Inspectors' Post -Examination Letter (Appendix 1).
2. Agree to amend the Plan accordingly through a series of Main Modifications as directed by the Planning Inspectors, or as required by the Strategic Environmental Assessment (Sustainability Appraisal) and Habitats Regulation Assessment, to be delegated to the Executive Member for Planning in consultation with the Director of Place.
3. Publish the Inspectors' main modifications to the Local Plan and accompanying Strategic Environmental Assessment (Sustainability Appraisal) and Habitats Regulation Assessment for a minimum six-week period of public consultation.

4. Note the need for additional funds of up to £60,000 to pay for additional costs arising from the examination.
5. Approve the Local Development Scheme (Local Plan timetable) as attached at Appendix 4 to come into effect on 25 February 2025.

**103. CHANGES TO THE CONSTITUTION**

This item was withdrawn and would be brought back to the Annual Council meeting.

**104. DEVON HOME CHOICE POLICY REVIEW**

The Executive Member for Housing and Homelessness referred to the agenda report and proposed that the policy changes as detailed in the agenda report be approved.

This was seconded by the Leader and unanimously

RESOLVED

The proposed policy changes as detailed in the agenda report be approved.

**105. NOTICES OF MOTION**

None.

**106. COUNCILLOR QUESTIONS**

Cllr questions and responses are attached to the agenda.

[Agenda for Full Council on Tuesday, 25th February, 2025, 10.00 am - Teignbridge District Council](#)

Supplementary questions and responses can be viewed on the webcast.

[Full Council - Tuesday 25 February 2025, 10:00am - Start video at 0:48:57 - Teignbridge District Council Webcasting](#)

CLLR R DAWSON  
Chair

The meeting started at 10am and finished at 3.35pm

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**Teignbridge District Council  
Annual Council  
20 May 2025  
Part i**

**Report Title**

Revision of the Constitution

**Purpose of Report**

To seek approval for the proposed changes to the Council's Constitution.

**Recommendation**

That the Council approves the proposed changes to the Constitution as set out as attached appendices.

- a) Questions requiring notice (Paragraph 4.7.3.) Appendix 1
- b) Motions on Notice (Paragraph 4.9) Appendix 2
- c) Extraordinary General Meetings (Paragraph 4.3.3) Appendix 3
- d) Amendments to Motions (Paragraph 4.8.6) Appendix 4
- e) Motions without notice (Paragraph 4.10) Appendix 5

**Financial Implications**

There are no financial implications arising directly out of this report.

Martin Flitcroft Chief Finance Officer  
Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

**Legal Implications**

There are no specific legal implications arising from this report, save that the amendments are necessary to address concerns raised by members during discussions that took place during the work programme that took place with the Centre for Governance and Scrutiny (CFGs).

There is also an obligation to periodically review the Constitution and to amend the same as appropriate.

Paul Woodhead, Head of Legal and Democratic Services and Monitoring Officer  
Email: [paul.woodhead@teignbridge.gov.uk](mailto:paul.woodhead@teignbridge.gov.uk)

## **Risk Assessment**

The proposed changes are considered necessary as part of the Council's Best Value obligations. Along with the need to address the recommendations of such as the Peer Review Group and CFGS.

Paul Woodhead, Head of Legal and Democratic Services and Monitoring Officer  
Email: paul.woodhead@teignbridge.gov.uk

## **Environmental/Climate Change Implications**

None

Paul Woodhead, Head of Legal and Democratic Services and Monitoring Officer  
Email: paul.woodhead@teignbridge.gov.uk

## **Report Author**

Paul Woodhead, Head of Legal Services and Monitoring Officer  
Email: paul.woodhead@teignbridge.gov.uk

## **Executive Member**

Cllr Richard Keeling - Executive Member for Corporate Services

### **1. Introduction/Background**

- 1.1 This report arises as a consequence of a review of aspects of the Council's Constitution and procedure Rules by the Monitoring Officer and the work undertaken on the Council's behalf by CFGS.
- 1.2 The proposed amendments being presented are the culmination of a collaborative approach undertaken by a cross-party working group facilitated by CFGS.
- 1.3 The working group consisted of the Chair and Vice Chair of the Council, the Leader and Deputy Leader, the Group Leaders and representatives of the political groups and an Independent Non-Aligned member.

#### **4.7.3 Questions Requiring Notice**

Other than under the provisions for questions without notice a Member may only ask a question of the Chair; Member of the Executive; or the Chair of any Committee or sub-committee, on any matter:

- (a) in relation to which the Council has powers or duties; or
- (b) which affects the District of Teignbridge and which falls within the terms of reference of that committee.

A Member may only ask a question in accordance with this section if either:

- (a) they have given written notice of the question no later than five clear working days before the meeting i.e. should the meeting be on a Thursday the deadline would be the Wednesday before at 5pm to the Democratic Services Team Leader email [democraticservicestdc@teignbridge.gov.uk](mailto:democraticservicestdc@teignbridge.gov.uk) ;  
or
- (b) the question relates to urgent matters, and they have the consent of the Chair to whom the question is to be put and the content of the question is given to the Democratic Services Team by email [democraticservicestdc@teignbridge.gov.uk](mailto:democraticservicestdc@teignbridge.gov.uk) on the day of but prior to the meeting.

An answer may take the form of:

- (a) a direct oral answer;
- (b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- (c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

A Member asking a question may ask one supplementary question, without notice of the Member to whom the first question was asked. The supplementary question must arise directly out of the original question or the reply.

The Managing Director (or in his absence the Monitoring Officer) may reject a question for one or more of the following grounds if in their opinion it:

- (i) relates to something that is or should be the subject of alternative recognised procedures (for example, staffing issues, complaint, licensing or planning matters);
- (ii) is not about a matter for which the local authority has a responsibility or does not affect the District;
- (iii) is defamatory, frivolous or offensive;
- (iv) Is contrary to the Constitution;
- (v) Seeks to benefit the questioner themselves or a personal contact;
- (vi) is substantially the same as a question which has been previously put in the past six months; or
- (vii) requires the disclosure of confidential or exempt information.

Questions received in time, and which are not rejected will be published three working days in advance of the relevant meeting.

The total time allowed/allotted for Member questions and answers is 30 minutes.

Questions will be presented in the order that they were received by Democratic Services.

Each Member has no more than 1 minute to ask their supplementary question.

*The process would be that the member raising the question would precis it at the meeting and the Portfolio holder would briefly respond with their answer and ask if there would be a supplementary question.*

In circumstances where a Member seeks to ask more than one question, any second and subsequent questions will be permitted subject to the principle of one question per member and time constraints. Where time allows, any such additional questions will be presented in the order they were received and in rotation.

After the allotted period of 30 minutes has elapsed, any member submitting a question that was not able to be heard, is to be asked if they agree to the question being referred to the next meeting or dealt with in some other way namely a written response.



### **4.9 Motions on Notice (only applicable to Full Council)**

**4.9.1** Notice Except for motions which can be moved without notice under 4.10 notice of every motion, must:

- (a) be delivered in writing or by electronic mail,
- (b) signed by at least five Members, and
- (c) be delivered to the Democratic Services Team not later than ten clear working days before the date of the meeting.

The councillor proposing the Notice of Motion must provide evidence that they have the support of a seconder and three other councillors. The evidence shall accompany the Notice of Motion when first submitted. This should be done by the proposer attaching the emails of support to the email used to submit the Notice.

#### **4.9.2** Motion set out in agenda

Motions for which notice has been given will be listed on the agenda as the last item of business in the order in which notice was received, unless the Member giving notice states, in writing, that they propose to move it to a later meeting or withdraw it.

#### **4.9.3** Scope

The relevant motion must fall within the following scope which will be determined by the Monitoring Officer:

- (a) Motions must be about matters which are related to the responsibilities of the Council or which directly affect the District
- (b) Motions may not relate to the personal affairs or conduct of individual Members.
- (c) Motions must not include inappropriate or inflammatory language.
- (d) Motions must not relate to matters that have been debated in the last six months
- (e) Provide sufficient evidence to demonstrate that it meets one or more of the following criteria
  - It is a district level function over which the district has some control
  - It is a recently introduced policy, service area of activity which would be timely for review
  - It is a policy which has been running for some time and is due for review
  - It is a major proposal for change
  - It is an issue raised via complaints received
  - It is an area of public concern
  - It is an area of poor performance

#### **4.9.4** Process

If for any reason the proposer of a motion is unable to be present at the meeting, then one of the persons supporting the Notice may move it.

The councillor proposing the Notice of Motion may at the same time propose that the motion be referred to a committee without debate.

Prior to the debate of a motion, there will be opportunity for an appropriate person to give a statement regarding the facts of the motion to ensure that the debate is well informed

The person proposing the Motion has a right of reply on their motion and any amendment to their motion.

Only one amendment can be moved and debated at any given time

Amendments that seek to materially alter or change the subject or meaning of the original motion are not permitted.

If the meeting votes to accept the amendment, that becomes the final motion, subject to any further amendments.

#### 4.9.5 Time Limits

The overall time limit for dealing with Notices of Motion is 60 minutes

The proposer may speak for a maximum of five minutes. Other councillors are limited to two minutes.

Members may speak only once on a motion with the exception of the proposer who has a right of reply immediately before a vote is taken.

At the end of the period of sixty minutes motions not heard shall carry forward to the next meeting.

### 4.3.3 Extraordinary Meetings

Those listed below may require the Managing Director to call Council meetings in addition to ordinary meetings:

- (a) the Council by resolution;
- (b) the Chair of the Council;
- (c) the Monitoring Officer or the Chief Finance Officer; or
- (d) any five Members of the Council if they have signed a requisition presented to the Managing Director of the Council and they have refused to call a meeting or has failed to call a meeting within seven days of the presentation of the requisition.

Sub paragraph (b) & (d) above are subject to the Managing Director being satisfied that:

- (i) The requisition relates to matters for which the Council is responsible, or which directly affect the District.
- (ii) The Requisition does not relate to the personal affairs or conduct of individual members.
- (iii) The requisition does not relate to planning or licensing matters.
- (iv) The requisition is not trivial, offensive or frivolous.
- (v) The requisition concerns a matter that is being dealt with elsewhere within the Council.
- (vi) The requisition does not relate to a matter(s) that has been debated in the last six months.

At such extraordinary meetings the Council will:

- (a) elect a person to preside if the Chair or Vice-Chair of Council are not present;
- (b) receive declarations of interests from Members; and
- (c) receive the report(s) on the subject of the meeting.

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#### **4.8.6 Amendments to motions**

An amendment to a motion must be relevant to the motion and will either be:

- to refer the matter to an appropriate body or individual for consideration or reconsideration;
- to leave out words;
- to leave out words and insert or add others; or
- to insert or add words as long as the effect is not to negate the motion.

Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

The Chair will invite amendments at the end of each discussion. Members wishing to put forward an amendment must then indicate their intention to do so. The Chair will invite each member wishing to make such a proposal to set out their proposal in the order received. The Chair may seek to eliminate any duplicity through collaboration with those presenting a proposal to amend and by being mindful of paragraph 4.8.7 and paragraph 4.8.8

If an amendment is not carried, other amendments to the original motion may be moved.

If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.

After an amendment has been carried, the Chair will read out the amended motion before accepting any further amendments, or if there are none, put it to the vote

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**4.10 Motions without Notice**

4.10.1 The following motions may be moved without notice:

- (a) to appoint a Chair of the meeting at which the motion is moved;
- (b) in relation to the accuracy of the minutes;
- (c) to change the order of business in the agenda;
- (d) to refer something to an appropriate body or individual;
- (e) to appoint a Committee or Member arising from an item on the summons for the meeting;
- (f) to receive reports or adoption of recommendations of Committees or officers and any resolutions following from them;
- (g) to withdraw a motion;
- (h) to amend a motion;
- (i) to proceed to the next business;
- (j) that the question be now put; (k) to adjourn a debate;
- (l) to adjourn a meeting;
- (m) to suspend a particular Council Procedure Rule;
- (n) to exclude the public and press in accordance with the law;
- (o) to not hear further a Member named :
  - (i) If a member persistently ignores or disobeys the ruling of the Chair or behaves irregularly, improperly or offensively or deliberately obstructs the business of the meeting any member may move 'That the member named be not further heard' which, if seconded, must be put to the vote without discussion.
  - (ii) If the same member continues to misbehave the Chair will either move 'that the member named leave the meeting for the item being discussed' (in which case the motion shall be determined without seconding or discussion) or adjourn the meeting for such time as they think fit.
  - (iii) If a motion, 'that the member named leave the meeting' is approved by a meeting the Chair will then order the member concerned to leave the room for the item being discussed. If the member refuses to go the Chair can order that they be removed.
- (p) to give the consent of the Council where its consent is required by this Constitution

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**Teignbridge District Council  
Full Council  
20 May 2025  
Part i**

**UK Shared Prosperity Fund 2025-26**

**Purpose of Report**

To approve the development and implementation of the Teignbridge District Council Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 Investment Plan, following the recently approved Urgent Officer Decision on 13 March 2025.

**Recommendation(s)**

The Council RESOLVES to:

- (1) To approve the Teignbridge District Council Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 Investment Plan that reflects the interventions identified at Section 3 of this report; and
- (2) Delegate authority to the Director of Place, to implement the Teignbridge District Council Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 Investment Plan upon it being approved by Government.

**Financial Implications**

See paragraph 1.5, 3.10 and section 4 below.

Martin Flitcroft, Chief Finance Officer and Director of Corporate Services

Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

**Legal Implications**

There are no legal implications per se arising from this report.

Paul Woodhead, Head of Legal & Democratic Services and Monitoring Officer

Email: [Paul.Woodhead@teignbridge.gov.uk](mailto:Paul.Woodhead@teignbridge.gov.uk)

**Risk Assessment**

Please see paragraph 4.5 to 4.7 below.

Louisa Brinton, Economic Development Officer – Town Centres

Email: [louisa.brinton@teignbridge.gov.uk](mailto:louisa.brinton@teignbridge.gov.uk)

**Environmental/ Climate Change Implications**

Environmental and climate change impacts are addressed in 4.8 and 4.10 below.

William Elliott, Climate Change Officer

Email: [william.elliott@teignbridge.gov.uk](mailto:william.elliott@teignbridge.gov.uk)

## Report Author

Louisa Brinton, Economic Development Officer – Town Centres  
Email: [louisa.brinton@teignbridge.gov.uk](mailto:louisa.brinton@teignbridge.gov.uk)

## Executive Member

Executive Member for Economy, Estates and Major Projects, Cllr David Palethorpe  
Executive Member for Neighbourhood Services, Cllr Linda Goodman-Bradbury

## Appendices

- Appendix 1 – Equality Impact Assessment**
- Appendix 2 – Urgent Officer Decision March 2025**
- Appendix 3 – DTCCA provisional approval Teignbridge Projects Proposal UKSPF 2025-26**
- Appendix 4 - Urgent Officer Decision Members Briefing presentation March 2025**
- Appendix 5 – Teignbridge District Projects Proposal UKSPF 2025-26**
- Appendix 6 – Safer Places, Safer Spaces**
- Appendix 7 – Business Support for Clean Growth and Diversity**
- Appendix 8 - South West Visitor Economy Hub Proposal**
- Appendix 9 – Visit South Devon Proposal**
- Appendix 10 – DCC Agri-Tech Proposal**
- Appendix 11 – DCC Employment Hub Proposal**
- Appendix 12 – UKSPF 2022-25 and REPF 2023-25 statistical report (including outcome, outputs and geographic award data)**
- Appendix 13 – Acronyms**

## Background Papers

**Urgent Officer Decision 13 March 2025** (see Appendix 2) Approval to submit a Teignbridge District Council Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 Investment Plan.

**DTCCA Provisional approval of the Teignbridge Projects Proposal UKSPF 2025-26** Investment Plan (see Appendix 3).

[UK Shared Prosperity Fund \(UKSPF\) 2025-26](#) A £900m transition scheme awarded to Combined County Authorities (where applicable).

[UK Shared Prosperity Fund \(UKSPF\) Prospectus 2022-25](#) £2.6b fund administered by District Councils (where applicable).

[UKSPF 2022-25 Full Council Approval, 26th July, 2022](#) Full Council approval for the UKSPF 2022-25 Investment Plan projects.

[Rural England Prosperity Fund: prospectus - GOV.UK](#)

[Rural England Prosperity Fund \(REPF\) Full Council Approval, 29th November, 2022](#) Full Council approval for the REPF 2023-25 Investment Plan projects.

[One Teignbridge](#): Teignbridge District Council approved strategy.

## 1. Introduction

- 1.1. Previously UKSPF 2022-25 and the associated Rural England Prosperity Fund 2023-25 has been provided directly to district councils. The UKSPF 2025-26 is being provided to the Devon and Torbay Combined County Authority (DTCCA). It is a transitional grant scheme, representing a further allocation of £900 million across the UK for local investment funding.
- 1.2. The funding continues to be based on 3 main themes of '**Communities and Place**'; '**Business Support**', and '**People and Skills**', with a specific focus to help kickstart economic growth and promote opportunities in all parts of the UK. Delivery is from April 2025 with spend by 31 March 2026 and must support one of 5 national missions:
  - Mission 1: Kickstart economic growth
  - Mission 2: Make Britain a clean energy superpower
  - Mission 3: Take back our streets
  - Mission 4: Break down barriers to opportunity
  - Mission 5: Build an NHS fit for the future
- 1.3. DTCCA has been allocated £4,166,670 of which £721,522 is for capital and £3,445,148 is for revenue spending.
- 1.4. Devon County Council (DCC) are the Accountable Body with provisional allocations being set aside of £100,000 for Management and Monitoring (based on c.2.5 per cent of the maximum allowance of 4 per cent administration costs) and £811,411 set aside for the Essential Skills programme, previously the "Multiply Programme", which was aimed at the continuation of bespoke adult numeracy programmes and was directly awarded to county councils.
- 1.5. A provisional allocation of **£424,964** has been assigned to Teignbridge District Council of which £99,036 is capital and £325,928 is revenue, equating to 10% of the total allocation.
- 1.6. DCC consulted with district councils to develop individual Project Proposal Investment Plans, with Teignbridge's Project Proposal being approved through an Urgent Officer Decision on 13 March 2025 (see Appendix 2), which resulted in the development of an overall Project Proposal UKSPF 2025-26 Investment Plan, subsequently approved by DTCCA for submission to Government (Ministry of Housing, Communities and Local Government (MHCLG)) due to be submitted in early April 2025 (see Appendix 3).

## 2. Urgent Officer Decision

- 2.1. Due to a need to confirm involvement in the DCC led projects before the end of March 2025, an Urgent Officer Decision regarding the Teignbridge Projects Proposal UKSPF 2025-26 Investment Plan was made on 13 March 2025 (see Appendix 2). A briefing was provided to Members and an offer made to discuss the projects, or any potential alternatives in advance of the Council meeting (see Appendix 4).

## 3. Teignbridge District Council Projects Proposal UKSPF 2025-26

- 3.1. Central Government has provided a technical guidance note on how this funding should be spent. Projects have been prioritised in line with the funding parameters, deliverability against the 31 March 2026 spend deadline, and the Council's strategic priorities guided by the One Teignbridge Council Strategy.

- 3.2. Teignbridge Projects Proposal UKSPF 2025-26 Investment Plan will deliver the following (see Appendix 5 for more details):

Safer Places, Safer Spaces (Community Safety Partnership project - £90,000 allocation)

- 3.3. Continuation of project formerly known as '**Violence Prevention against Women and Girls**', which was a successful project aimed at educating young people around key risks including harmful sexual behaviour, violence and exploitation. The objective of the project is to improve feelings of safety and crime prevention and make the most of existing networks where they are already in place. To be delivered by the South Devon and Dartmoor Crime Safety Partnership (see Appendix 6).

Town Centre Improvements (Teignbridge project - £117,000 allocation, of which £100,000 capital)

- 3.4. Continuation of a project working with Town Councils across the district to develop mainly capital funded local priorities. Funding was awarded to all towns across the district, who all completed a range of successful and beneficial projects (see Appendix 4).

Business Support for Clean Growth and Diversity (Teignbridge project £90,000 allocation)

- 3.5. Continuation of a successful Teignbridge project aimed at business growth and support through intelligence and resource sharing, training, 1-2-1 advice and mentoring. Training includes support for the development of green innovation, whilst advice may be directed to businesses with high carbon footprints as identified through the Heathfield Energy Project. (see Appendix 7).

[South West Visitor Economy Hub](#) (EDDC/Destination Plymouth project - £3,000 allocation)

- 3.6. A project designed as an online tool specifically for tourism businesses in Devon and Somerset to provide a wide array of data, continuously updated in real-time to aid decision making (see Appendix 8).

[Visit South Devon](#) (Visit South Devon project - £10,000 allocation)

- 3.7. A project to support Visit South Devon to grow the tourism economy through a range of marketing, events and business support activities. Complimenting SW Visitor Economy Hub work (see Appendix 9).

Agri-Tech Scheme (DCC priority project - £60,000 allocation)

- 3.8. A project to further develop the Agri-Tech sector through encouraging farm innovation, support and an events programme (see Appendix 10).

Employment Hub (DCC priority project - £50,000 allocation)

- 3.9. A project to provide in-person support and information through mobile employment hubs to aid pursuance of different career options, jobs and learning opportunities for adults and young people in the district (see Appendix 11).

Administration Cost

- 3.10. There is an overall allowance of 4 per cent administration costs within the UKSPF 2025-26 allocation, of which DCC are retaining c.2.5 per cent and Teignbridge will retain the residual c.1.5% of £4,964 towards Monitoring and Evaluation costs.

#### UKSPF 2022-25 Projects Completion

- 3.11. Appendix 4 sets out an overview of the projects delivered.
- 3.12. Appendix 12 provides a statistical report for the projects delivered through the UKSPF 2022-25 and REPF 2023-25 grant schemes.
- 3.13. Throughout the programme there have been several businesses, community buildings and organisations who are now saving money on energy costs whilst reducing carbon emissions. Hundreds of people have benefited from the wide range of arts projects and events, that without this funding would never have happened.
- 3.14. Spending allocation and profile for UKSPF 2022-25 and REPF 2023-25 below and you will note the following:
- 3.14.1. Overspends for the Teignbridge Arts Project was due to additional consultancy costs incurred through processing complex applications and Rural Transport and Connectivity due to demand.
- 3.14.2. Underspend within the Markets and Town Centre Promotion and Coordination Project was due to restrictive parameters initially imposed. Officers and Town Clerks worked collaboratively to expand the scheme parameters to achieve spend across the district (with delegated approval in place), which delayed implementation. Within Violence Protection against Women and Girls, the underspend related to a ringfenced capital allocation.

	Overall Allocation £	Spend		Spend Year 3 £	Total Spend £
		Year 1 £	Year 2 £		
<b>UKSPF</b>					
Green Business Grant Scheme (GBG)	600,000.00	150,271.00	205,476.79	215,953.69	<b>571,701.48</b>
Teignbridge Arts Project Grant Scheme (Exhibiting, Performing and Participating in Art)	300,000.00	0.00	4,950.00	298,254.80	<b>*303,204.80</b>
Markets and Town Centres Promotion and Coordination Grant Scheme	286,000.00	0.00	10,670.00	168,196.08	<b>178,866.08</b>
Business Support for Clean Growth	144,000.00	0.00	0.00	144,000.00	<b>144,000.00</b>
Violence Protection against Women and Girls (Safer Spaces, Safer Places)	244,000.00	32,580.16	80,779.00	105,130.00	<b>218,489.16</b>
Admin	65,584.96	7,959.36	15,918.72	41,707.00	<b>65,585.08</b>
<b>Totals:</b>	<b>1,639,624.00</b>	<b>190,810.52</b>	<b>317,794.51</b>	<b>973,241.57</b>	<b>1,481,846.60</b>
<b>Rural England Prosperity Fund</b>					
Rural Communities Fund (GBG)	300,000.00		0.00	367,017.43	<b>**367,017.43</b>
Rural Transport and Connectivity Fund	200,000.00		0.00	209,697.34	<b>***209,697.34</b>

Rural Broadband (reallocated to Rural Communities Fund)	150,000.00		0.00	0.00	0.00
Admin	0.00		0.00	0.00	0.00
<b>Totals:</b>	<b>650,332.00</b>	<b>0.00</b>	<b>0.00</b>	<b>576,714.77</b>	<b>576,714.77</b>
<b>Overall Allocation</b>	<b>2,289,956.00</b>			<b>Overall Spend</b>	<b>2,058,561.37</b>

- \* Monies reallocated from the overall admin allocation.
- \*\* Reallocated budget from Rural Broadband Project (approval for project subsequently withdrawn by DEFRA).
- \*\*\* Reallocated from Rural Communities Fund underspend.

#### 4. Implications, Risk Management and Climate Change Impact

##### Financial

- 4.1. Funding will be provided to the council, either to directly deliver schemes or to fund other organisations where they will be leading projects. On that basis, the Teignbridge Project Proposal UKSPF 2025-26 Investment Plan should be cost neutral.
- 4.2. However, there will be more work needed to convert the Teignbridge Project Proposal UKSPF 2025-26 Investment Plan into operational schemes that are benefitting communities and businesses. There are also monitoring requirements associated with reporting expenditure of the fund and its outcomes to the Government. There is a c.1.5 per cent administration allowance of £4,964 within the Project Proposal. However, this allocation may not fully cover all associated resource costs.
- 4.3. The initial UKSPF allocation is for approximately 76% revenue, rather than capital costs. The proposed interventions would largely represent a revenue cost but finance and government advice to date has been that conversion of revenue to capital budgets will be allowed, which is normally the case.

##### Equality

- 4.4. An equality impact assessment has been prepared and is included at Appendix 1. Consideration has been given to prioritising projects that will not discriminate against groups with protected characteristics and that will increase opportunities for training, development and prosperity throughout our communities.

##### Environmental / Climate Change Impact

- 4.5. The overall approach to recommending Teignbridge Project Proposal UKSPF 2025-26 has been to respond to national and local strategies, as well as evidence and feedback from local stakeholders and partners. The climate emergency has been a consideration of this body of work, this is reflected through the proposed interventions such as the business support programme to deliver decarbonisation plans for business and the Agri-Tech Scheme for farm innovation and diversification, to support local employment and circular economy opportunities.
- 4.6. The Green Business Grant UKSPF 2022-25 and REPF 2023-25 had a total allocation of £1,050,000 and three rounds of funding. It has been a very successful project but there was not as much demand for the latest round of funding and the scheme parameters had to be reviewed to allow previous applicants to reapply to achieve spend. Other funding sources may also come forward for similar schemes due to Government's drive for green initiatives.



- 4.7. The projects proposed in Section 3 of the report will have a range of impacts on the environment. Business support provided under Section 3.5 may help businesses to reduce carbon emissions in Teignbridge, whilst projects supported through the Agri-Tech scheme under Section 3.8 may result in changes to soil content and water quality, for example. Therefore, to assess this range of impacts, an environmental scoring matrix may be used to assess proposals on a project-by-project basis when sufficient detail is available and to ensure that the project contributes to environmental improvements in Teignbridge.

### Risks

- 4.8. The risk to Teignbridge is minimal as the funding award is based on facilitating spend of Government monies (with any underspend being repaid). On this basis, it would present more of a missed opportunity, than a financial risk if the schemes did not come forward.
- 4.9. Any grants awarded by Teignbridge to applicants will be paid in arrears, as previously, to ensure that Teignbridge is not financially liable should projects not fully complete. The risk to applicants is that they would either not be in a position to bid for funding or would be unable to make payments in advance of reclaiming the funds from Teignbridge.
- 4.10. There is a requirement for us to comply with all Government guidance related to this fund and ensure all necessary permissions and agreements are in place between all parties in a timely manner, including all monies being spent by the end of March 2026. The risk here is that we do not meet these targets.
- 4.11. DTCCA will have full financial responsibility for the Projects Proposal UKSPF 2025-26 Investment Plan, with a Funding Agreement to be implemented with Teignbridge, reflecting Government MOU terms and Grant Determination letter. Teignbridge will be required to provide cumulative 6 monthly monitoring and reporting to DCC with a staged payment allocation approach (likely to be based on a 50 per cent award basis) and awaiting further detail from MHCLG. The risk is that we do not meet the targets.
- 4.12. However, should Members decide not to support the Teignbridge Projects Proposal UKSPF 2025-26 Investment Plan and look for alternative projects, the risk there would be an impact on available resource, a reduced opportunity for project development and for successful grant applicants/partners to spend grant monies or deliver services within the 31 March 2026 deadline.

## **5. Alternative Options**

- 5.1. Government has stated that this scheme is a 'transitional one-year fund' (to allow longer-term grant schemes to be developed), which should build on the successes and lessons learnt from the UKSPF 2022-25 and REPF 2023-25 funds. The restrictive timescales involved prevented wider consultation (although consultation was part of the original fund development) and the recommended approach to project selection has been based on knowledge gained to date.
- 5.2. The projects that will cease are the Green Business Grant, Rural Communities Fund and Teignbridge Arts Project, which accounted for 60 per cent of the funding award however, due to the complexity and how resource intensive it has been, it would be very difficult to replicate based on available resource and limited administration monies

available. These grant schemes also involved grant application assessment by third party consultants, with the associated costs incurred deducted from the project allocations. The consultant used for the Green Business Grant no longer operates and a new consultant would have to be found, this would prove difficult as there is little opportunity for such work locally and there was an underspend for this project.

- 5.3. Another pan Devon scheme was considered but discounted, namely, Prosper (a programme which offers up to 12 hours of free business support). Teignbridge deemed continuation of the Business Support for Clean Growth and Diversity a better option as the courses are being held primarily in person across the district (in addition to online workshops), which creates a significant networking and support opportunity for those attending the in person training, along with workshops being held in various locations across the district.
- 5.4. An alternative would be to not endorse the Teignbridge District Council Projects Proposal UKSPF 2025-26 Investment Plan. If that course of action was followed, Teignbridge would not necessarily receive any or all of the UKSPF funding from DTCCA or have a sound basis for partnerships working going forward.

## **6. Conclusion**

- 6.1. The Teignbridge Project Proposal UKSPF 2025-26 Investment Plan will help to benefit Teignbridge's productivity, living standards and local communities. With approval from Full Council, delegation will be put in place to deliver the interventions that have been identified at Appendix 3 to develop the Teignbridge Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 Investment Plan, in consultation with the Executive Member for Economy, Estates and Major Projects and Executive Member for Neighbourhood Services, and implement the projects accordingly.



**Appendices Attached:**

Appendix 1 – Equality Impact Assessment

Appendix 2 – Urgent Officer Decision 13 March 2025

Appendix 3 – DTCCA Provisional approval of the Teignbridge Projects Proposal UKSPF 2025-26

Appendix 4 – Urgent Officer Members Briefing presentation March 2025

Appendix 5 – Teignbridge District Projects Proposal UKSPF 2025-26

Appendix 6 – Safer Places, Safer Spaces

Appendix 7 – Business Support for Clean Growth and Diversity

Appendix 8 – South-West Visitor Economy Hub

Appendix 9 – Visit South Devon Proposal

Appendix 10 – DCC Agri-Tech Proposal

Appendix 11 – DCC Employment Hub Proposal

Appendix 12 - UKSPF 2022-25 and REPF 2023-25 statistical report (including outcome, outputs and geographical ward data)

Appendix 13 - Acronyms

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# Equality Impact Assessment



Assessment Of: UK Shared Prosperity Fund Report to Full Council 20 May 2025 and the Rural England Prosperity Fund 2025	
<input type="checkbox"/> Policy <input checked="" type="checkbox"/> Strategy <input type="checkbox"/> Function <input type="checkbox"/> Service <input type="checkbox"/> Other:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Already exists / review <input type="checkbox"/> Changing
Directorate: Place	Assessment carried out by: Louisa Brinton
Service Area: Strategy and Partnership	Job Role: Economic Development Officer – Town Centres
Date of Sign Off by Director: 8 May 2025	Neil Blaney

## Step 1: What do we want to do?

*This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the Policy Officer early for advice.*

### 1.1 What are the aims and objectives/purpose of this proposal?

*Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.*

To agree the principles for developing and implementing the Teignbridge projects proposal for the UK Shared Prosperity Fund 2025-26 and Rural Prosperity Fund 2025-26 investment plans.

The Shared Prosperity fund is a one-year government fund with approximately £425,000 earmarked for Teignbridge.

The Rural Prosperity fund is a one-year government capital fund of approximately £195,000.

This is a transitional funding scheme based on the UK Shared Prosperity Fund 2022-25, a three-year government fund with approximately £1.5 million delivered across Teignbridge. The primary goal of this transitional fund is, 'a specific focus to help kickstart economic growth and promote opportunities in all parts of the UK'.

### 1.2 Who will the proposal have the potential to affect?

<input type="checkbox"/> Service users	<input checked="" type="checkbox"/> The wider community	<input type="checkbox"/> Teignbridge workforce
--	---	--

### 1.3 Will the proposal have an equality impact?

*Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?*

*If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by your manager.*

If 'Yes' complete the rest of this assessment.

☒ **Yes** ☐ **No** [please select]

It is proposed to use the fund for a number of purposes that are outlined in the report. In some cases there is potential for a positive equality impact.

## Step 2: What information do we have?

### 2.1 What data or evidence is there which tells us who is, or could be affected?

Please use this section to demonstrate an understanding of who could be affected by the proposal. Include general population data where appropriate, and information about people who will be affected with particular reference to protected and other relevant characteristics (listed in 2.2).

Use one row for each evidence source and say which characteristic(s) it relates to. You can include a mix of qualitative and quantitative data - from national research, local data or previous consultations and engagement activities.

Outline whether there are any over or under representation of equality groups within your service - don't forget to benchmark to local population where appropriate.

For workforce / management of change proposals you will need to look at the diversity of the affected team(s) using available evidence such as the employee profile data. Identify any under/over-representation for age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation. Please see: [Equality Act 2010 \(legislation.gov.uk\)](https://legislation.gov.uk).

Data / Evidence Source [Include a reference where known]	Summary of what this tells us
Workshops with stakeholders, invitees as prescribed by Government undertaken as part of the UK Shared Prosperity Fund 2022-25 development.	Feedback from a range of organisations, businesses and government bodies operating in Teignbridge and serving the community.
Data on impact of previous projects.	Schemes such as business support for neurodiverse individuals and women in business have seen strong uptake and ongoing employment outcomes. In addition, the safer places, safer spaces programme (formerly violence protection against women and girls) has seen development with partners educational and parental/carer programmes which have been well supported and revised to deliver on the innovative approaches to crime prevention outcomes (going forward, take back our streets). This indicates an ongoing need/demand.
New to Teignbridge Project	Working with DCC to deliver the employment hubs programme, a mobile hub approach which will be available across the district to support adults and

Data / Evidence Source <i>[Include a reference where known]</i>	Summary of what this tells us
	young people with career options, jobs and learning opportunities. This has been based on data collected as part of the DCC run 'Multiply' programme.
Additional comments:	

## 2.2 Do you currently monitor relevant activity by the following protected characteristics?

<input checked="" type="checkbox"/> Age	<input type="checkbox"/> Disability	<input type="checkbox"/> Gender Reassignment
<input type="checkbox"/> Marriage and Civil Partnership	<input type="checkbox"/> Pregnancy/Maternity	<input type="checkbox"/> Race
<input type="checkbox"/> Religion or Belief	<input checked="" type="checkbox"/> Sex	<input type="checkbox"/> Sexual Orientation

## 2.3 Are there any gaps in the evidence base?

Where there are gaps in the evidence, or you don't have enough information about some equality groups, include an equality action to find out in section 4.2 below. This doesn't mean that you can't complete the assessment without the information, but you need to follow up the action and if necessary, review the assessment later. If you are unable to fill in the gaps please state this clearly with a justification.

For workforce related proposals all relevant information on characteristics may need to be sought from HR (e.g. pregnancy/maternity). For smaller teams diversity data may be redacted. A high proportion of not known/not disclosed may require action to address and identify the information needed.

The projects have been developed based on need and information that is available, as set out below. There may be some gaps but the projects will seek to expand their evidence as the projects progress:

The **Business Support for Clean Growth and Diversity** included sessions particularly targeting hard to reach groups including women in business and neurodiverse groups, based on demand.

**Safer Spaces, Safer Places** (previously **Violence Protection Against Women and Girls**) was delivered by the Community Safety Partnership including Devon & Cornwall Police, Education and local youth services and designed specifically to answer a need highlighted by the Police and Education providers.

The **Employment Hubs** programme has been designed based on need.

## 2.4 How have you involved communities and groups that could be affected?

You will nearly always need to involve and consult with internal and external stakeholders during your assessment. The extent of the engagement will depend on the nature of the proposal or change. This should usually include individuals and groups representing different relevant protected characteristics. Please include details of any completed engagement and consultation and how representative this has been of Teignbridge's diverse communities.

Include the main findings of any engagement and consultation in Section 2.1 above.

If you are managing a workforce change process or restructure please refer to HR for advice on how to consult and engage with employees. Relevant stakeholders for engagement about workforce changes may include e.g. staff-led groups, trades unions as well as affected staff.

The project providers originally approached Teignbridge with very specific requirements, having each done extensive research into the need for each project, they all provided this evidence to us, in line with the UKSPF criteria.

Projects in the latest phase have been influenced by engagement with stakeholders throughout phase one, with new projects also being introduced accordingly.

2.5 How will engagement with stakeholders continue?

Explain how you will continue to engage with stakeholders throughout the course of planning and delivery. Please describe where more engagement and consultation is required and set out how you intend to undertake it. Include any targeted work to seek the views of under-represented groups. If you do not intend to undertake it, please set out your justification. You can ask the Consultation Officer for help in targeting particular groups.

The stakeholder Board was created to inform the design of the relevant projects originally.

An oversight of group of Teignbridge District Councillors was established to oversee project design and delivery. This will continue for UKSPF and REPF 2025-26

Step 3: Who might the proposal impact?

Analysis of impacts must be rigorous. Please demonstrate your analysis of any impacts of the proposal in this section, referring to evidence you have gathered above and the characteristics protected by the Equality Act 2010. Also include details of existing issues for particular groups that you are aware of and are seeking to address or mitigate through this proposal.

3.1 Does the proposal have any potentially adverse impacts on people on the basis of their protected or other relevant characteristics?

Consider sub-categories (different kinds of disability, ethnic background etc.) and how people with combined characteristics (e.g. young women) might have particular needs or experience particular kinds of disadvantage.

Where mitigations indicate a follow-on action, include this in the 'Action Plan' Section 4.2 below.

GENERAL COMMENTS (highlight any potential issues that might impact all or many groups)	
All participants within the projects do so on a voluntary basis.	
Some projects had/have the potential to positively impact a number of protected characteristics. For example, portable CCTV was provided through the 'Markets and Town Centres' fund to a town to help address antisocial behaviour, this has a positive impact potential for several protected characteristics.	
PROTECTED CHARACTERISTICS	
Age: Young People	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	The 'Safer Spaces, Safer Places' project was to support violence protection against women and girl, this project provides a positive

	<p>opportunity for young people and those with sex protected characteristics.</p> <p>The 'Business Support for Clean Growth and Diversity' targeted a programme for women in business and young entrepreneurs specifically to address an established need.</p> <p>The 'Employment and Youth Hubs' project will provide training and support to young people, adults and hard to reach groups seeking employment and careers advice. The hubs will be provided on a mobile basis across the district to enable accessibility for all.</p>
Mitigations:	The projects identified negative impacts and were designed to help combat these.
<b>Age: Older People</b>	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Disability</b>	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	<p>The 'Employment and Youth Hubs' project will provide training and support to young people and hard to reach groups seeking employment and careers advice. The hubs will be provided on a mobile basis across the district to help address accessibility issues.</p> <p>The 'Business Support for Clean Growth and Diversity' runs programmes to support diversity in business including those living with neurodiversity.</p>
Mitigations:	The projects identified negative impacts and were designed to help combat these.
<b>Sex</b>	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	<p>The 'Safer Spaces, Safer Places' project was to support violence protection against women and girl, this project provides a positive opportunity for young people and those with sex protected characteristics.</p> <p>The 'Business Support for Clean Growth and Diversity' targeted a programme for women in business and young entrepreneurs specifically to address an established need.</p>
Mitigations:	<p>The 'Safer Spaces, Safer Places' projects identified negative impacts and were designed to help combat these.</p> <p>The 'Business Support for Clean Growth and Diversity' identified negative impacts and was designed to help combat these.</p>
<b>Sexual orientation</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Pregnancy / Maternity</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>

Potential impacts:	
Mitigations:	
<b>Gender reassignment</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Race</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Religion or Belief</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Marriage &amp; civil partnership</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	
Mitigations:	

## OTHER RELEVANT CHARACTERISTICS

<b>Socio-Economic (deprivation)</b>	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	<p>The 'Employment and Youth Hubs' project will provide training and support to young people and hard to reach groups seeking employment and careers advice. The hubs will be provided on a mobile basis across the district to help address accessibility issues.</p> <p>The 'Agri-Tech' project will provide support for farm innovation and networking opportunities to help support viability and isolation within the farming community.</p>
Mitigations:	The projects identified negative impacts and were designed to help combat these.
<b>Other group(s)</b> Please add additional rows below to detail the impact for other relevant groups as appropriate e.g. Asylums and Refugees; Rural/Urban Communities, Homelessness, Digital Exclusion, Access To Transport	
Potential impacts:	The 'Agri-Tech' project will provide opportunities for farmers to network and gain support with innovation ideas to help business viability, isolation and mental health within the farming community.
Mitigations:	The projects identified negative impacts and were designed to help combat these.

### 3.2 Does the proposal create any benefits for people on the basis of their protected or other relevant characteristics?

Outline any potential benefits of the proposal and how they can be maximised. Identify how the proposal will support our Public Sector Equality Duty to:

- ✓ Eliminate unlawful discrimination for a protected group



- ✓ Advance equality of opportunity between people who share a protected characteristic and those who don't
- ✓ Foster good relations between people who share a protected characteristic and those who don't

All the projects past and proposed are designed to be as inclusive as possible, as set out in section 3.1 above. For example, the 'Safer Spaces, Safer Places' have proactively encouraged e.g. fathers, grandfathers, carers to participate in the Let's Talk programme with specific sessions being held for this group at a time convenient for those in full time employment to address issues such as misogyny and the impact of pornography.

The 'Business Support for Clean Growth and Diversity' programme was specifically designed and adapted to be as inclusive as possible, running sessions such as women in business and for those with neurodiversity, both in person and online to encourage wide participation and networking opportunities.

The 'Employment and Youth Hubs' project has been introduced to support adult and young people and will be delivered on a mobile basis to help address accessibility, learning and opportunity barriers, including with a nominated caseworker where appropriate.

The 'Agri-Tech' project has been introduced to support the farming sector, including with networking opportunities to support isolation and mental health impacts.

The 'Town Centre Improvements' project was adapted to widen the scope to ensure that town councils could meet local need (within the fund parameters), e.g. enabling the purchase of mobile CCTV for one town to address antisocial behaviour, including towards those with protected characteristics.

## Step 4: Impact

### 4.1 How has the equality impact assessment informed or changed the proposal?

*What are the main conclusions of this assessment? Use this section to provide an overview of your findings. This content should be used as a summary in reports, where this full assessment is included as an appendix.*

*If you have identified any significant negative impacts which cannot be mitigated, provide a justification showing how the proposal is proportionate, necessary and appropriate despite this.*

<b>Summary of significant negative impacts and how they can be mitigated or justified:</b>
<b>Summary of positive impacts / opportunities to promote the Public Sector Equality Duty:</b>
Research prior to and throughout the course of the project has identified where there are negative impacts for some communities that relate specifically to their protective characteristics and the work looks to reduce that impact.

### 4.2 Action Plan

*Use this section to set out any actions you have identified to improve data, mitigate issues, or maximise opportunities etc. If an action is to meet the needs of a particular protected group please specify this.*

Improvement / action required	Responsible Officer	Timescale
Oversight Group will continue to be involved with the development of the relevant projects. The benefit of this approach is that they are mostly all aware of any protected groups within the areas that they represent.	Allie Clark	Summer 2025

### 4.3 How will the impact of your proposal and actions be measured?

*How will you know if have been successful? Once the activity has been implemented this equality impact assessment should be periodically reviewed to make sure your changes have been effective and your approach is still appropriate. Include the timescale for review in your action plan above.*

Stakeholder feedback and notes  
Monitoring the characteristics of who applies to and uses the various schemes

### 4.4 Is there an opportunity to promote positive attitudes and good relations between different groups and communities?

Yes, all the projects have been designed on this basis for example, training sessions for women running early years businesses has created support networks for participants.

The programme will also look to promote any learning to enable a wider community benefit.

## Step 5: Review & Sign-Off

*EIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek review and feedback from management before requesting it to be signed off. All working drafts of EIAs and final signed-off EIAs should be saved in G:\GLOBAL\EIA. Once signed-off please add the details to the 'EIA Register' of all council EIAs saved in the same directory.*

<b>Reviewed by Service Manager:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> Instead was reviewed by: Alex Lessware, Delivery and Economy Manager	<b>Strategic Leadership Team Sign-Off:</b>  Neil Blaney
Date: 14 April 2025	Date: 8 May 2025

## **Urgent Officer Decision**

### **13 March 2025**

### **Part i**

### **Purpose of Decision**

To approve submission of a Teignbridge District Council Projects Proposal for the UK Shared Prosperity Fund (UKSPF) 2025-26 investment plan and subsequent implementation of that Plan.

### **Reason for Urgency**

Previously UKSPF funding has been provided directly to District Councils (SPF only), Devon County Council (Multiply only) and Torbay Council (SPF and Multiply).

Government has allocated the 2025-26 UKSPF funding to Devon and Torbay Combined County Authority (DTCCA), requesting that the DTCCA works with partners to distribute the funding and deliver the economic benefits.

Devon County Council (DCC) will administer UKSPF 2025-26 in consultation with District Councils in accordance with grant scheme criteria. Due to a very tight deadline of 31 March 2025 to meet approval requirements and the Pre-election Period, an urgent decision is needed, without which the Council at risk of not receiving the funds. See Milestones set out in Appendix 1.

### **Requesting Officer/report author**

Louisa Brinton, Economic Development Officer – Town Centres  
Email: [economy@teignbridge.gov.uk](mailto:economy@teignbridge.gov.uk)

### **Executive Members**

Executive Member for Economy, Estates and Major Projects, Cllr David Palethorpe  
Executive Member for Neighbourhood Services, Cllr Linda Goodman-Bradbury

### ***Progress***

- |   |  |                 |
|---|--|-----------------|
| 1 | Consultation with Executive Members and approval |                 |
|   | a. draft submission                              | 5 February 2025 |
|   | b. revised submission                            | 3 March 2025    |
| 2 | Officers consulted and approval                  |                 |
|   | a. draft submission                              | 5 February 2025 |
|   | b. revised submission                            | 3 March 2025    |
| 3 | Monitoring Officer Consulted (Paul Woodhead)     | 5 March 2025    |
| 4 | S151 Officer Consulted (Martin Flitcroft)        | 6 March 2025    |
| 5 | Placed on Web                                    | 14 March 2025   |

## 1. Proposed Decision

- (1) Approve the Teignbridge District Council Projects Proposal UKSPF 2025-26 investment plan as identified at Section 6 and Appendix 2 of this report for investment through Teignbridge District Council's allocation of the UKSPF 2025-26.

## 2. Appendices

- Appendix 1: Timeline
- Appendix 2: Teignbridge District Council Projects Proposal UKSPF 2025-26
- Appendix 3: Devon County Council (DCC) Agri-Tech Proposal
- Appendix 4: Devon County Council (DCC) Employment Hub Proposal
- Appendix 5: Projects Proposal UKSPF 2025-26 Administration
- Appendix 6: Proposed UKSPF 2025-26 DCC and District Council allocations

## 3. Background

[UK Shared Prosperity Fund 2025-26](#) A £900m transition scheme awarded to Combined County Authorities (where applicable).

[UK Shared Prosperity Fund Prospectus 2022-25](#) Soon to complete £2.6b fund administered by District Councils (where applicable).

[UKSPF 2022-25 Full Council Approval, 26th July, 2022](#) Full Council approval for the UKSPF 2022-25 Investment Plan projects.

[Rural England Prosperity Fund Full Council Approval, 29th November, 2022](#) Full Council approval for the REPF 2023-25 Investment Plan projects.

[One Teignbridge](#) Teignbridge District Council approved strategy.

## 4. Introduction

- 4.1. Previously UKSPF (and linked Rural England Prosperity Fund 2023-25) has been provided directly to District Councils and the UKSPF 2025-26 is a transitional grant scheme representing a further allocation £900 million for local investment funding.
- 4.2. The funding continues to be based on 3 main themes of Communities and Place; Business Support, and; People and Skills, with a specific focus to help kickstart economic growth and promote opportunities in all parts of the UK. Delivery is from April 2025 and spend by March 2026, and must support one of 5 national missions:

Mission 1: Kickstart economic growth

Mission 2: Make Britain a clean energy superpower

Mission 3: Take back our streets

Mission 4: Break down barriers to opportunity

Mission 5: Build an NHS fit for the future

- 4.3. DTCCA has been allocated £4,166,670 (of which £721,522 is for capital and £3,445,148 is for revenue spending).
- 4.4. DCC are the Accountable Body with provisional allocations being set aside of £100k for Management and Monitoring (based on 2.5% of the maximum allowance of 4%) and £811,411 set aside for the Essential Skills programme (previously "Multiply Programme" aimed at continuation of bespoke adult numeracy programmes).
- 4.5. A provisional allocation of £424,964 has been assigned to Teignbridge District Council (TDC) (of which capital £99,036 and revenue £325,928), equating to a 10% allocation (based on the equivalent UKSPF 2022-25 district and county awards, see Appendix 3).
- 4.6. An associated Projects Proposal UKSPF 2025-26 investment plan is being developed by DCC for DTCCA approval and submission to Government in early April 2025.

## **5. Risks**

- 5.1. The key risk is timely information from Central Government and the necessary approval process for all partners involved including DTCCA, DCC and Teignbridge District Council (TDC) for the Projects Proposal UKSPF 2025-26 investment plan and spend allocation. There is a requirement for projects to adhere to the main themes, at least one of the national missions, achievement of associated outputs and outcomes. In addition, a Memorandum of Understanding (MOU) will be implemented between DTCCA and Ministry of Housing, Communities and Local Government (MHCLG) this includes conditions, payment methodology confirmation and delivery partner agreement required to enable funding agreements to be put in place to achieve timely delivery.
- 5.2. DTCCA will have full financial responsibility for the Projects Proposal UKSPF 2025-26 investment plan, with a funding agreement to be implemented with the TDC, reflecting MHCLG MOU terms and Grant Determination letter. TDC will be required to provide cumulative 6 monthly monitoring and reporting to DCC with a staged payment allocation approach (likely to be based on a 50% award basis) awaiting further detail from MHCLG.
- 5.3. The key risk is for TDC is approval, timing and resource as again this funding must be spent by 31 March 2026. Furthermore, due to the Pre-Election Period, we are unlikely to be able to commence projects until early June 2025 as set out in Teignbridge District Council Projects Proposal UKSPF 2025-26 investment plan Appendix 2.

## 6. Teignbridge District Council Projects Proposal UKSPF 2025-26

- 6.1. Central Government has provided a technical guidance note on how this funding should be spent and projects have been prioritised in line with the funding parameters, strategic priorities for DTCCA, DCC and TDC (see Appendix 2 which includes One Teignbridge priorities) alongside deliverability within the 31 March 2026 deadline.
- 6.2. **TDC Projects Proposal UKSPF 2025-26** investment plan (see Appendix 2) will deliver the following:
- 6.2.1. **Safer Places, Safer Spaces** (Violence Prevention against Women and Girls) (Teignbridge Community Safety Partnership project £90k) continuation of a very successful project aimed at a range of education approaches around key risks including harmful sexual behaviour, violence and exploitation to improve feelings of safety and crime prevention.
- 6.2.2. [South West Visitor Economy Hub](#) (EDDC/Destination Plymouth project £3k) new project to support an online tool designed specifically for tourism businesses in Devon and Somerset to provide a wide array of data, continuously updated in real-time to aid decision making.
- 6.2.3. [Visit South Devon](#) (Visit South Devon project £10k) new project allocation to support Visit South Devon grow the tourism economy through a range of marketing, events and business support activities. Complimenting SW Visitor Economy Hub work.
- 6.2.4. **Town Centre Improvements** (TDC project £117k) continuation of a successful project working with Town Councils and partners across the district to develop mainly capital funded local priorities.
- 6.2.5. **Agri-Tech Scheme** (DCC project £60k, see Appendix) new to TDC project designed by DCC to further develop the Agri-Tech sector across the district through encouraging farm innovation, support and an events programme.
- 6.2.6. **Business Support for Clean Growth and Diversity** (TDC project £90k) continuation of a successful project aimed at business growth and support through intelligence and resource sharing, training, 1:1 advice and mentoring with topics ranging from diversity, women in business to hard-to-reach groups. Alongside the provision of training to support green innovation and decarbonisation plans for businesses.
- 6.2.7. **Employment Hub** (DCC £50k) new to TDC project designed by DCC to provide in-person support and information through mobile employment hubs to aid pursuance of different career options, jobs and learning opportunities for adults and young people in the district. The hubs work with partners and employers to provide individual support.

6.3. It should be noted that the current UKSPF 2022-25 grant schemes projects which will cease, are projected to receive 69% of the total UKSPF 2022-25 and associated Rural England Prosperity Fund (REPF) 2023-25 funding award of £2,189,888.70.

6.4. Spending allocation and profile for UKSPF 2022-25 and REPF 2023-25:

	Overall Allocation £	Spend		Yrs3 Projected Spend £	Total Projected Spend £
		Yr1 £	Yr2 £		
<b>UKSPF</b>	<b>1,639,624.00</b>				
Green Business Grant Scheme (GBG)	600,000.00	150,271.00	205,476.79	215,953.69	<b>571,701.48</b>
Teignbridge Arts Project Grant Scheme (Exhibiting, Performing and Participating in Art)	300,000.00	0.00	4,950.00	303,913.44	<b>308,863.44</b>
Markets and Town Centres Promotion and Coordination Grant Scheme	286,000.00	0.00	10,670.00	238,194.01	<b>248,864.01</b>
Business Support for Clean Growth	144,000.00	0.00	0.00	144,000.00	<b>144,000.00</b>
Violence Protection against Women and Girls (Safer Spaces, Safer Places)	244,000.00	32,580.16	80,779.00	105,130.00	<b>218,489.16</b>
Admin	65,584.96	14,865.00	21,433.99	29,285.97	<b>65,584.96</b>
<b>Totals:</b>		<b>197,716.16</b>	<b>323,309.78</b>	<b>1,036,477.11</b>	<b>1,557,503.05</b>
<b>Rural England Prosperity Fund</b>	<b>650,332.00</b>				
Rural Communities Fund (GBG)	300,000.00		0.00	415,673.15	<b>415,673.15</b>
Rural Transport and Connectivity Fund	200,000.00		0.00	211,762.50	<b>211,762.50</b>
Rural Broadband (reallocated to Rural Communities Fund)	150,000.00		0.00	0.00	<b>0.00</b>
Admin	0.00		0.00	0.00	<b>0.00</b>
<b>Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>627,435.65</b>	<b>627,435.65</b>
<b>Overall Allocation</b>	<b>2,289,956.00</b>			<b>Overall Projected Spend</b>	<b>2,184,938.70</b>

6.5. There is an overall 4% available for administration costs (c.1.5% for TDC) and please see Projects Proposal UKSPF 2025-26 Administration Appendix 5 for full details and partnership split.

## 7. Alternative Options

7.1. Due to the restrictive timelines involved there is little opportunity for wider consultation, however, the projects have been developed in line with One Teignbridge priorities, relevant Executive Members and Director Place approval, whilst being mindful of the significant administration costs attached to offering direct grant schemes (which have already been well catered for as part of the UKSPF 2022-25 and REPF 2023-25 awards). In addition, we are working with DCC to contribute to some of the pan Devon projects (£110k) which they will be leading on, with smaller direct allocations to support the local visitor economy (£13k) (see Appendix 2).

**7.2.** An alternative would be to not endorse the Teignbridge District Council Projects Proposal UKSPF 2025-26 investment plan. If that course of action was followed, TDC would not receive the UKSPF funding from DTCCA, or have a sound basis for partnerships working going forward.

## **8. Key Decision**

Approval of the support as set out.

## **9. Justification**

The project selection which aligns with One Teignbridge goals to support a wide range of local economy projects whilst achieving the UKSPF 2025-26 missions, outputs and outcomes and the Central Government spend deadline. A further report will be presented to Council to seek approval for expenditure.

### **Approved**

**Signed:** Neil Blaney **Date:** 13 March 2025

**Authorising Officer:** Director Place

### **Notes:**

All authorising emails/correspondence to be filed along with this completed report by the requesting officer.

Summary of the decision to be added to Mod.gov for the website either by the report author or by Democratic Services. Please contact Democratic Services (TDC)

[democraticservicestdc@teignbridge.gov.uk](mailto:democraticservicestdc@teignbridge.gov.uk) if needed



## Appendix 1 - Timeline

Milestones	Date
DCC work with partners to create individualised UKSPF plans for 25/26	29 January 2025
DCC Employment Hubs discussion	31 January 2025
TDC Draft Projects Proposal UKSPF 2025-26 consultation with Director Place, Executive Members for Economy, Estates and Major Projects and Neighbourhood Services	31 January 2025
TDC submission of Draft TDC Projects Proposal UKSPF 2025-26	5 February 2025
Update paper to be shared with DTCCA Members	26 February 2025
DCC to Support Partners to finalise for individual council sign off.	26 February 2025
DCC Agri-Tech proposal discussion	28 February 2025
TDC Final Projects Proposal UKSPF 2025-26 Consultation with Director Place, Executive Members for Economy, Estates and Major Projects and Neighbourhood Services	28 February 2025
TDC submission of In Principle TDC Projects Proposal UKSPF 2025-26	3 March 2025
TDC Urgent Officer Decision	14 March 2025
TDC Members' Briefing	18 March 2025
DTCCA Members Decision	19 March 2025
Pre-Election Period commences	25 March 2025
DCC finalised UKSPF Forecast Plan - developed / returned to MHCLG	Early April 2025

**Appendix 2 – UKSPF 2025-26 Teignbridge District Council Projects Proposal (including One Teignbridge priorities).pdf**

### Appendix 3 – DCC Agri-Tech Proposal

#### Appendix 4: DCC Employment Hub Proposal

## **Appendix 5 - Teignbridge District Council UKSPF 2025-26 Administration**

There is an overall administration budget of 4% for the fund, of which 2.5% is being retained by DCC and TDC will allocate the remaining c.1.5% or £4,964 towards administration costs. However, based on experience of administering multiple grant schemes over the last 3 years, it would be extremely unlikely that all associated administration costs will be covered. Priority has therefore been given to the continuation of successful UKSPF 2022-25 projects which can primarily be administered by a third party, in line with One Teignbridge and Central Government UKSPF 2025-26 priorities.

## Appendix 6 - Proposed allocations, including “Essential Skills” for Devon and Torbay

Geographic area	Total	Capital	Revenue	% Allocation (based on 2022-25 awards)
Devon County	<b>£811,411</b>		£811,481	20%
Exeter	<b>£363,862</b>	£84,796	£279,066	9%
Mid Devon	<b>£275,813</b>	£64,277	£211,536	7%
North Devon	<b>£314,908</b>	£73,388	£241,520	8%
South Hams	<b>£275,348</b>	£64,169	£211,180	7%
Teignbridge	<b>£424,964</b>	£99,036	£325,928	10%
<b>Torbay</b>	<b>£616,339</b>	£106,551	£509,788	15%
Torridge	<b>£259,184</b>	£60,401	£198,782	6%
West Devon	<b>£259,184</b>	£60,401	£198,782	6%
East Devon	<b>£465,588</b>	£108,503	£357,085	11%
<b>Totals</b>	<b>£4,066,670</b>	<b>£721,522</b>	<b>£3,345,148</b>	

\* Proportions were calculated using the percentage allocations from 2022-25 programme

District: Teignbridge

Please insert new rows below as required

- Kickstart Economic Growth
- Make Britain a Clean Energy Superpower
- Break Down Barriers to Opportunity
- Build an NHS fit for the future



Total Spend Available: £424,964

Capital £99,036.00  
Revenue £325,928.00

Take Back Our Streets

Priority	Theme	Sub-theme	Project Name	Project Description	TDC	Spend					Revenue	Capital
					One Teignbridge	Q1	Q2	Q3	Q4	TOTAL		
59	Healthy, Safe, and Inclusive Communities	Healthy: Improve health and wellbeing								0		
		Safe: Reduce crime and the fear of crime	Safer Spaces, Safer Places (Violence Protection Against Women and Girls)	Very successful UKSPF 22/25 project ran through the Crime Safety Partnership with match funding and long term legacy project regarding education around key risks including harmful sexual behaviour, violence and exploitation. Increased awareness of tips and techniques for parents and carers to support their teens and preteens. Reductions in harmful sexual behaviour. Improved feelings of safety. Crime prevention.	Community - Identify, prevent and resolve issues relating to anti-social behaviour, domestic violence, safety and crime.	0	30,000	30,000	30,000	90,000	90,000	0
		Inclusive: Bringing communities together, tackling homelessness								0		
	Thriving Places	Development of the visitor economy	South West Visitor Economy Hub (EDDC/Destination Plymouth)	South West Visitor Economy Hub is a revolutionary new online tool designed specifically for tourism businesses in Devon and Somerset. The Hub provides unparalleled access to a wide array of data from multiple sources, presenting key sector and visitor trends through intuitive visuals and graphics. Unlike traditional one-off surveys, the hub offers continuously updated information, enabling users to track and understand changes in the tourism landscape in real-time. The platform equips businesses and support organisations with comprehensive, real-time data, empowering them to make informed decisions about marketing, planning, policy-making, and investments. This first-of-its-kind tool is created to bring much-needed real-time data and insights to all tourism businesses and organisations in the region.	Economy - Attract and administer grant funding to support local businesses.	0	3,000	0	0	3,000	3,000	0
		Development of the visitor economy	Visit South Devon	Support for Visit South Devon to grow the tourism economy through a range of marketing, events and business support activities. Complimenting SW Visitor Economy Hub work.	Economy - Attract and administer grant funding to support local businesses.	0	3,000	4,000	3,000	10,000	10,000	0
		High streets and town centres improvements	Town Centre Improvements	Working with Town Councils and their partners to further develop schemes that have primarily commenced as part of the UKSPF 22-25 work and that without this funding would not come to fruition. We will require an element of match funding from the towns.	Community - Collaboratively with town (and parish) councils to support they work they do in local communities. Economy - Work with communities to support town centre initiatives	0	7,000	40,000	70,000	117,000	17,000	100,000
Supporting Local Business	Support for Business	Advice and support to business	Agri-Tech (DCC Scheme)	The success of LAs across Devon in developing the Agri-Tech sector and encouraging farm innovation has exceed expectations over the last 3 years through: the Devon Agri-Tech Acelerator, Agri-Tech Alliance, Future Farm Resilience and the Agri-Innovation Programme. The latter two of which end on 31 March 2025 leaving a huge gap which this programme has been designed to full.	Economy - Attract and administer grant funding to support local businesses.	0	20,000	20,000	20,000	60,000	60,000	0
		Advice and support to business	Business Support for Clean Growth and Diversity.	Continuation of a very successful UKSPF 2022/25 project. Business growth and support via access to vital market intelligence, Intellectual Property resources, training, 1:1 advice and mentoring in a trusted and accessible space. Supporting diversity in business - women in business, neurodiversity. Supporting Green Business Increased number innovation active SMEs. Providing training for hard to-reach groups where there is proven need alongside provision of Decarbonisation Plans for businesses. Previously tendered project can be extended.	Economy - Work with education partners to develop a skilled and well-educated workforce to meet the demands of existing and emerging local businesses. Economy - Attract and administer grant funding to support local businesses.	0	30,000	30,000	30,000	90,000	90,000	0
		Enterprise culture and start-up support								0		
		Business sites and premises								0		
People and Skills	Employability	Supporting people to progress towards and into employment	Employment (Skills and Advice Mobile) Hub (DCC Scheme)	Mobile Employment Hubs provide in-person support and information about different career options, jobs, and learning opportunities to adults and young people in Devon. The advisers provide a triage service, engaging and directing the individual to the most appropriate route and where appropriate act as caseload officers, continuing to support the individual onto and through the next steps of their journey towards further training, education, or employment. The hubs are working with other organisations and employers to give individuals the confidence and clarity they need, supporting them to move forward to what they want to do next.	Economy - Work with education partners to develop a skilled and well-educated workforce to meet the demands of existing and emerging local businesses. Economy - Attract and administer grant funding to support local businesses.	0	10,000	20,000	20,000	50,000	50,000	0
		Support for young people who are or at risk of being NEET								0		
	Skills	Essential skills (including numeracy, literacy, ESOL, and digital)								0		
		Employment related skills								0		
						0	103,000	144,000	173,000	420,000	320,000	100,000
										Max 1.5 % TDC Admin	4,964	4,964
										Available	424,964	Total 424,964

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# UK Shared Prosperity Fund 2025-26 Member Briefing

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18 March 2025



Funded by  
UK Government

## UK Shared Prosperity Fund and Rural England Prosperity Fund

This project is funded by the UK Government through the [UK Shared Prosperity Fund](#) and [Rural England Prosperity Fund](#).

The UK Shared Prosperity Fund (and associated Rural England Prosperity Fund) is a central pillar of the UK government's Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills. For more information, visit <https://www.gov.uk/government/publications/uk-shared-prosperity-fund-prospectus>.

Teignbridge's approved UKSPF Investment Plan submission [UK Shared Prosperity Fund Full Council 26 July 2022.pdf](#)



# UK Shared Prosperity Fund (UKSPF) 2025-26

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- UKSPF 2022-25 & REPF 2023-25 Investment Plan Projects and Spend Profile
- UKSPF 2022-25 Projects & Case Studies
- REPF Projects & Case Studies
- TDC Projects Proposal UKSPF 2025-26 investment plan
- TDC Project Selection
  - Safer Places, Safer Spaces (Violence Protection against Women and Girls)
  - Business Support for Clean Growth and Diversity
  - Markets and Town Centre Promotion and Co-ordination
  - Visitor Economy
  - Agri-Tech
  - Employment Hubs
- Questions

UKSPF 2022-25 & REPF 2023-25 Projected Spend Profile

	Overall Allocation £	Yr1 Spend £	Yr2 Spend £	Yrs3 Projected Spend £	Total Projected Spend £
UKSPF	1,639,624.00				
Green Business Grant (GBG)	600,000	150,271	205,476.79	215,954	571,701
Teignbridge Arts Project	300,000	-	4,950	303,913	308,863
Markets and Town Centres	286,000	-	10,670	238,194	248,864
Business Support for Clean Growth	144,000	-	-	144,000	144,000
Violence against Women and Girls	244,000	32,580	80,779	105,130	218,489
Admin	65,585	14,865	21,434	29,286	65,585
Totals:		197,716	323,310	1,036,477	1,557,503
Rural England Prosperity Fund	650,332				
Rural Communities Fund (GBG)	300,000		0.00	415,673.15	415,673
Rural Transport and Connectivity Fund	200,000		0.00	211,762.50	211,763
Rural Broadband (reallocated to Rural Communities)	150,000		-	-	-
Totals:		-	-	627,436	627,436
	2,289,956.0				

# UK Shared Prosperity Fund 2022-25

## Projects Completed and being Finalised

# UKSPF - Green Business Grant

Allocation: £600,000

Project Spend 2022-25: £571,701

- Open businesses and charities (freeholders or tenants).
- Grants between £3k and £25k (reduced to £20k Year 2)
- 80% intervention rate for businesses (reduced to 50% & £10k max for solar panels year 3)
- 100% intervention rate community/charities

Projects to reduce energy costs/carbon omissions e.g. air source heat pumps, solar panels, double glazing.

**Case Study: Shaldon Zoo £7k project delivering new LED Lighting & Double Glazing to enclosures**





# REPF - Business Communities Fund (GBG)

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**Allocation: £450,000** (£300,000 originally plus £150,000 reassigned from Rural Broadband Project)

**Project Spend 2022-25: £415,673**

Despite the Rural Broadband project being approved as part of TDC's original Investment Plan, DEFRA later withdrew the scheme and the funding of £150k was reallocated to Rural Communities/GBG Fund:

- Project extension of Green Business Grant with the same rules applied
- Locally applied restriction for rural district areas (excluding Newton Abbot, Teignmouth and Dawlish).

**Case Study: Teign Valley Community Hall double glazing and doors £25k**



# UKSPF - Teignbridge Arts Project

Allocation: £300,000

Project Spend 2022-25: £308,863

- TDC created an Advisory Board (reps from local arts orgs)
- Developed grant scheme aimed at local artists (individuals & groups).
- Appointed [Daisi Consultancy](#) to assess applications.
- Grant scheme between up to £15k.
- 100% Intervention rate
- Delivered experiences ranging from equipment to public art, world influence dance classes, children's theatre, poetry and musical experiences.

**CASE STUDY:** Local artist, Joe Webster, worked with young people to deliver gateway wall art £15k



[www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)





# REPF - Rural Transport and Connectivity Fund

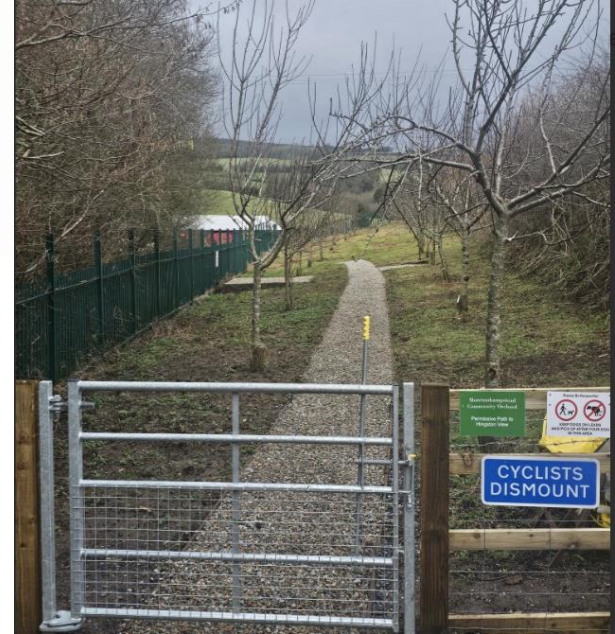
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Allocation: £200,000

Project Spend 2022-25: £211,762

Scheme open to rural communities within the district:

- Grants available between £10k and £75k
- Few smaller schemes came forward of c. £12k each  
⌘ **delivering local foot & cycleway connectivity** improvements including Wray Valley Trail.
- Worked in partnership with DNP, rural TDC Councillors and Newton Abbot Community Transport Association to provide **2 new fully accessible community buses that will cover new rural routes within the district.** - £150k



# UKSPF 2025/26 Administration

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- Previously the UKSPF funding has been provided directly to District Councils (SPF only), Devon County Council (Multiply only) and Torbay Council (SPF and Multiply).
- Government has allocated the 2025-26 UKSPF funding to Devon and Torbay Combined County Authority (DTCCA), requesting that the DTCCA works with partners to distribute the funding to deliver economic benefits.
- Devon County Council (DCC) will administer UKSPF 2025-26 in consultation with District Councils in accordance with grant scheme criteria.
- Due to a very tight deadline of 31 March 2025 to meet approval requirements and the Pre-election Period, an urgent decision is needed, without which TDC are at risk of not receiving the funding. All projects selected are achievable of spend deadline of 31 March 2026.

# UKSPF investment priorities and the government's Missions

Missions Key			
	Kickstart Economic Growth		Break Down Barriers to Opportunity
	Make Britain a Clean Energy Superpower		Build an NHS fit for the future
	Take Back Our Streets		

## Priority

Communities and Place

Supporting Local Business

People and Skills

## Theme

Healthy, Safe and Inclusive Communities

Thriving Places

Support for Business

Employability

Skills

## Sub-theme

Healthy: Improve health and wellbeing

Safe: Reduce crime and the fear of crime

Inclusive: Bringing communities together, tackling homelessness

Development of the visitor economy

High streets and town centres improvements

Advice and support to business

Enterprise culture and start up support

Business sites and premises

Supporting people to progress towards and into employment

Support for young people who are or at risk of being NEET

Essential skills (including numeracy, literacy, ESOL and digital)

Employment related skills

# UKSPF 2025-26 Project Selection

- Funding limited to projects kickstarting economic growth and promoting opportunities.
- 3 main themes (**Supporting Business, Communities and Place and People and Skills**)
- Achieving 1 of 5 national Missions

**Mission 1:** Kickstart economic growth

**Mission 2:** Make Britain a clean energy superpower

**Mission 3:** Take back our streets

22 **Mission 4:** Break down barriers to opportunity

**Mission 5:** Build an NHS fit for the future

- Projects not continuing are projected to receive 69% of the existing grant money. These projects are incredibly time-consuming for TDC to administer and deliver. Administration budget available 2025-26 is c.£5k.
- This is why successful and achievable continuation projects, mainly delivered by third parties have been selected to achieve the slim-lined outputs and required outcomes.



# UK Shared Prosperity Fund 2025-26 (Transition Fund)

TDC Projects Continuing and  
New (to Teignbridge) Projects (working in  
partnership with DCC)

# UKSPF 2025-26 Projects

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The Strategy Priorities are:

- **Safer Spaces, Safer Places** (continuation) - £90k
- **Business Support for Clean Growth and Diversity** (continuation) - £90k
- **Town Centre Improvements** (continuation) - £117k
- [SW Visitor Economy Hub](#) (new EDDC/Destination Plymouth) - £3k
- [Visit South Devon](#) (new) - £10k
- **Agri-Tech Scheme** (new to district DCC project) - £60k
- **Employment Hub** (new to district DCC Project mobile in-person support and information for adults and young people for career options, jobs and learning opportunities supporting Multiply DCC adult literacy and numeracy programme) - £50k



# UKSPF 25-26 - Violence Support against Women and Girls / Safer Spaces, Safer Places

**Allocation: £90k**

Community Safety Partnership Team will continue working with partners, young people & community stakeholders to design, direct & deliver work including:

- Targeted work, Research & Social Action Projects e.g. [Coombeshead Academy police training video](#)
- 'Is This Okay' addressing harmful sexual behaviour in schools
- 'How do we change the culture of misogyny?'
- 'Lets Talk' range of online sessions supporting parents and carers

「SPACE」



# UKSPF 25-26 - Business Support for Clean Growth & Diversity

**Allocation: £90k**

Libraries Unlimited will continue a very successful programme, including:

- 'Decarbonisation Plan' Reports, Consultancy and Training
- 'Women in Business'
- Startup programme 'Boost Your Startup'
- 'Advanced Business Boost'
- Networking Events

Programmes will continue to be adapted in response to need.





# UKSPF 25-26 - Markets & Town Centre Promotion and Co-ordination

**Allocation: £117k**

Towns will be invited to bid for locally focused projects, successful delivery to date includes:

- Deployable CCTV in Teignmouth
- Visitor economy projects e.g. Visit Newton Abbot website
- <sup>27</sup> Wayfinding Bovey Tracey
- Traffic management study and trials to enable longer term Market Square improvement Moretonhampstead.

**Case Study: Buckfastleigh Gateway and Valiant Soldier Regeneration projects to support visitor economy £35k (awaiting Ram Sculpture image)**



# UKSPF 25-26 - Visitor Economy

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**Allocation: £3k**

[SW Visitor Economy Hub](#) (EDDC/Destination Plymouth)

- Revolutionary new online tool designed for tourism businesses in Devon and Somerset.
- Providing a wide array of real-time data, sector and visitor trends.
- Empowering businesses to make informed decisions.



**Allocation: £10k**

[Visit South Devon](#)

- Support to grow the local tourism economy through a range of marketing, events and business support activities.
- Complimenting SW Visitor Economy Hub work.



# UKSPF 25-26 Agri-Tech

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**Allocation: £60k**

Audits and advice for farm businesses to identify areas where innovation can support, efficiency, productivity and environmental improvements.

- The success of LAs across Devon in developing the Agri-Tech sector and encouraging farm innovation has exceed expectations over the last 3 years through:
  - Devon Agri-Tech Acelerator
  - Agri-Tech Alliance
  - Future Farm Resilience
  - Agri-Innovation Programme

The latter two programmes end on 31 March 2025 leaving a huge gap which this programme has been designed to full and target local agricultural businesses in the district.





# UKSPF 25-26 Employment Hubs

## Allocation: £50k

- Mobile Employment Hubs providing in-person support and information about different career options, jobs, and learning opportunities to adults and young people.
- Advisers engaging and directing individuals.
- Supporting individuals through their journey towards further training, education, or employment.
- Hubs work with other organisations and employers, supporting and instilling confidence and clarity to move forward to what they want to do next.

This programme supports DCC Multiply Programme targeting adult numeracy and literacy.



# Thank you for your time.

## Any Questions?

81

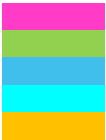


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District: Teignbridge

Please insert new rows below as required




















- Kickstart Economic Growth
- Make Britain a Clean Energy Superpower
- Break Down Barriers to Opportunity
- Build an NHS fit for the future
- Take Back Our Streets



Total Spend Available: £424,964

Capital  
£99,036.00

Revenue  
£325,928.00

Priority	Theme	Sub-theme	Project Name	Project Description	TDC	Spend							
					One Teignbridge	Q1	Q2	Q3	Q4	TOTAL	Revenue	Capital	
Communities and Place	Healthy, Safe, and Inclusive Communities 	Healthy: Improve health and wellbeing 								0			
		Safe: Reduce crime and the fear of crime 	Safer Spaces, Safer Places (Violence Protection Against Women and Girls)	Very successful UKSPF 22/25 project ran through the Crime Safety Partnership with match funding and long term legacy project regarding education around key risks including harmful sexual behaviour, violence and exploitation. Increased awareness of tips and techniques for parents and carers to support their teens and preteens. Reductions in harmful sexual behaviour. Improved feelings of safety. Crime prevention.	Community - Identify, prevent and resolve issues relating to anti-social behaviour, domestic violence, safety and crime.	0	30,000	30,000	30,000	90,000	90,000	0	
		Inclusive: Bringing communities together, tackling homelessness 							0				
	Thriving Places 	Development of the visitor economy 	South West Visitor Economy Hub (EDDC/Destination Plymouth)	South West Visitor Economy Hub is a revolutionary new online tool designed specifically for tourism businesses in Devon and Somerset. The Hub provides unparalleled access to a wide array of data from multiple sources, presenting key sector and visitor trends through intuitive visuals and graphics. Unlike traditional one-off surveys, the hub offers continuously updated information, enabling users to track and understand changes in the tourism landscape in real-time. The platform equips businesses and support organisations with comprehensive, real-time data, empowering them to make informed decisions about marketing, planning, policy-making, and investments. This first-of-its-kind tool is created to bring much-needed real-time data and insights to all tourism businesses and organisations in the region.	Economy - Attract and administer grant funding to support local businesses.	0	3,000	0	0	3,000	3,000	0	
		Development of the visitor economy 	Visit South Devon	Support for Visit South Devon to grow the tourism economy through a range of marketing, events and business support activities. Complimenting SW Visitor Economy Hub work.	Economy - Attract and administer grant funding to support local businesses.	0	3,000	4,000	3,000	10,000	10,000	0	
		High streets and town centres improvements 	Town Centre Improvements	Working with Town Councils and their partners to further develop schemes that have primarily commenced as part of the UKSPF 22-25 work and that without this funding would not come to fruition. We will require an element of match funding from the towns.	Community - Collaboratively with town (and parish) councils to support they work they do in local communities. Economy - Work with communities to support town centre initiatives	0	7,000	40,000	70,000	117,000	17,000	100,000	
	Supporting Local Business	Support for Business 	Advice and support to business 	Agri-Tech (DCC Scheme)	The success of LAs across Devon in developing the Agri-Tech sector and encouraging farm innovation has exceed expectations over the last 3 years through: the Devon Agri-Tech Acelerator, Agri-Tech Alliance, Future Farm Resilience and the Agri-Innovation Programme. The latter two of which end on 31 March 2025 leaving a huge gap which this programme has been designed to full.	Economy - Attract and administer grant funding to support local businesses.	0	20,000	20,000	20,000	60,000	60,000	0
Advice and support to business 			Business Support for Clean Growth and Diversity.	Continuation of a very successful UKSPF 2022/25 project. Business growth and support via access to vital market intelligence, Intellectual Property resources, training, 1:1 advice and mentoring in a trusted and accessible space. Supporting diversity in business - women in business, neurodiversity. Supporting Green Business Increased number innovation active SMEs. Providing training for hard to-reach groups where there is proven need alongside provision of Decarbonisation Plans for businesses. Previously tendered project can be extended.	Economy - Work with education partners to develop a skilled and well-educated workforce to meet the demands of existing and emerging local businesses. Economy - Attract and administer grant funding to support local businesses.	0	30,000	30,000	30,000	90,000	90,000	0	
Enterprise culture and start-up support 									0				
Business sites and premises 									0				
People and Skills	Employability 	Supporting people to progress towards and into employment 	Employment (Skills and Advice Mobile) Hub (DCC)	Mobile Employment Hubs provide in-person support and information about different career options, jobs, and learning opportunities to adults and young people in Devon. The advisers provide a triage service, engaging and directing the individual to the most appropriate route and where appropriate act as caseload officers, continuing to support the individual onto and through the next steps of their journey towards further training, education, or employment. The hubs are working with other organisations and employers to give individuals the confidence and clarity they need, supporting them to move forward to what they want to do next.	Economy - Work with education partners to develop a skilled and well-educated workforce to meet the demands of existing and emerging local businesses. Economy - Attract and administer grant funding to support local businesses.	0	10,000	20,000	20,000	50,000	50,000	0	
		Support for young people who are or at risk of being NEET 							0				
	Skills 	Essential skills (Including numeracy, literacy, ESOL, and digital) 								0			
		Employment related skills 								0			
							0	103,000	144,000	173,000	420,000	320,000	100,000
										Max 1.5 % TDC Admin		4,964	4,964
										Available	424,964	Total	424,964

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# Safer Spaces, Safer Places

## South Devon and Dartmoor Community Safety Partnership

### Working with Partners to deliver UKSPF 2025-26

#### 1. Young Devon plans for delivery May 2025- March 2026

10 months delivery, 1 month re-set up/ recruitment, funding permitted

##### Overarching

Overall SSSP project management including governance- board meetings, youth involvement etc, budget planning and management and monitoring and evaluation- impact framework, coordinating reporting (timeline, contributions, narrative, milestones and outputs, ensuring youth voice represented) and holding relationship with evaluator at DCC.

Output- 3-4 quarterly reports plus final survey to be completed March 2026 to capture additional impact of funding extension

##### Project 1- Safety for whole community with Young People at its heart

Young Devon Peer Research and Social Action

Number of young people 20

Number of Sessions 10

Changes made because of young people's views being heard that increase their safety- 2

We will continue our planning and delivery of peer research and social action led by and delivered with young people, specifically

1. Promotion of the Peer Research Toolkit, engagement with the network on this implementation of this and exploring further professionally development options.
2. Re-recruit Peer Research, restoring and consolidating training and next steps
3. Working with students from Coombes head to further broadcast and embed the police training video. Consider next steps together with the group for this work.
4. Re-engaging the youth groups at the Station Youth Club, developing and orchestrating the idea to create a mural in a space that is disliked by a lot of young people.

##### Project 2- Focus on male violence against women and girls

Targeted 1:1 Youth Work

Number of young people 16 (caseload of 4 for 8 months, considering re-set up on referral stream, recruitment and holiday/ sick over the year)

Number of sessions 64 (min 4 sessions per yp as above)

Continuing our work with the Teign School with regards to taking 1-1 referrals, mixture of year 8 and year 9 students and a max caseload of 4 YP. Using goal based outcome to structure and measure impact of the work towards to help them have healthier relationships with the girls and women in they life. Extend referral route to another school that has shown interest and holds a waiting list.

#### Youth Voice Work

Number of young people 16 (2 groups of 8)

Number of group sessions 16 (2 groups of 8 sessions)

Finalise the development of Version 1 of the co-designed V2BH project, which was developed together with over 180 young people and aimed as an early intervention for misogyny and male violence against women and girls. Continue the consultation with the Peer Researchers to steer this work which would move on to being piloted in 2 sites. Careful evaluation and review of the project with young people and stakeholders creating a version 2 to be presented at the end of the financial year

#### Theatre Production Delivery

Numbers tbd

Supporting any further unacceptable performances with youth workers and follow up safe spaces to talk.

## 2. SPACE Youth Services 2025/26 Delivery Outline

### Project 1 - Focus group and Youth Provision in Teignmouth

- *Youth Club Implementation:* Aims for delivery to begin within the youth club with two youth workers for a twilight session, once a week. We aim for a continuation of the focus group within Teignmouth School. This work would encourage information gathering on areas like knife crime, Sexual health, ASB, Violence within the community. Aiming to promote the use of safe spaces for young people and safety in the community. The young people within our focus group are the best placed to tell us where and who the issues are and help us gather information and intelligence that help to inform policing and local responses to current themes and to develop intelligence reports on crime hotspots and ASB which affects young people's ability to feel safe in their community
- New consultation in Teignmouth school - Led by focus group over the next term to engage the whole school in what the youth centre could be

#### *Centre promotion*

- Young people led promotion, beta testing, continued development, using the young people to reach more young people, inform our AO work and street delivery.

#### *Community development*

- Initial planning with young people has given us ideas about what sort of event they would like to bring the community together and help bring attention to the centre and see the positive impact on the community the young people are hoping to have.

## **Project 2 - Group Work in Schools: Is This Okay - Harmful Sexual Behaviour Programme**

- In response to growing requests from schools: Development of a programme plan that is suitable for delivery to young people in years 7 & 8 (11 years old - 13 years old).
- The programme will continue to work with those who have experienced and displayed HSB in years 9 - 13 (13 years old - 18 years). Focusing on sex and the law, pornography, online influences of gore/harmful sexual content/sexortion, violence and abuse in relationships, consent and healthy relationships.
- Delivery of the programme in **7** secondary schools within Teignbridge between 2025 - 2026. Each school will be offered 2 groups totalling **14** deliveries in total across Teignbridge.
- Development of location specific maps for use in programme to capture intelligence from young people about where HSB happens in their community (e.g. stalking, grooming) for use by council/police to inform practice.
- To improve data of long term effectiveness of the programme, schools will be sent a post survey one month after completion of delivery to measure impact of the programme on young people's behaviour and understanding of HSB

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## **Libraries Unlimited's 25/26 Teignbridge Clean Growth and Decarbonisation Proposal**

Libraries Unlimited would like the opportunity to build off our success achieved for Business support in Teignbridge 24/25 (**20 Decarbonisation Plans, 827 Event Attendees and 232 Businesses supported**) and evolve our offering. Building upon our district wide reputation for providing excellent support centred around delivery in Newton Abbott, we would like to expand upon that and **offer more support/outreach/events at different locations** across the district, such as Ashburton, Bovey Tracey, Dawlish, Mortenhampstead and Teignmouth for example.

**We would provide (as in 24/25) 3 separate business support programmes including “Women in Business”, a Pre-Startup and Advance Business Support through workshops, webinars, coworking and networking events.** We anticipate running each programme over 6-7 weeks, running in June, September and November. We also will continue to create communities and support the efforts of the chambers of commerce and existing networks through collaborations.

**Our programmes are designed as incubators and accelerators, accordingly.** We can host 40 businesses on each programme, but if we are oversubscribed, we will be able to signpost businesses to other regional programmes, such as NatWest's Growth Accelerator programmes, which is free to join.

Mentoring- **We will offer mentoring to 10 businesses in Teignbridge** through our selection of excellent mentors. These mentoring sessions will be over 3 months, with 1:1 access to experienced mentors.

The BIPC Programme (Business and Intellectual Property Programme delivered by Libraries Unlimited) is directly cited in the Government's “Help to Start-up” and “Help to scale-up and Grow” programmes as the place to get free resources for your business. We already coordinate our programme to ensure we do not duplicate but instead compliment the services provided by these programmes.

In addition to these programmes, **we will provide Net Zero and Decarbonisation consultancy for 20 Teignbridge based businesses.** The output of the support will be a tailored carbon footprint and Decarbonisation Plan to each business, similar to the reports generated for Teignbridge businesses in 24/25.

As sustainability is relevant to all stages of SMEs, **we will run 2 sustainability-based workshops**, covering net-zero, decarbonisation, developing your carbon strategy and understanding your carbon footprint throughout the delivery period.

The whole project will be overseen and managed by Richard Love, who successfully delivered last year's clean Growth and Decarbonisation project on behalf of Libraries Unlimited.

We anticipate that with the reduced timeframe for delivery (Based on procurement achieved in early May) and reduced funding for 25/26, **we will work with 120 businesses and attract 600 attendees to our programmes, as well as 20 tailored Decarbonisation plans in 25/26.**

The cost to Deliver the 25/26 Project will be £90,000.00.

Proposal Written by Richard Love, Business Support Manager at Libraries Unlimited.

Email [Richard.love@librariesunlimited.org.uk](mailto:Richard.love@librariesunlimited.org.uk)

Date 22<sup>nd</sup> April 2025

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## South West Visitor Economy Hub

[South West Visitor Economy Hub](#) is a revolutionary new online tool designed specifically for tourism businesses in Devon and Somerset with funding through the HotSW LEP. The Hub provides unparalleled access to a wide array of data from multiple sources, presenting key sector and visitor trends through intuitive visuals and graphics. The platform equips businesses and support organisations with comprehensive, real-time data, empowering them to make informed decisions about marketing, planning, policy-making, and investments.

This project is integral to supporting Devon's tourism sector, it's a 'ready-made' project with established governance and operations, has already been identified as a key insight needed for the sector and is part of the Local Visitor Economy Partnership priorities we have bought into.

The Hub is supporting local tourism businesses for free. They get access to data which will help them be commercially more successful and drive growth, productivity and financial stability. They will receive training to onboard and then ongoing support through webinars to enable them to best use this information.

The Hub also provides the tool we need to report on outputs and outcomes for future funding projects and will provide invaluable insights for the sector when fully supported. It's the data tool that will help us report on what we are trying to achieve without incurring additional evaluation costs in a way that we currently can't.

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## **Teignbridge Headline Activity for SPF Funding - £10, 000**

### **Key objectives for Visit South Devon for Teignbridge Towns:**

- Support to grow the visitor economy to aid year round occupancy and job creation for Teignbridge
- Increase the number of staying visitor nights and spend for Teignbridge
- Increase the numbers of day visitors and spend for Teignbridge
- Increase shoulder season occupancies for Teignbridge – Focusing on the Group and Travel Trade market to achieve this.
- Encourage the development of new tourism product for Teignbridge tourism businesses for both consumer and group/travel trade.
- Encourage Teignbridge businesses to use the new South West Visitor Economy Hub to ensure we can track data and measure success.

### **Headline marketing activities:**

- To develop cost effective and valued online and offline routes to market that generate quality leads and bookings for businesses and ensures clear promotion of the Teignbridge area and its tourism assets
- Dedicated month on socials to focus on Teignbridge Towns with targeted sponsored posts
- To send out 2 x dedicated e newsletters for Teignbridge towns to showcase the businesses on offer. 30,000 consumer newsletter database
- To update all the Teignbridge town pages on the website and review content – get new images for the towns
- To write dedicated blog posts for the Teignbridge towns.
- Run a membership campaign for a month to encourage Teignbridge businesses to join – offer a discount for a time period to help onboard the businesses.
- Offer all the Teignbridge towns entry into the 2025/26 Group Travel Marketing Campaign
- Continue to include all Teignbridge towns in the 2026 VSD Digital Destination Guide and look at how we can increase reach and download of the guide. We can also create a dedicated digital version for Teignbridge towns only and track views.
- Work more closely with the local chambers in Teignbridge
- Run business support workshops to help Teignbridge businesses develop new tourism product and help them increase visitor numbers and spend.
- Work with South West Visitor Economy Hub and encourage more businesses in Teignbridge to sign up. Communicate the data on the frequent basis to the businesses.

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## SPF Agri Projects for Teignbridge

April 2025

### Project summary

Teignbridge	Total Funding	OP10: Non-financial support	OC12: New to firm tech/ process
Agri Innovation	£40,000.00	10	7
Agri Events	£9,000.00	24	0
Agri Support	£11,000.00	6	0
<b>Total</b>	<b>£60,000.00</b>	<b>40</b>	<b>7</b>

### Agri Innovation Programme

Through this intensive agri innovation programme, 10 farm businesses will receive up to 15 hours of support from an agri advisor. As part of this support each farm business will receive the following programme of support:

#### 1. Innovation Diagnostic

- Farm Carbon Toolkit audit – taking into account soils, livestock, crops, buildings and energy.
- Business and financial analysis
- Farm Innovation toolkit – report to map strengths and areas of development for the business
- Supported pathway to create action plan- a farm business adviser will work collaboratively with the farm business to identify areas where innovation can support efficiency, productivity, and environmental improvements

#### 2. Brokered Introductions

The advisor and Knowledge Exchange Manager (KEM) will utilise the Agri-tech Alliance to expand their network and broker introductions for businesses throughout their journey

#### 3. Specialist Support

Each farm business will access up to £1,000 worth of specialist support/equipment which will be brokered and identified working with the agri advisor and KEM.

### Agri Events

To support knowledge exchange for agricultural businesses, there will be two agri events hosted in the district. Agri-Events will be designed and delivered to fit the demand of farm businesses to maximise opportunities for peer-to-peer learning, and provide networking opportunities for possible collaboration. Topics will be selected based on common themes of interest areas that are identified from working directly with the farm businesses on the Agri Innovation programme and through networks like the Devon Agri Tech Alliance.

It is expected that 12 farmers will be in attendance at each event, giving a projected 24 outputs across the two events.

### Agri Support

A general business support programme up to 12 hours of support available per farm. This support is expected to be delivered to six farms, although if less intensive support is needed then the remaining support hours could be allocated to additional beneficiaries. The farm advisor will utilise tried and tested tools according to the needs of the individual business. This may include one of more of the following dependant on what the advisor and farm agree will be a best use of allocated hours.

- Business and financial analysis
- Farm carbon toolkit audit
- Farm innovation toolkit

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# Employment and Youth Hubs





# Employment and Youth Hubs

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A Hub provides a 'one front door' personalised approach to employment and skills

It aims to support communities not currently engaged with existing offers to access employment, education, and training opportunities

- ∞ It follows a place-based strategy, tailoring the support to the specific needs of communities across Devon

Person-centred support and responsiveness are key principles of the Hub's approach

# Employment and Youth Hubs



## How does it work?

### An in-person service

- present in local areas across Devon
- provides a welcoming space to identify an individual's strengths
- offers support and advice to access skills and employment opportunities

### A virtual service

- a virtual personalised offer
- signposting to sources of information, support and advice

### A self-serve service the skills and employment online Hub

- online information available through [Devon.gov.uk](https://devon.gov.uk)
- signposting to sources of information, active programmes from a range of partners, and information on how to access the in-person and virtual service support.
- supporting both individuals, and employers looking to recruit and develop their business.

# Hub Locations

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## Exeter

Exeter Library

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## East Devon

The Beehive - Honiton

Open Door - Exmouth

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## Mid Devon

The Bookery -  
Credition

Tiverton Library

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## North Devon

Barnstaple Library

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## Online

Teams appointments

<https://www.devon.gov.uk/economy-enterprise-skills/skills/>





## How we're doing

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- Over 1000 referrals
- 740 people supported
- 245 people have progressed into at least one Education, Employment, or Training outcome (33%)
- 312 disabled, 55 care experienced
- 1386 outputs which is 127% of total outputs (1089).
- 1095 outcomes which is 112% of total outcomes (976).

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# Case study 1

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“I got the apprenticeship,  
I’m so happy!”

- KL is in assisted living and has an EHCP
- KL was referred to the hub by the virtual school
- ➡ After having completed GCSEs, further education at college didn’t work out and KL was keen to either look at an apprenticeship with animals or sport, or paid employment.
- John at the Exeter hub supported KL to update their CV and to start looking at available apprenticeship opportunities.
- In the meantime, with their updated CV, KL applied for a part-time lifeguarding apprenticeship
- They were successful! and John has supported further by sending information on the bursary available to KL.

# Case study 2

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- Dad contacted the Hub as the EHCP for his 18 year old autistic son had been refused and they were going to have to wait until December 2025 for the case to be challenged
- The YP is very able and wants to go to university but has not attended formal education for some time due to issues with his neurodiversity, confidence and reluctance to leave his room
- Dad had tried every avenue for support including CSW but couldn't find any way of YP accessing Level 3 education in readiness for university
- The hub team approached the wider Devon Team for suggestions of what learning could be accessed – no specialist provisions sought by Dad could be funded without the EHCP in place
- Learn Devon SENCO became involved and a Hub/Learn Devon/Parent teams meeting took place, followed by a Learn Devon/YP meeting
- Between the hub team and Learn Devon an alternative pathway plan was developed to support the YP to achieve their goal (immediate access to Level 3 study then university was not possible). The plan was:
  - ❖ To start with a lower level course in an online group, enabling the YP to access learning in their own space but with others.
  - ❖ To then progress to another lower level course in a small in-person group
  - ❖ Develop, through the above activity, the ability to join an in-person access to higher education course to achieve Level 3 learning
  - ❖ Be qualified to apply for university which could be attended locally or accessed via the Open University online.
- An online confidence building course was offered initially in the hope that this different route will empower the YP to develop the skills to access learning alongside others in a more mainstream environment and achieve their goal of a studying for a degree

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# UK Shared Prosperity Fund (UKSPF) 2022-25 and Rural England Prosperity Fund (REPF) 2023-25 Statistical Report

## Contents

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## Overview

The delivery of the UKSPF and linked REPF programme adopted a somewhat agile approach to maximise the positive impacts within the area. The projects achieved impactful outputs and outcomes, and generally overdelivered against targets.

The ‘Green Business Grant (GBG)’ supported both businesses and community organisations to invest in green technologies and improve their economic outputs, reducing greenhouse gas emissions by 93 tonnes to date and supporting the installation of 4406 m<sup>2</sup> of low or zero carbon energy infrastructure. Although initially approved as part of the REPF Investment Plan, the Rural Broadband Scheme was subsequently refused by Department for Environment, Farming and Rural Affairs (DEFRA) and the £150k funding allocation was reallocated to the ‘Rural Green Business Grant’ scheme which enabled investment in a further 34 Rural Teignbridge businesses and organisations. These initiatives are crucial in promoting sustainable development and reducing carbon footprints across the district. All projects have been completed and will continue to deliver longer term outputs and outcomes.

The ‘Teignbridge Arts Project’ was a competitive grants scheme designed to enhance participation in the arts. 32 projects were funded with grants delivering a range of impacts from art murals, workshops and performances to community art events. These projects generated 444 events, involving 9,461 participants, supported 222 volunteer roles, created 58 jobs, and safeguarded 21 roles. Feedback showed positive perceptions of the events and facilities.

The ‘Markets and Town Centres’ programme supported initiatives such as enhancing town centres public realm and tourism opportunities, including building a visitor website and improving safety with the purchase of mobile CCTV. These efforts led to public realm improvements, 13 events, 2 tourism assets upgrades, 10 shop front grants, and 5

neighbourhood safety enhancements. The full impact will be reassessed in 12 months when more data is available.

The ‘Violence Prevention Against Women and Children’ project undertook a collaborative approach to co-designing, co-planning and co-deciding with young people to developing the project. The project had an amazing impact in Teignbridge, engaging with 348 young people and delivering 1:1 and group sessions. As a result of the consultations and research undertaken, the project increased the young people’s safety perception, changes in practice, policy and/or built environment. The project created a youth centre design fully led by young people, where they have been supported to identify progression routes thinking proactively about how to engage with the community and reduce barriers around how they feel they are viewed by adults within that community.

REPF supported a ‘Rural Transport and Connectivity Fund’ which enhanced rural Teignbridge’s transport and active travel routes by offering grants to community led projects. Two projects focused on improving footpaths and cycle routes to make safer and more accessible routes, leading to a 20% increase in users. Another project created a new accessible route to Moretonhampstead, averaging 82 daily users. 2 community transport buses have also been purchased to introduce accessible transport into the rural hinterland.

In conclusion, the programme's impact is significant, contributing to the economic growth and environmental sustainability of Teignbridge.

<b>UKSPF &amp; REPF Overview</b>	
Applications Submitted	276
Grants Awarded	163
<i>Grants Awarded</i>	<i>£1,552,781.39</i>
<i>Non-Grant Funding</i>	<i>£464,827.38</i>
Total Fund Award	£2,017,608.77
Engagement Numbers to Date	16,031
Local Events or Activities Supported	505
Jobs Created	70.5
Jobs Safeguarded	66.7
Volunteer Roles	222

## Green Business Grant (UKSPF & REPF)

- There were three phases of the ‘Green Business Grant’, with each phase taking part in each year of the UKSPF programme
- Phase 1 opened on Thursday 9 February 2023 and closed on 13 March 2023 with all projects completed and grants awarded by 31 March 2023.
- Phase 2 opened to applicants who submitted successful proposals in Phase 1 but were either unable to deliver due to the short timeframe or were unable to proceed as the phase 1 funding had run out. All projects were completed and grants delivered by 31 March 2024.
- Phase 3 opened on Wednesday 19 June 2024 and closed on Monday 3 August, reopening shortly after as there was spend left unallocated. Phase 3 also included an

additional £450,000 from the REPF 'Rural Communities Fund'. All projects were completed and grants delivered by 31 March 2025.

- Grants of between £2,000 and £25,000 were offered with an intervention rate of 80% for businesses and 100% intervention rate for community organisations and charities.
- In phase 3 the criteria altered slightly to allow grants of up to £20,000 and a maximum grant award of £10,000 for solar panel applications with a 50% intervention rate. This was to ensure that large solar panel applications did not take up all the funding and to encourage more innovative schemes.
- Decarbonisation plans were encouraged to support applications, with 20 funded through a different UKSPF scheme, 'Business Support for Clean Growth and Diversity'. 9 of these businesses used their decarbonisation plans to support their Green Business Grant applications.
- 140 applications were submitted through all 3 phases of the Green Business Grant. unfortunately, some of the approved applications were not able to complete projects by the project deadline meaning we were unable to proceed with their funding. This resulted in an underspend.
- We worked closely with the 'DR Company' who assessed all the Green Business Grant, Rural and Urban applications.
- £170,766.28 was awarded to 16 Green business grant projects within areas (a locally designated) 'urban' area (Newton Abbot, Kingsteignton, Teignmouth and Dawlish).
- Projects included investments in solar panels, heat pumps, double glazing / secondary glazing, LED lighting, heat pumps and loft insulations.
- Newton Abbot – 7, Teignmouth – 6, Kingsteignton – 1, Dawlish – 1 and Decoy – 1
- Based on the carbon savings in Phase 1 and Phase 2 it is estimated that at least 90 tonnes of carbon will be saved through the installation of 4,406sqm2 of low or zero carbon infrastructure through this project in year 3.

	Yr 1	Yr 2	Yr 3	Total
<b>UKSPF Specific</b>				
Number of organisations receiving grants	12	14	12	38
Amount of low or zero carbon energy infrastructure installed sqm2	2285	693	1428	4406
Number of decarbonisation plans developed	1	0	0	1
Jobs created	5	6	1.5	12.5
jobs safeguarded	23	6.5	4.7	34.2
Greenhouse Gas Carbon (kg)	52546	20848	20538	93932

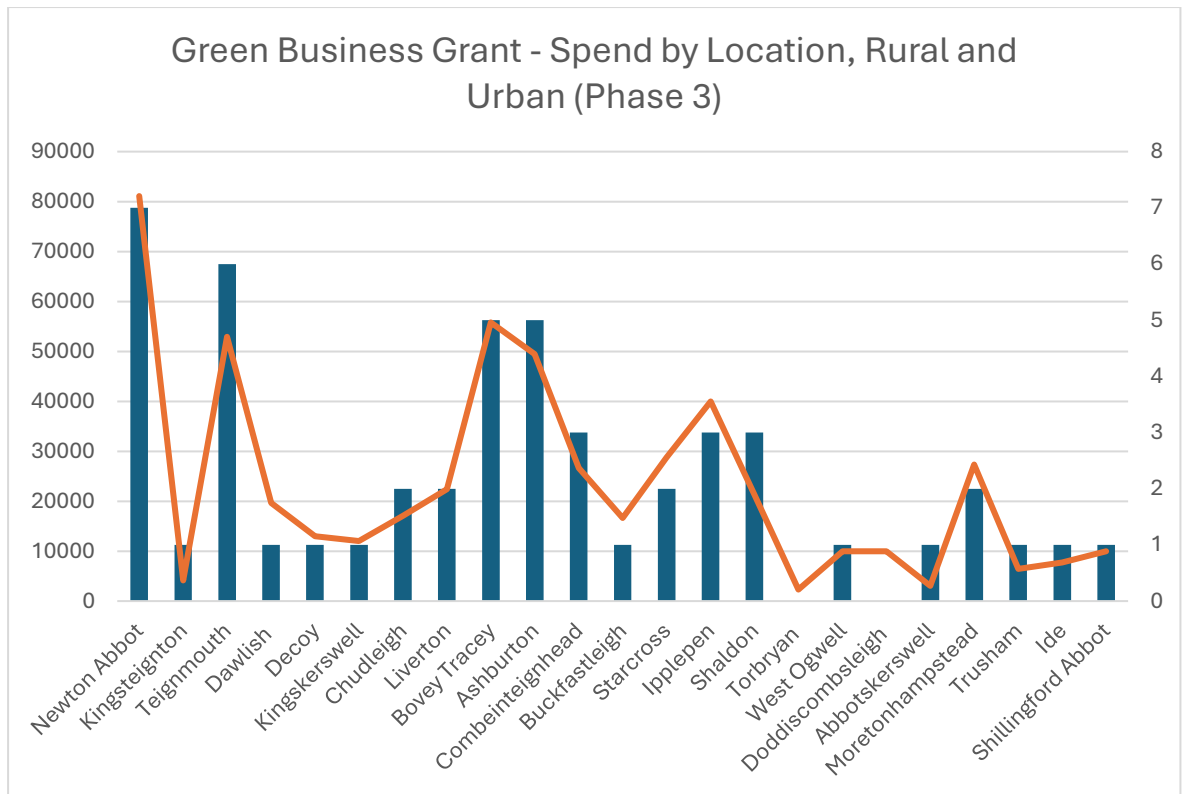
## Rural Communities and Business Fund (Rural Green Business Grant) (REPF)

- £300,000 was originally allocated to this fund, with an additional £150,000 reallocated from the Rural Transport and Connection Fund when our Broadband Scheme was withdrawn by DEFRA.

- The £450,000 was used to extend the successful UKSPF Green Business Grant scheme to businesses and community organisations within Rural Teignbridge in year 3 only.
- Although the whole of Teignbridge is considered rural for the purpose of REPF, a local urban/rural designation was suggested and agreed by Councillors stating that the monies should be ringfenced to rural areas outside of the main towns of Newton Abbot, Kingsteignton, Teignmouth and Dawlish.
- The 'Rural Green Business Grant' opened on Wednesday 19 June with a real push to rural communities and businesses to apply.
- To generate interest and encourage applications from all over the district, digital posters were sent to rural towns, parishes and Dartmoor National Park to display and share on their social media channels. Also advertised through Teignbridge's Business Newsletter and social media channels, as well as leaflet dropping within Teignbridge's more rural areas.
- Projects included investments in solar panels, heat pumps, double glazing / secondary glazing, LED lighting, EV charging stations, heat pump tumble dryers and catering equipment.
- The actual carbon reduction will be measured after a 12-month period, however, it is estimated based on the average of Phase 1 and Phase 2 projects of approximately 50 tonnes of carbon being saved through the installation of around 3,500sqm of low / zero carbon infrastructure.

<b>REPF Outcomes and Outputs</b>	
Number of businesses supported	12
Number of farm businesses supported	7
Number of organisations receiving grants	17
Number of facilities supported, created or installed	36
Number of enterprises adopting to the firm technologies or processes	36





## Teignbridge Arts Project (TAP) (UKSPF)

- ‘The Teignbridge Arts’ project (TAP) was a competitive grants scheme aimed at enhancing the opportunities to participate and experience the Arts.
- A volunteer group of local art experts joined to create an ‘Advisory Board’ who helped guide the project.
- We worked closely with ‘DAISI’ an arts consultancy who assessed the applications and worked with applicants and Teignbridge in promoting the scheme.
- The scheme opened on Wednesday 5 June and closed on Friday 21 June 2024.
- 120 applications were received, totalling over £600k of projects
- All applications were assessed and scored against a matrix.
- 32 applications were funded in rural locations across the district. Totalling £260k worth of grant funding.
- Projects included – art murals, various workshops focussing on different methods of arts for local school children and local people. Performances to watch and participate in, improvements to community arts centres and arts exhibitions.
- The projects took place all over the district with many projects taking place in multiple locations including rural settings. For example; Haytor, Teignmouth, Ashburton, Moretonhampstead, Powderham, Bovey Tracey, Teignmouth and Exminster amongst others. Many groups, activities and events were hosted within rural communities.
- The 32 projects generated 444 local events or activities within Teignbridge resulting in 9,461 direct participants.
- The project supported 222 volunteer roles, created 58 jobs and safeguarded 21 roles. Many projects, such as ‘Silver Session’ a music group for over 50’s and ‘Drum Devon - Takio workshops’ have generated such an interest that they are able to continue the sessions after the project and funding has completed.

- Feedback recorded from the events show that an average of 62% recorded the perception of the event being good or very good and 58% recorded that the facilities are good or very good. All events were new and therefore an improved perception was unable to be recorded.
- The Community Tree mural is painted on the side of a building within an entrance point to Newton Abbot town centre. The Artist created the tree with the help of the community and local school children and their words can be seen painted on the branches of the trees. The project has generated a lot of interest in the town centre and created a lot of positive media, footfall will be monitored within the town over the next 12 months to assess the impact.

<b>Outputs and Outcomes</b>	
Number of organisations receiving grants	32
Number of organisations receiving non-financial support	18
Number of local events or activities supported	444
Number of volunteering opportunities supported	222
Jobs created	58
Jobs safeguarded	21.5
Improved perception of facilities / amenities (% increase) Number of people who see it as 'very good'	100% (52% response)
Number of community-led arts, cultural, heritage and creative programmes as a result of support (numerical value)	32
Improved perception of events – the amount of people who perceive the event as good or very good	100% (62% response)
Direct Participants	9461

## Markets and Town Centre Promotion and Coordination (UKSPF)

- This UKSPF scheme encouraged towns to submit projects that would help increase visitor and footfall numbers.
- It was originally agreed that the focus of this scheme would be on 'Markets and Town Centre Promotion and Co-ordination' but after further consultation with the Towns, approval was sought and agreed to extend the parameters to address established local needs and pipeline projects (which met broader UKSPF interventions, outputs and outcomes) and to ensure spend across the district. However, this caused a delay which did have an impact on spend timescale and project delivery.
- 3 towns continued with projects that they began planning in year 2 through feasibility work funded through this fund.
- 8 towns successfully carried out projects such as building a visitor website, improvements to town centres such as new benches and shop front grant schemes. Making town centres more desirable, safer and easier to navigate.
- The projects resulted in 85 public realm improvements, 13 events or activities achieved, 2 tourism culture or heritage assets being improved, 10 businesses receiving grants to

improve their shop fronts and 5 neighbourhood improvements undertaken in the form of improving safety via deployable CCTV cameras.

- Because of the UKSPF spend deadlines, some towns were not able to fully complete all elements of their projects. This has led to an underspend.
- Due to the towns projects only completing towards the end of March 2025, it hasn't been possible to collect all output and outcome data. This data should become available over the next 12 months, when the impact of the improvements can be compared to the baseline data from previous years.

<b>Outputs and Outcomes</b>	
Number of town councils receiving grants	8
Amount of public realm improved	85
Amount of public realm improved sqm	517
Number of people receiving grants	1
Number of local events or activities achieved	
Number of tourism culture or heritage assets created	2
Number of businesses receiving grants	10
Increased visitor numbers	23% (actual figures from March 2026)
Increased footfall	15% (actual figures from March 2026)
Improved perception of facilities / amenities	49% (actual figures from March 2026)

## Business Support for Clean Growth and Diversity (UKSPF)

- The 'Business Support for Clean Growth and Diversity' project was contracted to Libraries Unlimited who ran a series of training and support programmes for businesses.
- The 'Decarbonise your Business' course was attended by 37 and led to a total of 20 decarbonisation plans being completed. These plans were then able to be used to support the 'Green Business Grant' applications.
- Co-working hubs for women were held in Newton Abbot Library providing opportunities to work and network with businesses across the district.
- 'Women in Business', 'Boost your Startup' and 'Advanced Business Boost' programmes were successfully carried out throughout the year.
- 2 further events were run in January looking at 'Finance' and 'Tools to Create New Businesses'.
- A Christmas event was held and attended by 70 people from local businesses to provide further networking opportunities.
- In total this scheme supported 232 businesses.

Attendance of Women in Business Programme	376
Attendees of Boost your Startup Programme	406
Attendees to Date (inc standalone events)	827
Businesses Provided with non-financial support	232
No of women supported	686

No of people living with a disability supported.	83
No of people belonging to an ethnic minority supported	25

## Violence Prevention against Women and Girls (UKSPF)

- The 'Violence Prevention against Women and Girls' scheme, later renamed 'Safer Spaces, Safer Places' started in year 1 of the programme and continued to deliver until March 2026.
- It was split into two projects; 'Project 1' – making town centres feel safer for all and placing young people at the heart of the communities, and 'Project 2' – A community approach to addressing Harmful Sexual Behaviour and reducing violence.
- The delivery of the projects involved a collaborative and participatory approach to support the voices and issues experienced by young people. It included a series of online workshops called 'Let's Talk' aimed at parents and carers of young people (teens and pre-teens) and raises awareness of the issues young people face in our communities, whilst offering simple tips and techniques, in school support sessions for young people to access when needed and 1:1 and group sessions for young people to be able to discuss their experiences and concerns.
- Sessions were carried out on healthy / unhealthy relationships, pornography and safe social media, violence and abuse in relationships, consent and balance of power, awareness of support services available. A young women's voice group was also set up and a Police Training Video produced [Young Devon CA Police Training Video - YouTube](#).

Number of young people engaged with 1:1	14
Number of 1:1 session	49
Number of young people engaged with in groups	334
Number of group sessions	84
Lets Talk – Engagements	4476
Changes being made to increase safety as a result of sessions (changes in practice, policy and or build environment)	4

From these groups the following change have been implemented

- Police training video to address negative stereotypes of young people. This has been created by young people and has been launched with a group of police officers
- A group of girls had concerns over local public toilets that they did not feel safe in due to the doors not starting from the floor. This concern was reported to Teignbridge Council and the physical change to the toilets was in place within 3 weeks.
- Young people identified safe areas within towns. The feedback was reported to the police, which has led to a change in patrol routes and CCTV cameras being moved.
- A need and possible space for a youth centre has been identified and young people are involved in creating the concept and design of the space itself.

<b>Q1 “How safe do you feel?”</b>	<b>Total number of Young People</b>	<b>% feeling safe</b>
Space HSB	71	31.9% Safe 86.1% Not Safe
Space Youth Voice	12	Young people were asked to rate their feelings of safety on a scale of 1 - 10 (1 being not safe, 10 being extremely safe) daytime average 8.5/12 and nighttime average of 6.9/12
Young Devon	12	All but one YP answered ‘Good’ to this question. (More qual info included below)
<b>Q2 Do you feel more able to increase your own safety in the community?</b>	<b>Total number of Young People</b>	<b>% feeling able to increase own safety</b>
Space	71	56.6% Yes 43.4% No
Space youth voice	12	All the young people felt able to identify what they could do if they don’t feel safe  (3/12 felt they were able to help create this change in the community 2/12 didn’t know and 7/12 said no)
Young Devon	12	The majority of YP answered ‘Good’, however 3 YP answered ‘Neutral’.  (More qual info included below)

## Rural Transport and Connection Fund (REPF)

- The ‘Rural Transport and Connectivity Fund’ opened on Wednesday 17 July 2024 for projects that would enhance rural Teignbridge’s transport and active travel routes for the local community.
- We received 5 applications, 4 of which were successful, with all projects benefiting rural towns and villages in Dartmoor National Park (Fingle Bridge, Steps Bridge, Bovey Tracey – Parke and Moretonhampstead).
- The smallest award was £10,197.20 and largest award was £150,000.
- 2 projects with the focus on improving footpaths and cycle routes to make them more accessible and safer for users. It’s estimated from the baseline data that the improvements have meant a 20% increase in users, however, a clearer picture can be seen in early 2026. The quality of work and increased accessibility has been recognised by all users of the paths.

- 1 project focussing on creating a new accessible footpath and cycle route that connects a popular moorland footpath to a safer and more accessible route to the town centre of Moretonhampstead. The new route has resulted in an average of 82 people using the path a day since it opened in March 2025, with users being grateful that they can now walk a direct route to the town or path without having to walk along the busy road without a pavement.
- These 3 schemes have resulted in 3,980m<sup>2</sup> of new or improved and wheelchair accessible footpaths / cycleways.
- 1 project focussing on connecting both residents and visitors of the area in and around Dartmoor by the purchase of 2 community buses. The minibuses will be used to increase the current provision of services to Dartmoor and the rural hinterland. This includes the ring and ride service, minibus hire service, with Dartmoor based coffee mornings and excursions planned. In addition, working in partnership with Dartmoor National Park to transport people onto the moors for leisure activities to reduce the number of cars on the Moor and the associated carbon footprint. It's estimated that the buses will increase engagement numbers by approximately 40%.
- These projects all completed in February – March 2025. Therefore, the outcomes and outputs provided are estimated based on the limited time they have been up and running.
- Overspend monies reallocated from Rural Green Business Grant underspend.

<b>Outputs and Outcomes</b>	
Number of grants	4
Amount of new or improved cycleways or path (m2)	3980
Amount of land made wheelchair accessible or step free (m2)	3980
Increased use of cycleways	Data from Feb 2026
Increased use of facilities or amenities	Data from Feb 2026

# Appendix 13 - Acronyms

<b>Acronym</b>	<b>Description</b>
DCC	Devon County Council
DEFRA	Department for Environment, Food and Rural Affairs
DTCCA	Devon and Torbay Combined County Authority
MOU	Memorandum of Understanding
MHCLG	Ministry of Housing, Communities and Local Government
REPF	Rural England Prosperity Fund
UKSPF	United Kingdom Shared Prosperity Fund

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## **Overview and Scrutiny Annual Report 2024 – 2025 and covering 2023-24**

**This report covers the two municipal years from May 2023 – May 2025**

### **Chair's Forward**

*"We have had two successful years of Overview & Scrutiny and with more focused positive engagement by Members, pulling together, we can look forward to continuing to grow and deliver more improvements to efficiency and effectiveness for our Council while safeguarding its financial security, and drive improvement in public services for the community.*

*Looking through our specific achievements covering the past two years of council it is worth expanding on how diverse the OS remit is, and the changes made.*

*The last two years have seen great strides in the delivery of Overview and Scrutiny (OS) with the support of a scrutiny officer and a strongly committed cross-party group of councillors giving many hours to understand complex information, to raise questions, offer suggestions and debate options for the betterment of our council. It is clear that the extent of this work carried out by working groups and Chairs is known only to those contributing directly. Therefore, this year we have ensured that all members of the OS Committee play their role in a working group which remains open to all councillors to participate. Any councillor feeling frustrated that they are not fully informed are invited to join and immerse themselves in these working groups. As Chair I have invested over 1000 hours this past year which also reflects the time others have met with me in various groups.*

*At the online CFGS southwest scrutiny meetings it was evident that our timings of budget scrutiny recommendations, being made in September 24 for the budget year 2025/26 were considered good practise by CFGS, and that our methods and recommendations were effective being approved by both the Leader, Executive and Full Council. Teignbridge was ahead of many other districts including unitaries who have found it difficult to impact on budget, leaving it as late as January 2025 to review the 2025/26 budgets. Thanks go to the Medium-Term Financial Plan (MTFP) Review Group for delivering this. This group has enabled the Council to follow Best Practice looking at finance from an issue-based perspective and to do this all year round.*

*OS, the Executive and key partners continue to work together to try to make a positive difference for the residents of Teignbridge.*

*OS has delivered, through thorough evidenced scrutiny and with the sole aim of improving our Council:*

- several Call-ins, each of which carries costs to this council and therefore warrants early conversations with the Executive and or Scrutiny Chair to ensure that there is a strong need to pursue such a route. A summary of the call-ins can be found later in this report.  
We have supported Officers & Executives to enable the successful delivery of in excess of £9,025M of Government Funding to enhance Newton Abbot Town through the Future High Street Fund for the benefit of residents and visitors.
- Proposed changes to support social values while also addressing our financial challenges as faced throughout the country, e.g. continuing to support Teignbridge CVS and rent subsidies to the voluntary sector.
- We have benefitted from professional independent advice.
- A comprehensive and extended training programme delivered by LGA and CFGS.

*As Chair I have been part of a Pilot development programme where this learning from CFGS and other OS and Audit Chairs across the country has been endorsed by the Managing Director and Monitoring Officer of Teignbridge District Council so enhancing our systems further. Additionally, attending the CFGS Conference in March 2025 brought additional education from real experiences including Bankrupt Councils, Combined Authorities and Unitary Councils so that we may benefit from their experiences and understand the challenges of what is to come in the next few years. This information has been reported back to our Managing Director bringing additional insight from scrutiny professionals.*

*Prior to the current administrative council, a decision was made to merge the two committees into one, for the year 2024-2025. Thanks go to Cllrs Palethorpe, Parrott and Buscombe for their roles in chairing and vice-chairing O&S in 2023-24, to Cllrs John Parrott and John Radford as Vice Chairs in 24-25, all Councillors who have contributed particularly Cllr Thorne, Chair of Medium-Term Financial Plan (MTFP) an extensive review group, which is still ongoing, and all those who have participated in these groups as detailed below in this report.*

*My continued thanks to all OS Committee and other Members, officers, representatives of partner authorities and outside organisations, witnesses and members of the public who have engaged with OS, particularly the Managing Director, Monitoring Officer and Chief Financial Officer. Their contribution towards the work of OS is essential and much appreciated as is that of Democratic Services”.*

*Cllr Sanders                      . .                      /’*

*Chair OS 2024/25 (and 2023/24)*

## **1 The Operation of Overview and Scrutiny**

### **2023-2024**

There were two Overview and Scrutiny (OS) Committees during 2023/24: OS1 and OS2 meeting alternate months.

In person Committee meetings – 6 OS1 and 5 OS2 public meetings broadcast live  
A Peer Review undertaken in January 2024 directed a review of the Council's Constitution.

### **2024-2025**

There were 7 in person public committee meetings broadcast live.

One OS Committee of 20 members was reformed in May 2024 having had two OS Committees of 13 from 2022. The OS Committee has since been reduced to 13 members to improve efficiency and effectiveness of the Committee as approved by Council on 25 February 2025 and as advised by the Centre for Governance and Scrutiny (CFGs) as best practise.

There have been many challenges to OS with the Democratic Services Team being one member less with the absence of the Democratic Services Team Leader for most of 2024-25 impacting on the workloads of other staff, particularly scrutiny. We look forward to our new and experienced Team Leader joining us in June 2025.

## **2 Quarterly Council Strategy Performance Reports**

From the data presented to us we have considered further information for our forward plan but it remains a generally retrospective format where little impact can be made by OS, while highlighting any serious concerns we may choose to add to the work program. Additional system change is required for this to be of deeper use to bring performance information to OS at an earlier time, with the impact of enabling them to make more timely and informed recommendations on officer actions to improve performance.

## **3 Pre-scrutiny briefings and Work Planning**

The implementation of the CFGs model of scrutiny has, through pre-scrutiny, led to better member engagement and focussed debate at official public OS Committee meetings. The informal forum of pre scrutiny briefings enables the OS Committee to understand issues coming forward proposed for consideration by Senior Leadership Team and in the Executive Forward Plan.

The impact of pre-scrutiny has been positive for both officers and Cllrs and well received. Members have praised this system where we have discussions on specific

issues such as housing, and risk training with Devon Audit Practice when we were shown the complexities of the Risk Register. All Members are invited to attend these pre-scrutiny meetings.

Pre-scrutiny briefings provide an educating forum and enables free discussion prior to a formal OS meeting where recommendations can then be made by better informed Committee members with good scrutiny questioning, to enable the 'critical friend' challenge of the Executive. Pre-scrutiny briefings were agreed by the OS Committee in September 2024 and were highlighted at the CFGS Conference as a much-desired quality of Members by professional scrutiny officers throughout the country. It is a normal system to engage members in a specific key item akin to a spotlight focus affording greater depth and is encouraged by CFGS.

#### **4 OS Training**

A comprehensive programme of Councillor Training has been delivered.

All Councillors were invited to attend the training for 2023.

Attendance was as indicated below:

8 June 2023 - CFGS Scrutiny effective work programmes (attended by 16 Cllrs)

14 June 2023 - CFGS the essentials of effective scrutiny including Gateway Questions to interrogate data and evidence. (attended by 7 Cllrs)

14 Sept 2023 - CFGS Scrutiny effective work programmes (attended by 10 Cllrs)

24 Oct 2023 - CFGS Finance, Budget and Scrutiny (attended by 9 Cllrs)

Two CFGS facilitated overview and scrutiny training workshops were held in July 2024: *scrutiny effective work programmes, and the essentials of effective scrutiny.*

In addition, Cllr Sanders as Chair: took part in the Pilot Development Programme with CFGS; undertook online scrutiny training such as Financial Scrutiny, & Chairing & Leading; and attended the CFGS Annual Conference 'Bold Governance & Courageous Scrutiny.'

At the Council meeting in February 2025, it was resolved that OS training becomes mandatory for all OS committee members from 2025/26. A 12-month rolling programme is being arranged for 2025/26 and future years to be delivered by the CFGS.

Dates are as follows for 2025.

- Scrutiny Essentials – 29<sup>th</sup> May 2025
- Scrutiny Questioning – 10<sup>th</sup> July 2025
- Scrutiny Budget Monitoring – 17<sup>th</sup> November 2025

## **5 Task and Finish (T&F) Groups and Review Groups**

All working groups are cross party in membership and other forms of enquiry are created by the OS Committee to consider issues in greater detail. They are subject to staff resources and full consideration of the best method of scrutiny. All scrutiny groups have been supported by a minimum of one member of the senior leadership team and relevant service officers

It has been a key focus that these are chaired by any member other than the majority party to ensure transparency

### Car parking Task and Finish Group

The group had seven meetings. Membership: Cllrs Palethorpe, P Parker, Parrot, Peart and J Taylor.

The main purpose of the group was to develop a new Car Parks plan for Council run car parks and parking spaces, to make the car parks service and processes as transparent as possible. The group's work included comparisons across districts as well as vehicle type which enabled officers to re-evaluate imbalances and variances for example where coaches accessed cheaper parking than cars.

9 April 2024 OS1 Committee –The Executive approved adoption of the Operational Car-Parking Plan as recommended by the task and finish group of the OS Committee.

The Group identified additional matters which needed further review including :-

- Engagement with users, businesses and Parish/Town Councils regarding the use of car parks
- Promotion of Car parks with better signage
- Fees and Charges
- Maintenance and enhancement of Car Parks
- Improved safety measures such as CCTV and lighting
- Overnight Motor Homes charging policy
- Parking enforcement policy
- Climate change and energy efficiency measures including provision for charging electric vehicles.

Subject to the necessary resources being available it is hoped to reconvene the Car Parking Task and Finish Group to consider these issues during 2025.

### Rent subsidy/Community Interest Company (CIC)

The group had 2 meetings. Membership: Cllrs Bullivant, Buscombe, Hall, C Parker and Sanders.

The group was set up to review TDC policy and implementation reference Community (CIC) Assets Rents/Charges Subsidy by: reviewing and considering the policy and implementation of rent subsidies with reference to CIC assets; providing a report and make recommendations for consideration by the Executive on Rent Subsidy Policy.

12 December 2023 OS2 Committee – The task and finish group recommended to OS Committee that: the Rent Subsidy for TDC owned Commercial Property (Conditions of Funding) Policy updated in November 2023 for implementation from April 2024 be approved; and the Buckland Centre (as part of the Newton Abbot CIC) can reapply under the terms of the updated policy for further rent subsidy, subject to a new lease being in place.

The Executive 2 April 2024 recommended to Full Council the above and that those voluntary sector organisations that were in receipt of a rent subsidy as of 31st March 2024, be permitted to apply for a further 12 month period of subsidy pending the outcome of the asset review and any further amendment to the rent subsidy policy. This was ratified by Council 23 April 2024 and fed into the 2024/25 budget.

All groups ceased in November 2024 due to the committee decision to re-prioritise and also due to staff resource issues but should resume during June 2025 when the new democratic services team leader commences and work currently absorbed can be redistributed in the team. The capital programme, planning and leisure are currently our next priorities. Membership for these have already been agreed.

- Leisure Task and Finish Group

This group has been delayed due to a change in the Committee's priorities and dealing with the Notice of Motion (NOM) regarding a review of the Council's Equality and Diversity Policy since November 2024. The group will meet in 2025/26 in accordance with the Committee's priorities. Membership includes Cllrs Bullivant, Dawson, Hall, Rogers, Rollason, Sanders, Steemson and Thorne.

- Planning Task and Finish Group

The group was also delayed as a result of the Council's priorities change and dealing with the NOM as above and will meet in 2025/26 in accordance with the Committee's priorities. Membership includes Cllrs Bullivant, Hall, Nuttall, C Parker, Sanders, Steemson, Thorne.

- Medium Financial Plan T&F group - OS Sept 24

This cross-party group was set up in September 2023 to conduct an overview of 2024/25 Budget and Review & Scrutinise 2025/26 Medium Term Financial Strategy

and Teignbridge Financial Plan, and address the projected shortfall in the medium term in order to avoid Bankruptcy while maintaining service provision for our residents. Its work impacted on the budget process by enabling looking at finance from an issue based perspective and to do this all year round.

The group membership includes Cllr Phil Bullivant, Cllr Sally Morgan, Cllr Charles Nuttall, Cllr John Radford, Cllr Suzanne Sanders, Cllr Robert Steemson, Cllr Bill Thorne (Chair), Cllr Hall. Cllrs Parrott, Buscombe, Williams and Palethorpe, P Parker were also members of the group and contributed to the group's earlier work. (some of whom subsequently left when joining the Executive)

The group had seven meetings in 2024/25 resulting in successful recommendations to the Executive for the 2025/26 and ongoing budgets including: amendment to the Council Tax Support Policy to remove the 100% Council Tax exemption (1 month period) for empty, unfurnished properties; amendments to the Discretionary Non-Domestic (Business) Rate Relief Policy; changes to car parking fees; and Council tax increases at the maximum allowed of 2.99% for 2025/26 amounting to projected savings of £70K, and Council tax increases at the maximum allowed.

Special thanks to the Chair of the group Cllr Thorne for his extended time and effort serving on this group.

The group will continue its work into 2025/26 looking initially at the Capital Programme

#### Scrutiny of the Council budget

In addition, the initial and final Financial Plan proposals 2025/26 – 2027/28 were also scrutinised by the OS Committee. OS requested: service managers consider and suggest potential areas for the MTFP review group to look at to save money; increases in fees and charges we requested where possible of up to 10% rather than the outlined 5%, not a flat rate but applied to each element as officers reviewed increase options. The outcome was an increase in receipts projected.

The Committee recommended proposals taking on board the recommendations from the MTFP review group.

- Assets and Estate Management Strategy Task and Finish Group

6 February 2024 –OS agreed this group be formed and meet in accordance with the Committee's priorities. Membership includes: Cllrs Bullivant, Clarence, Foden, Hall, C Parker, P Parker, Radford, Sanders, Steemson, Swain, Thorne. The work of this group is linked to the compilation of a comprehensive Asset Portfolio by Officers and as such this T&F group will recommence within the MTFP group in June 2025. The disposal of Old Forde House was one outcome agreed during 2024/25.

- Constitution Review Group (Following on from Peer Review recommendations)

The review group facilitated by the CFGS commenced in October 2024, focusing on and reviewing particular issues of the Council's Constitution.

The group membership includes: Cllrs Bullivant, Clarence, Daws, Dawson, Palethorpe, Sanders, Steemson, J Taylor and Thorne, and there has been nine x 2 hour meetings of the group to the end April 2025.

The group will continue to meet into 2025/26. A report of recommended changes to the Constitution should be presented to Annual Council on 20 May 2025.

## **6 Call-in of Decisions**

20 June 2023 OS1 Committee - Call-in of the Executive decision regarding the purchase of a replacement baler at the Council's recycling bulking station (April 2023). Following a full debate and challenge of the decision it was resolved that the decision be implemented in accordance with the Executive Member's original decision.

12 December 2023 OS2 Committee – Call-in of Executive Minute 77 October 2023 on the future high street fund (FHSF) for improvements to Newton Abbot town centre. OS2 Committee resolved that the call-in be referred to Full Council as it was considered a matter of significant importance for the whole district.

Full Council authorised delegated powers to the Leader and Executive Members to fulfil their roles as is necessary to implement the approved redevelopment of the Market Hall to which the approved funding scheme relates

As a result of the call-in, officers were able to review and present alternative options producing a change to the FHSF offer which were then decided by Full Council. All funding was secured and spent to the time frame of March 2025 for the benefit of Newton Abbot town.

## **7 Notices of Motion (NOM)**

June 2024 meeting outcomes:

- a. Loss of Section 106 contributions: Recommendations approved by Full Council 30 July 2024 that: the current planning systems and procedures for dealing with both minor amendments to planning applications, and Section 106 agreements continue: and a recap on the above be provided in the next all Councillors planning training.
- b. Green improvements in conservation areas: Referred to the Planning Task and Finish Group identified on the Committee's forward plan's priority list.



November 2024

Review of Equality and Diversity Policy - referred from Full Council 29 October 2024.

Counsel advice has been received and the matter is to be considered at OS 13 May 2025, having already been able to be better informed regarding the complex nature of the law through pre-scrutiny.

This issue was given priority as a topic over all other scrutiny.

## **8 Scrutiny of Partners and Holding them to Account**

26 September 2023 – Teign Housing - Jo Reece the Chief Executive presented an update

12 December 2023 - Voluntary sector Funding Annual Review on the funding the Council provided to the voluntary and community sector and the outcomes this provides for residents in the District.

Representatives of the voluntary sector in attendance:

- Teignbridge Community and Voluntary Service: Sue Wroe, Chief Executive
- East Teignbridge Ring and Ride: Sally Preston, Valerie Jeffery

It was recommended to the Executive that the current direct funding to the groups listed in the agenda report continue to the same level for 2024/25 subject to budget provision being available, ~~and other issues were recommended to Executive.~~ The Executive agreed the OS recommendations.

A task and finish group was also set up to review voluntary sector funding for future years.

South West Water - July 2024

To scrutinise SWW's emerging Management Plan and Storm Action Plan.

In attendance: Representatives of SWW including Head of External Liaison and Devon County Council: Head of Flood Risk and Coastal Management. The EA were unable to attend at this time.

Focus: Wastewater treatment and networks, storm overflows and SWW's associated action plans. (River quality would need to be addressed by the Environment Agency)

SWW will continue to feature on our work-programme, it impacting on our residents, our future residents and our economy.

All members were then invited by SWW to visit and look around the CREWW centre in Exeter. Four attended and were given a thorough tour of the facilities, received a

presentation of the projects aims and discussed for example the impact of microplastics.

#### Connecting Devon and Somerset UKBD

January 2024 - Connecting Devon and Somerset rural broadband programme (CDS) update UKBD. In attendance: Devon County Council: Matt Barrow, CDS Project Officer

July 2024 - In attendance: Connecting Devon & Somerset (CDS): Stakeholder Engagement Officer and Building Digital UK: Local Delivery Lead

Focus: Improvements in digital connectivity across Teignbridge – particularly rural areas

We are expecting UKBD to revisit OS on the June 2025 agenda as we continue to seek ways to improve services in our rural areas.

The South Devon and Dartmoor Community Safety Partnership was scrutinised through the presentation of the annual review 26 March 2024. The next annual review will be considered by Committee in June 2025.

#### Strata - IT provision for the Council

The Strata Business Plan was scrutinised by Committee in September 2024 before consideration by Council in October 2025.

#### Looking forward we have

PCC update - June 2025

## **9 Outside Organisations updates by the Council's appointed Councillor representatives**

Teignbridge Councillors sit on numerous external bodies and are able to report back to us how they are promoting the Council's priorities, policies and strategies, and advising on partnership discussions which are open and in the public domain.

December 2023 OS agreed that the work the Council's partners and voluntary organisations be reviewed through the Council's appointed representatives on these group reporting to OS meetings.

The appointed Cllr representatives reported to the O&S Committee throughout the year on a rolling annual schedule.

## 10 Site visits

Site visits form a discrete part of O&S research and have been undertaken by the Chair Cllr Sanders to the Buckland centre in December 2023 whereby I was given a tour of the building and then invited a representative to come to speak with the working group later that week. This informed the rent subsidy/Community Interest Company (CIC) task and finish group recommendations

Together with the then OS Vice Chair Cllr Parrott, Bradley lane, Newton Abbot was visited to view the site due to come under discussion to understand its location and traffic passing through to inform our proposed asset scrutiny.

Attending CREWW at Exeter University, greater knowledge was gleaned regarding protecting the water supply network, predicting and preventing storm overflow and pollution, and maintaining a sustainable water supply and demand balance.

As Chair Cllr Sanders walked the Dawlish sea wall with Cllr Dawson the Chair of the Council following the death of a young person to view first hand and consider the safety of this pedestrian wall. At that time there were outstanding enquiries with the Railway Network.

Future site visits linked to housing have been proposed such as that regarding modular builds in Mid Devon who are also scrutinising the value for money and viability which they may share in due course.

## 11 Looking ahead 2025-26

Into the third year of this Council the OS Forward plan has been built for the coming months but allows a degree of flexibility and is a rolling live programme.

The economy service has been invited to report to us and this is expected in June, on its achievements. The service is looking into a local business representative to present to OS on how the Council might be able to support the local economy further and so bring greater impact to our region.

Additionally, as mentioned at a previous meeting, following a member of the public raising an issue of school transport safety we contacted both the school and bus company to enquire regarding their protocols and found they would be interested in a review involving more interested parties and partners to present to OS at a future time if the committee decides it is a priority.

These are two new matters for the new fiscal year of OS to consider.

### Policy and Strategy Reviews

As Chair Cllr Sanders has input into the Procurement Strategy at pre-policy stage – another CFGS target the Council has delivered very recently.

The Car Park Policy was incomplete when the current council term began in May 2023 and that was re-visited and revised.

Part of the remit is to ensure that policies are up to date and as accurate as is possible to enable officers to deliver their work in line with them.

Other issues for consideration to keep O&S striving for the best and where Officer resources allow

A scrutiny newsletter to keep councillors up to date on OS work and will aim to let all members know about scrutiny impact.

Greater engagement of the public in OS through the website and as witnesses to task and finish groups

Regular contact with Audit which will enhance scrutiny further.

Monitoring the delivery of actions from task and finish groups and the rolling list to ensure nothing is omitted.

Reviews of what has been delivered by OS and what we can learn to improve scrutiny further.

Annual feedback officers as to what OS has delivered and if it has made them think differently and how informed and engaged members feel.

The Chair to liaise with other OS Chairs across Devon especially with the shaping of a Unitary Council. This networking would ensure that districts do not duplicate their work, for example homelessness scrutiny covered by a neighbouring district can inform our scrutiny. Similarly, Teignbridge's invitation to Mid Devon District Council to view modular builds which are currently being assessed by their OS regarding value to money means the Council would not need to repeat but to gain through sharing knowledge.

Cllr Sanders

Chair 2023-2025

**Teignbridge District Council  
Full Council  
20 May 2025  
Part i and ii**

**Waste Transfer Station Works**

**Purpose of Report**

To seek approval to procure infrastructure works at the Council's Waste Transfer Station, necessary to comply with new legislative requirements.

**Recommendation(s)**

The Council RESOLVES:

- (1) To approve the budget to fund the project works required as detailed in the Part 2 section of this report.
- (2) To delegate authority to award contracts for the related building and recycling infrastructure works, following appropriate procurement processes, to the Head of Environmental Services.

**Financial Implications**

Please see section 4.1 of the report.

Martin Flitcroft

Chief Finance Officer & Director of Corporate Services

Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

**Legal Implications**

Please see section 4.2 of the report.

Paul Woodhead, Head of Legal Services and Monitoring Officer

Email: [paul.woodhead@teignbridge.gov.uk](mailto:paul.woodhead@teignbridge.gov.uk)

**Risk Assessment**

Please see section 4.3 of the report.

Chris Braines. Head of Environmental Services

[chris.braines@teignbridge.gov.uk](mailto:chris.braines@teignbridge.gov.uk)

**Environmental/Climate Change Implications**

Please see section 5.4 of the report.  
William Elliot, Climate Change Officer

### **Report Author**

Chris Braines - Head of Environmental Services  
Email: [chris.braines@teignbridge.gov.uk](mailto:chris.braines@teignbridge.gov.uk)

### **Executive Member**

Cllr Peter Williams - Executive Member for Environmental Services

### **Appendices/Background Papers**

- A1 Waste Site Review report
- A2 DCN Simpler Recycling Briefing Note
- A3 Site Plans and requirement details
- A4 RIBA Stage 2 Summary Report
- A5 Member Briefing Presentation
- PART II – A6 – Financial Information
- A7 Equalities Impact Assessment

## **1. Background**

The Council's waste transfer station manages the recycling and food waste collected from properties across the district.

Around 16,000 tonnes of materials are delivered, sorted, stored, baled and bulked for onward transportation to reprocessors annually. The site currently operates under waste permit exemptions, without previously needing to hold a full waste permit.

The Environmental Permitting (England and Wales) Regulations 2023 are driving reforms to waste permitting and exemptions.

The change in legislation means that a full permit must be obtained to continue waste operations at the site.

The Environment Agency, as the regulatory body, have stipulated that improvements to the site are required in relation to drainage, waste storage and fire safety. A site review was undertaken to explore options to bring the site to a permissible state (see Appendix 1).

In 2018 DEFRA published the [Resources and Waste Strategy](#) for England which detailed several policies to deliver major reforms to the waste sector.

Of specific relevance are:

- Extended Producer Responsibility (EPR) which aims to move the full cost of dealing with packaging waste from households away from local taxpayers and councils and to the packaging producers.
- Simpler Recycling (SR) which aims to standardise the materials that are collected for recycling across all households and businesses in England.

The outcomes of the Simpler Recycling (SR) reforms crystalised in 2024 following delays to the original timeframes. This resulted in the [Separation of Waste \(England\) Regulations 2025](#) which came into force in March 2025.

Our household waste collection service is well placed to comply with the requirements of these regulations with two notable exceptions.

1. The compulsory collection of cartons from all households by April 2026.
2. The compulsory collection of flexible plastics and films from all households by April 2027.

Further information in relation to these requirements is contained in Appendix 2.

Cartons are currently collected from several recycling banks in the district by an external contractor, and from approximately 5000 households as part of a trial being delivered by the Council's waste team. We do not collect flexible plastics or films from households.

There is also a requirement to increase the throughput and storage capacity of the site to accommodate the recycling generated from new properties in the district.

Since previous site improvement works in 2014 an additional 7,205 houses have been built (source Housing Flows Reconciliation data) generating approximately 4,000 tonnes of recyclable waste annually. A further 5,160 tonnes are estimated to require processing per year by 2034 based on the projected completion of 9,295 new dwellings between the periods of 2024-25 and 2033-34 (source Local Plan Monitoring Data 2025).

The works required at the waste transfer station will need to deliver changes to our sorting and storage capacity, to manage the additional materials that will be collected.

Consideration will also need to be given to the collection methodology used for the additional materials to be collected from households. This will be considered separately to this report, following trials and research into best practise elsewhere.

## **2. Waste Permit Implications & Requirements**

### **2.1 Current situation**

Key areas that need to be addressed to meet the requirements of a waste permit include;

- **Drainage** - to ensure effluent from waste storage areas is directed to the foul sewer and that water used in the event of a fire can be contained on site.
- **Fire Safety** - combustible waste piles must be stored with a separation distance of at least six metres between material types or have suitable fire-resistant separation in place. This includes from the site perimeter or any buildings.

## 2.2 Infrastructure Requirements

A site plan outlining the works required can be seen in Appendix 3.

A Fire Prevention Plan has been developed as part of our permit application. This has been used to help inform the works required and has been accepted in principle by the Environment Agency.

AECOM Ltd were appointed through a professional services framework to provide design and project management services. A multidisciplinary team working alongside Teignbridge officers have produced a concept design for the Waste Transfer Station.

The related RIBA Stage 2 report, completed in February 2025, concluded that the requirements of the Environment Agency and Building Regulations can all be met.

A summary of the report is included in Appendix 4.

The report also identified the key constraints affecting the project, including the phasing of the works on an active site, and provided an estimate of the costs to deliver the required works.

Further detail on cost is included in the associated Part II report in Appendix 6. This information is considered commercially sensitive in relation to the competitive procurement exercises that will be required.

The key works required can be summarised as:

- Steel portal framed covered sheds, with fire segregation to accommodate waste stockpiles.
- A sealed drainage system to ensure any flows from covered waste do not enter the surface water system.
- Fire protection measures across the site to include replacement of existing silo walls and provide fire resistance at boundaries.
- Upgraded material sorting and storage capacity for cartons, plastic films and waste growth from additional housing.
- Installation of greywater storage systems for use in fire safety and site operations.
- A solar panel system to generate electricity for use on site.



## **2.3 Recycling Equipment Requirements**

Under the Simpler Recycling reforms, we are required to add cartons, and soft plastics and films to our household recycling collection service. All other materials specified in the reforms are already collected.

To handle these additional materials significant improvements are required to the existing storage and sorting infrastructure at the Waste Transfer Station.

A separate procurement exercise is required for these works, engaging specialist equipment suppliers, which will need to be delivered in conjunction with procurement of the building works detailed above.

An early market engagement exercise was completed in January 2025 to help inform site specific design and equipment specifications and provide indicative costs of supply.

The Council advertised the early market engagement through the procurement portal (ProActis) and Contracts Finder. Following site visits and discussions on outline requirements the Council were provided with indicative designs and estimated costs from 4 suppliers.

Further detail on cost is included in the associated Part II report in Appendix 6. This information is considered commercially sensitive in relation to the competitive procurement exercise that will be required.

## **3. Timeframes**

The works need to be delivered by March 2027 to comply with the statutory Simpler Recycling requirements. The addition of cartons by March 2026 can be temporarily handled using the existing site infrastructure. The site would not currently be able to handle the collection of plastic films due to the space and sorting limitations arising from the quantities of these materials.

The site needs to remain operational throughout the works, albeit at reduced capacity. This creates challenges to delivery of the works and has been factored into the estimated costs and delivery timeframes.

A detailed phasing plan was considered as part of the RIBA Stage 2 design linked to operational requirements. The estimated completion date would be February 2027.

Changes to the collection methodology from households to provide capacity for cartons and flexible plastics will need to be delivered prior to April 2027 and will be considered in a separate report following trials and review of best practise elsewhere.

The timing of the site requirements pre-empts any changes arising from Local Government Reorganisation. In any eventuality there will be a need for a strategically placed waste transfer station for the medium term to ensure efficient

recycling collections from the population centres in Ashburton, Bovey Tracey, Dawlish, Kingsteignton, Newton Abbot, Teignmouth and surrounding areas.

## **4. Implications, Risk Management and Climate Change Impact**

### **4.1 Financial**

The estimated costs relating to the required works are considered commercially sensitive and are included as a separate Part II item.

The budget for the required works will be funded from revenue contributions to capital, Community Infrastructure Levy, and borrowing in relation to the solar PV element (from the existing provision for the Carbon Action Plan in the current capital programme). The revenue contributions will use income from the Extended Producer Responsibility scheme.

### **4.2 Legal**

The Environmental Protection Act 1990 sets out the Council's responsibilities in relation to waste and recycling. As a 'Waste Collection Authority', it has a statutory duty to ensure waste and recycling collections are provided to all households.

The Council's in-house service must ensure that it has the necessary infrastructure in place to fulfil its statutory duties.

The legislation listed below is relevant to the content of this report.

[Environment Act 2021](#)

[The Environmental Permitting \(England and Wales\) \(Amendment\) Regulations 2023'](#)

[The Separation of Waste \(England\) Regulations 2025](#)

[The Producer Responsibility Obligations \(Packaging Waste\) \(Amendment\) \(England\) Regulations 2020](#)

### **4.3 Risks**

There are significant risks associated with the decision and resulting actions required from this report. These can be summarised as follows:

- Infrastructure Delivery Timeframes

The need to carry out these works is pressing to meet legislative timeframes. There are risks linked to delays in acquiring necessary statutory approvals and appointing suitable contractors. Failure to comply with the Simpler Recycling requirements and acquire a suitable permit to operate the Waste Transfer Station could result in regulatory action and significant reputational damage, including an enforced closure of the site with significant disruption to district wide recycling collection services.

Risks in relation to delays will be mitigated through proactive project management and timely decision making.

- Project Costs

Costs presented for the required works are based on estimates provided by external consultants to RIBA Work Stage 2 and early market engagement with recycling equipment supplies and include appropriate contingencies. There is a risk that costs will exceed the estimated levels. Any variations to costs following procurement will be managed following the Council's financial procedures.

- Health & Safety

There will be enhanced risks at the site during infrastructure works. These risks will be managed carefully using robust risk assessments, safe systems of work and through appropriate training for operatives and staff, specific to works being undertaken.

- Local Impacts

There will be some disruption in the locality, primarily with access to the DCC Recycling Centre and noise and dust during the works. Works will be co-ordinated with DCC to minimise access impacts, and the noise and dust will be managed through the RAMS in place with the contractor undertaking the works.

#### **4.4 Environmental/Climate Change Impact**

The Council declared a Climate Emergency and became a signatory of the Devon Climate Emergency in 2019. It aims to become a net zero district and has endorsed the Devon Carbon Plan to achieve net zero emissions county-wide by 2050 at the latest and in the shortest feasible timeframe.

There are direct benefits of increasing the range of materials for recycling across the district. There would be an estimated increase to our recycling rate of 0.53% delivering around 268,998 kgCO<sub>2</sub>eq (Source: [Devon.gov.uk](https://www.devon.gov.uk))

There is opportunity to install the following carbon saving measures in line with our [Carbon Action Plan](#):

**A solar panel system** - expected to generate 19,000 kwh annually.

The expected carbon savings for the solar panel system are 19,000 @ 0.207 kgCO<sub>2</sub>/kWh = 3,933kgCO<sub>2</sub> saved/year.

**A greywater system** - for use in the fire prevention plan and for the cleaning of site and food waste stillages on vehicles. Carbon and cost savings are not expected to be significant but do represent best practice.

In addition, the site improvements ensure that leachates from waste activities do not enter surface water drains and impact the local ecosystem and will lead to reduced levels of litter management required around the site.

## **5. Alternative Options**

Do nothing. If the works required are not progressed there would be significant implications for efficient statutory recycling service delivery. An alternative waste handling facility would need to be used that is suitably located, properly licensed and able to accept the various waste streams collected. We have been unable to identify any sites within a 20-mile radius that meet these requirements, including both private and local authority facilities.

The site currently generates ~£1.5M of income per year through recycling credits and sales of material to support the service costs. Tipping at an alternative 3<sup>rd</sup> party facility would require the payment of a gate fee.

The median gate fee for 2023/24 for dry recyclables was £51/tonne. This would equate to an estimated annual cost of £561,000 (based on 23/24 tonnage of 11,000 tonnes).

The 2023/24 median gate fee for food waste was £70/tonne. This would equate to an estimated annual cost of £368,550 (based on 23/24 tonnage of 5,265 tonnes) source [WRAP-Gate-Fees-Report-2023-24-V1.1.pdf](#).

The total estimated ongoing annual gate fee cost implication would therefore be £929,550.

In addition, there would be a loss of £503,206 from material sales (based on 23/24 data) making the total ongoing annual cost implication £1,432,756.

There would be additional cost implications linked to reduced collection round efficiencies, depending on the location of the alternative tipping facility, the approach taken to transfer waste and potential cost implications linked to redundancies at the existing waste transfer station.

Reducing the phasing of works was also explored in relation to cost impacts. The proposed phasing plan was carefully considered to ensure the site could remain operational during delivery of the works. Reducing the phases proposed would mean an alternative site would need to be found which would create similar issues to those identified above.

Consideration was also given to establishing a new site. The lack of a suitable site and significantly higher costs to develop prohibited this approach.

The Infrastructure Requirements detailed in this report include provision of a solar panel system to generate 19,000KW per year of energy that would be used to meet site demand. These works could be excluded as they are not essential to obtain the waste permit. They do however align with our carbon action plan.

## **6. Conclusion**

The site improvement requirements detailed in this report are essential to ensure we can continue to deliver efficient, statutory recycling collections to all households in the district in line with recent legislative changes.

The timescales for delivery are challenging and require prompt action to enable procurements and related works to progress.

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## **Appendix 1. Waste Site Review: Brunel Road Waste Transfer Station**

### **Report Summary**

#### **Overview**

Environmental consultants Enzygo were commissioned by TDC to review the viability of the waste transfer station in June 2023, in relation to the changes to the Environment Agency's T4 Waste Exemption and future operations on the site. Enzygo are specialists in Environmental Permitting and Regulation and have provided support to a wide range of public and private sector clients in the waste industry.

The review considered the following:

- Gap analysis between the site operations and the EA's Fire Prevention Plan guidance focussing on layout, separation distances and waste pile size.
- Gap analysis between site layout and the EA Appropriate Measures guidance. This is a high-level review considering requirements associated with the site layout.
- Gap analysis between site layout and the most appropriate Standard Rules Environmental Permit.

The review focused on;

- Building and infrastructure on site
- Drainage
- Locations of waste storage

#### **Conclusions**

The review of the current T4 waste exemption and the proposed replacement exemption showed that neither are appropriate for the activities carried out at the site as it does not permit the acceptance of food waste. There are no other waste exemptions available which allow the storage of food waste.

The site is also not able to meet the following requirements of the replacement waste exemption:

- Other than glass, each waste stack must have a separation distance of at least 6 meters between other waste stacks and the site perimeter, any buildings, or other combustible or flammable materials.
- Waste contaminated with food and drink residues must be stored in sealed containers or indoors.
- Plastic, cans and foil stored outside must be baled or in an enclosure designed and maintained to prevent litter.

The second two points listed above could be addressed by placing a roof over the existing bays, however there is not enough room on the site for the requirement to have a separation distance of 6m.

The available 'Standard Rules Permits' which could be applicable to the activities carried out were also reviewed. The conditions required in these permits could not be met. As these conditions are fixed there are no 'Standard Rules Permits' currently available for the activities carried out and waste types accepted at the site.

A 'Bespoke Permit' will be required to continue operating the site.

Gaps have been identified with the infrastructure and the requirements of the Environment Agency's 'Appropriate Measures for the Treatment of Inert and Non-Hazardous Waste' and 'Fire Prevention Plan' documents. The gaps should be investigated in more detail to establish the viability of resolving them. These gaps include;

- Investigate a location within your site for a quarantine area/s which can be mobile or static.
- Enclosing the conveyor and hopper.
- Review your current netting arrangements, particularly around the hopper and conveyor as there was a reasonable amount of escaped 'litter' at the back of the hopper.
- Your current infrastructure should be assessed against the requirements of CIRIA 736 if this was not done when it was constructed. This needs to be undertaken by a qualified engineer.
- A fire wall should be erected along the western edge of the site where the hopper and conveyor are located.
- The bay walls need to be scrutinised by an appropriately certified company to ensure they meet the requirements of the fire prevention plan guidance.
- Your drainage plan needs to be reviewed and where there is the potential for effluent to be generated through the storage of waste this effluent should be directed to the foul sewer.
- A site wide bund should be installed to ensure that in the case of a fire all firewater can be retained on site.
- To stop firewater entering the surface water system, drain mats or other materials to inhibit the progress of firewater entering the surface water drainage system should be investigated.
- Liaison with the local Fire and Rescue Service should be undertaken to determine the location of any local fire hydrants, whether they would be able to



be utilised in the case of a fire, and access requirements to allow fires to be extinguished effectively if one should occur.

- A review of the current trade effluent discharge should be undertaken with South West Water to determine if an increase in flow is required.
- An appropriately certified organisation should be contacted to discuss fire detection and suppression systems for the site.

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# Consistency in Household & Business Recycling in England – consultation outcome

## Briefing for Leaders & Chief Executives

Date: October 2023

Contact: [DCN@Local.gov.uk](mailto:DCN@Local.gov.uk)



The DCN broadly welcomes the government's announcement that councils will retain the freedom to decide how to collect recycling and to set local garden waste fees. This is a victory for the DCN and sector partners who have campaigned against a one-size-fits all waste footprint being imposed.

Retaining proposals to let residents recycle more at home – whilst allowing councils to decide how to collect recycling – should ultimately result in higher levels of recycling. The requirement for all services to be provided to all properties by **31<sup>st</sup> March 2026**– including high-density flats and remote properties – will present challenges for many councils.

The DCN will proactively engage officials and ministers to highlight any concerns and work to find solutions in order to support our members councils.

However, we remain concerned that capital new burdens funding for new food waste collections will not be sufficient for all councils and disadvantage those who have recently introduced the service in advance of this announcement. Many districts are likely to struggle to meet any additional costs alongside growing demand for our other services.

## Consistency in recycling – key points

The key points of interest for waste collection authorities are as follow:

- Councils will retain local discretion to choose how to collect the 'core' recyclables how they see best, including where councils operate kerbside-sort systems.
- All local councils will be required to provide a weekly food waste collection to all property types by **31<sup>st</sup> March 2026**. We expect councils to receive a s.31 notice of capital funding by the end of **2023**.
- Proposals for free garden waste collections have been scrapped – as have plans to cap councils' charges. However, all properties including flats will be able to request this service.
- The government will also consult on a statutory requirement for councils to collect residual waste every fortnight. This document rules out compensating councils for costs incurred moving from three-weekly collections back to fortnightly.
  - The document indicates that fortnightly collections should not be treated as a minimum - though introducing weekly residual collections alongside food waste collections would be counterintuitive and incur unnecessary expense.
- Kerbside collections of soft plastics and microfilms will be required to start by **31<sup>st</sup> March 2027**.
- Recyclables and food waste must be presented separately by non-domestic properties by **31<sup>st</sup> March 2025** – with proposals to widen this to include charity shops, places of worship and hostels.
- New burdens funding will only be provided for weekly food waste collections, based on modelled costs. This will cover capital expenditure (vehicles and containers), initial transitional costs, resource costs (for vehicle re-routing and communications) and ongoing service costs.

## Consistent kerbside collections

- A core set of recyclables will be required to be collected at kerbside by 31<sup>st</sup> March 2026: glass bottles and jars, plastic pots, tub and trays, plastic tubes and TetraPak cartons.

- Plastic film packaging and plastic bags will be required to be collected by 31<sup>st</sup> March 2027.
- A statutory exemption will be proposed to allow councils to commingle all dry recyclable materials as they decide – allowing them to retain existing arrangements.
- The government stated its ambition for all food waste to be processed by Anaerobic Digestion plants. Regulations will set out any materials that councils would not be expected to collect in food and garden waste bins.
  - The response indicates no decision has been made on requiring councils to provide caddy liners – it will collect further evidence to decide on a policy which promotes ‘the best environmental outcomes.’
- Weekly food waste collections must be in place by 31 March 2026 – except where transitional arrangements are required due to long-term waste disposal contracts.
  - Transitional arrangements will only be available to disposal authorities where DEFRA is made aware of the need for these arrangements in order to avoid contract breaking.
  - The government indicates it would not provide value for money to compensate disposal authorities to vary or break their contracts.
  - It will also not compensate disposal authorities for financial penalties from the reduction of residual waste once food waste collections come into force.
  - Any collection authorities eligible for transitional arrangements will be named in forthcoming regulations – following one-to-one engagement last year – alongside the date they will be required to commence their food waste collections.
- If councils decide to commingle food and garden waste – these collections must be provided freely and weekly by 31<sup>st</sup> March 2026.
  - There will be no requirement to separately collect compostable or biodegradable plastic packaging due to concerns about its recyclability.

### Consistency – new burdens and ongoing funding

- New burdens funding will only be provided for weekly food waste collections, based on ‘reasonable’ modelled costs. This funding is intended to cover capital expenditure (vehicles and containers), resource costs and ongoing costs (from collection and disposal).
  - For any councils who already provide a food waste service – the consultation rules out compensating any capital incurred before 31 March 2023. These councils are also ineligible for transitional funding.
  - However, **all waste collection authorities** will receive new burdens funding for ongoing service costs. We await further detail on this portion of funding.
  - The consultation response indicates the government will not ‘meet all additional expenditure by local authorities regardless of value for money’, such as where a new depot is required.
- Where new costs are incurred to meet the requirement to collect all dry recyclables at kerbside – the government’s expectation is that this will be covered through EPR funding allocations.
- Ongoing transition funding will be provided to local authorities named in the forthcoming regulations as requiring a transitional arrangement for food waste collections.
- The government does not intend to modify or amend the recycling credits mechanism at this stage – however it indicates it will monitor this source of income as EPR is introduced.

### Changes to business recycling

- All non-households premises firms will be required to present dry recyclables, residual waste and food waste separately by 31<sup>st</sup> March 2025.
  - This will include any businesses with over 10 FTE staff, schools, hospitals – and a further consultation proposes this will be expanded to include: places of worship, charity shops, prisons and residential hostels.
  - All firms, including micro firms, will be required to comply with the above requirements by 31 March 2027.
- This earlier date is intended to reflect flexibility in commercial waste contracts.

- However, this will affect councils who provide business waste collections as a source of vital additional income. This variation in dates could present operational challenges, in particular for the separate collection of food waste.

### Next steps

- The DCN will be promptly engaging officials and ministers with our most pressing concerns, including on the following issues:
  - Inequity of funding for councils who have adopted food waste collections in anticipation of consistency reforms.
  - Push for a national awareness campaign leading up to implementation of reforms.
- The DCN will be submitting a response to the promised statutory guidance consultation when it is released. We will engage with our member councils shortly to capture useful evidence to inform this and future work in this area.

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## **A3 Site Plans and Requirements**

### **Fire Prevention Plan**

The site design enables the processing of incoming material for export to reprocessors as soon as practicably possible to minimise the fire risks linked to stored waste.

Combustible waste will be stored as shown in the site plan below in line with the Environment Agency's guidance.

### **Fire walls and bays**

Fire resistant walls are proposed to overcome the need for 6m separation distances between different waste piles and the site boundary.

The replacement of existing walls within storage bays will ensure adequate fire resistance for the required time frames.

### **Suppressing fires & water supply**

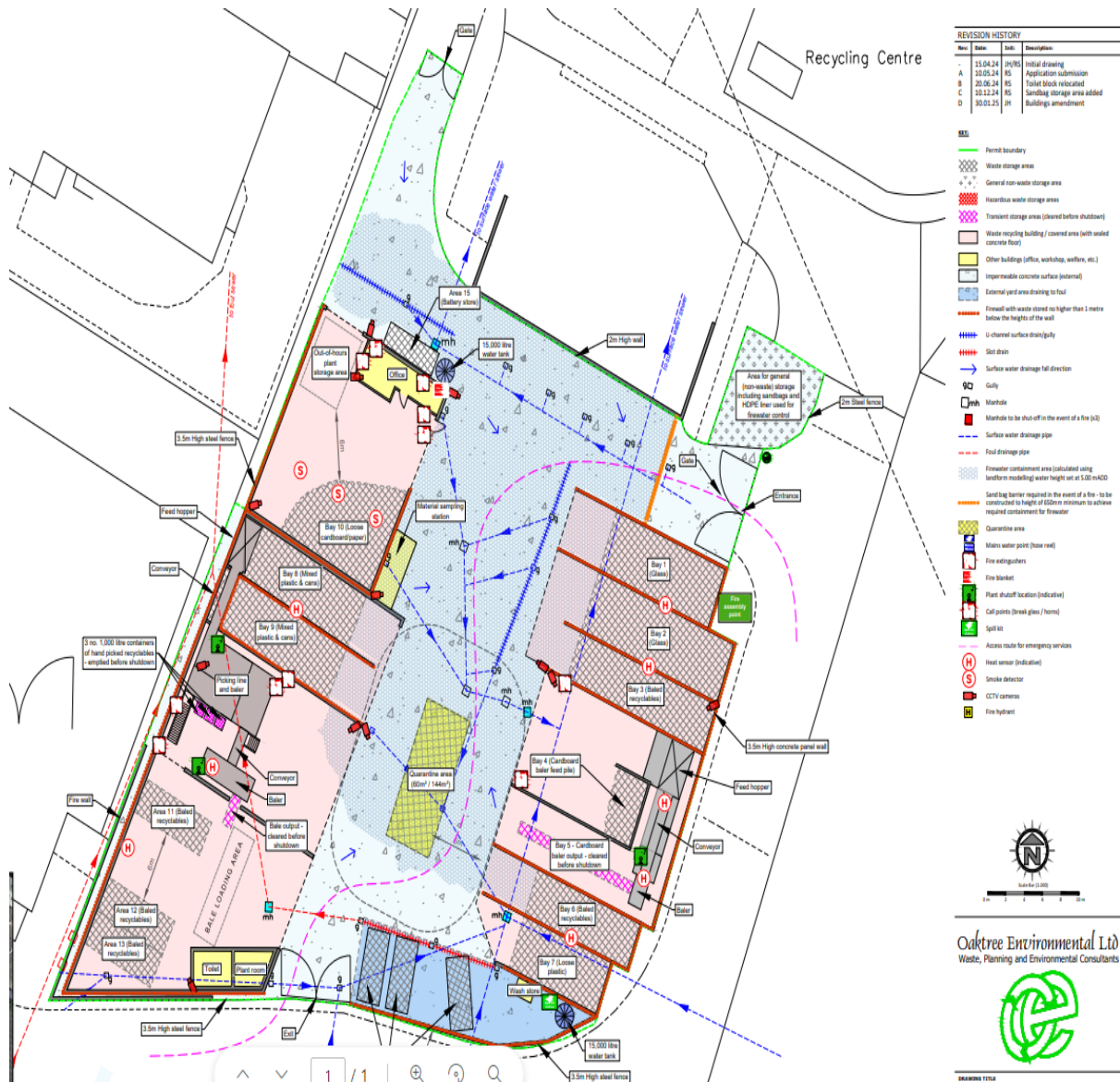
The EA guidance stipulates a requirement for a water supply sufficient for firefighting in a worst-case scenario.

The site will have access to on-site hoses which connect to the two water tanks shown on the site plan which can be used for dousing any hot loads. There is also access to strategically placed fire extinguishers around the site as detailed.

A fire hydrant located within 88 metres of the site and a fire station within 1 mile are also integral to the FPP. The Fire Service have confirmed the fire hydrant conforms to British Standard 750 and is regularly serviced and maintained by them.

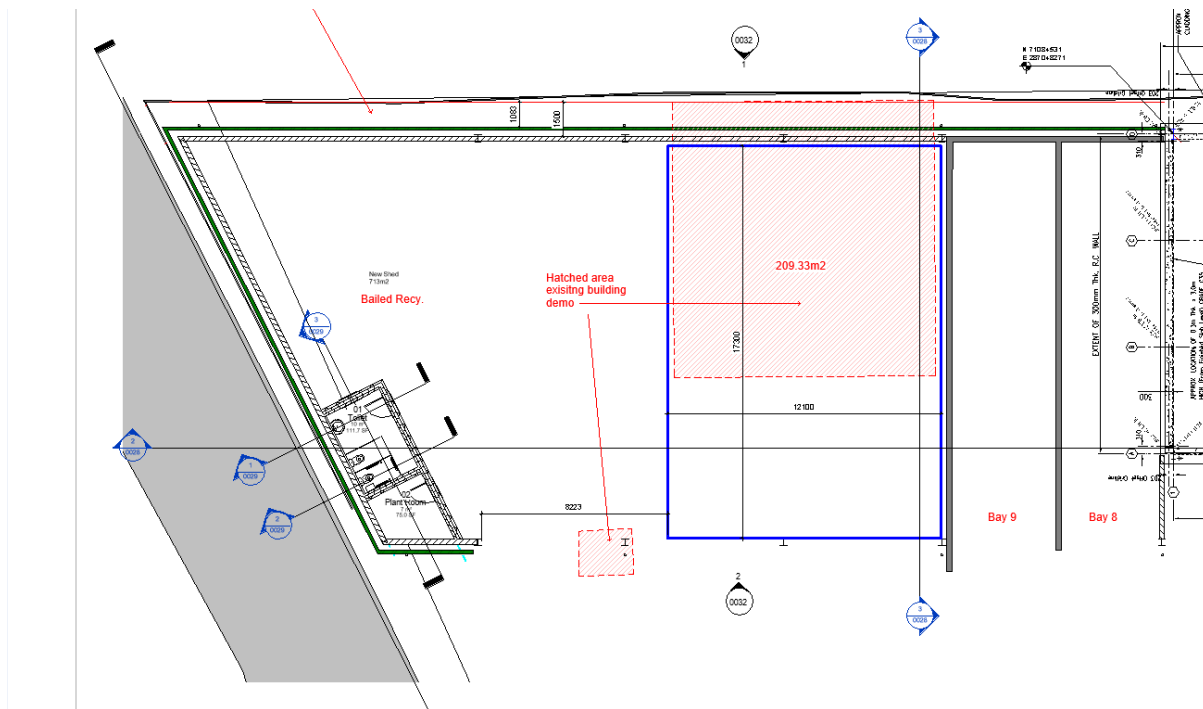
The proposed heat and smoke alarms will also be directly linked to 24-7 monitoring that would trigger a response from the fire brigade.

## Site plan detailing works required



Plan showing area designated for recycling equipment





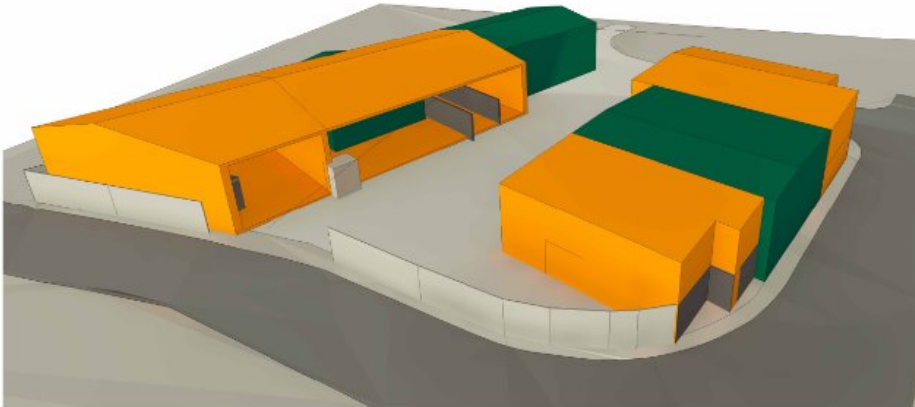
## Recycling infrastructure

The existing sorting equipment requires replacement with a system capable of sorting the range of materials collected through the Simpler Recycling reforms. This will include the addition of soft plastics and film and cartons as well as additional materials generated from increasing numbers of households in the district.

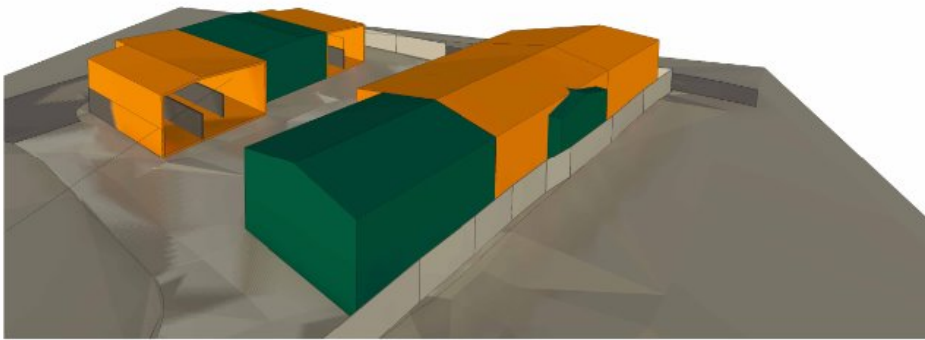
The new system will need to include specialist equipment required for the sorting process, including over-band magnets, eddy current separators, conveyor belts, picking stations and hoppers sufficient to store enough material to produce bales for onward transport to reprocessors. Materials will need to feed into the current baler with minimal secondary handling.

The new system also needs to be relocated further into site to provide space for a boundary wall that meet the necessary fire prevention and building regulations. The plan above shows the red hatched area of the existing system and the blue area the location of the replacement system.

## Proposed new sheds



① Perspective 01



② Perspective 02

## **Proposed phasing for works**

The proposed phasing plan was carefully considered to ensure the site could remain operational during delivery of the works.

Works will be carried out in phases to allow waste operations to continue throughout and ensure both TDC staff and external contractors are kept safe.

Works will take place in different bays with temporary closure of these bays and relocation of materials to other bays during works to allow for safe working. More loose loads will be sent out to avoid material accumulating.

### **Phase 1**

Work to commence in glass bays (silos 1, 2 and 3). Whilst work is taking place in this area, silo 6 will be used for glass.

### **Phase 2**

In the food skip storage area, card and plastic bays (silos 6 & 7). One of the spare food waste skips stored in this area will be moved across to the bale storage area (bottom left hand side of site). During this phase glass emptying and storage to move back to silos 1. Silos 2 & 3 to be used for storage of baled and loose material.

### **Phases 3 & 4**

Third phase of works in the sortline and bale storage area. Fourth phase of works in the sortline area and plastics/metals feeder bays (silos 8 & 9). Sortline and baler to be decommissioned during these phases. Card back into silos 6 & 7 during phases 3 and 4. Plastic to be tipped into silo 5 whilst 8 & 9 are out of action.

### **Phase 5**

Fifth phase of works in paper shed and hardstanding to side. Paper to be emptied into silo 3 and then baled using card baler for duration of this phase.



**Project delivery timeframe**

ID	Task Name	Duration	Start	Finish
1	<b>Project commencement</b>	<b>14 days</b>	<b>Thu 24/10/24</b>	<b>Tue 12/11/24</b>
2	AECOM and Team Appointment	0 days	Thu 24/10/24	Thu 24/10/24
3	Design team mobilisation	10 days	Thu 24/10/24	Wed 06/11/24
4	Briefing meeting/ site visit	1 day	Tue 12/11/24	Tue 12/11/24
5	<b>RIBA 0-2</b>	<b>133 days</b>	<b>Wed 13/11/24</b>	<b>Fri 23/05/25</b>
6	Review existing info	5 days	Wed 13/11/24	Tue 19/11/24
7	Procure and undertake surveys	15 wks	Wed 20/11/24	Tue 04/03/25
8	Stakeholder engagement (TDC, EA, SWW)	8 wks	Wed 13/11/24	Tue 07/01/25
9	Concept Design	12 wks	Wed 13/11/24	Tue 04/02/25
10	RIBA Stage 2 report	1.2 wks	Wed 05/02/25	Wed 12/02/25
11	TDC Sign Off Report and Feedback	13.4 wks	Thu 13/02/25	Fri 23/05/25
12	<b>RIBA3</b>	<b>50 days</b>	<b>Tue 27/05/25</b>	<b>Mon 04/08/25</b>
13	Developed Design	8 wks	Tue 27/05/25	Mon 21/07/25
14	RIBA Stage 3 report	1 wk	Tue 22/07/25	Mon 28/07/25
15	TDC Sign Off RIBA 3	1 wk	Tue 29/07/25	Mon 04/08/25
16	<b>Planning</b>	<b>135 days</b>	<b>Tue 27/05/25</b>	<b>Tue 02/12/25</b>
17	Pre-App Submission and LPA response (follows Stage 2 sign off)	8 wks	Tue 27/05/25	Mon 21/07/25
18	Planning Application	2 wks	Tue 05/08/25	Mon 18/08/25
19	Planning Application Validation	2 wks	Tue 19/08/25	Tue 02/09/25
20	Planning Decision Period incl. EA, SWW approvals	13 wks	Wed 03/09/25	Tue 02/12/25
21	<b>RIBA 4</b>	<b>45 days</b>	<b>Tue 05/08/25</b>	<b>Tue 07/10/25</b>
22	Technical Design	7 wks	Tue 05/08/25	Tue 23/09/25
23	RIBA Stage 4 report	1 wk	Wed 24/09/25	Tue 30/09/25
24	TDC Sign Off RIBA 4	1 wk	Wed 01/10/25	Tue 07/10/25
25	<b>Building Control</b>	<b>25 days</b>	<b>Wed 08/10/25</b>	<b>Tue 11/11/25</b>
26	Finalise pack and submit	1 wk	Wed 08/10/25	Tue 14/10/25
27	BC review	4 wks	Wed 15/10/25	Tue 11/11/25
28	Plans approval	0 days	Tue 11/11/25	Tue 11/11/25
29	<b>Procurement</b>	<b>55 days</b>	<b>Wed 08/10/25</b>	<b>Tue 23/12/25</b>
30	Prepare and issue ITT	1 wk	Wed 08/10/25	Tue 14/10/25
31	Tender Period	7 wks	Wed 15/10/25	Tue 02/12/25
32	Tender Review, Report and Contract Execution	3 wks	Wed 03/12/25	Tue 23/12/25
33	Contract Execution	0 days	Tue 23/12/25	Tue 23/12/25
34	<b>Mobilisation and Construction Phase RIBA 5</b>	<b>300 days</b>	<b>Wed 24/12/25</b>	<b>Mon 01/03/27</b>
35	Contractor Mobilisation	4 wks	Wed 24/12/25	Wed 21/01/26
36	Start on site	0 days	Wed 21/01/26	Wed 21/01/26
37	Construction (in 5 phases with sectional completions)	56 wks	Thu 22/01/26	Mon 01/03/27
38	Practical Completion (of all phases)	0 days	Mon 01/03/27	Mon 01/03/27

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## **Summary Information from RIBA Stage 2 report**

AECOM Ltd were appointed via a professional services framework to provide design and project management services and led a multidisciplinary team working alongside Teignbridge officers.

The report, completed in February 2025, produced a concept design for the Waste Transfer Station.

The proposed design incorporates upgrades to existing facilities, including enclosing waste bays and installing drainage systems, replacement of most of the existing silo walls to achieve the EA fire protection requirements.

The RIBA stage 2 report concluded that the requirements of the Environment Agency and Building Regulations can all be met.

The report also identified key constraints affecting the project, including the phasing of the works on an active site, and provided an estimate of the costs to deliver the required works.

### **The established primary objectives were:**

- Implementation of a sealed drainage system to prevent contamination of local watercourses and ensure compliance with environmental regulations.
- Adherence to the Environmental Agency approved Fire Prevention Plan through the inclusion of fire-resistant structures.
- Fire resistance at boundaries to comply with Building Regulations.
- Demolish existing South West Shed and construct new shed to accommodate new baling machine (TDC direct purchase).
- New WC facilities in new location to enhance operational efficiency.
- Installation of two 15,000litre water tanks which will be used for firefighting and waste cleaning purposes as outlined in the FPP.

Secondary objectives:

- Include PV array to roofs
- Include rainwater harvesting to top up water storage (fire strategy and wash down use).

### **Primary survey information included**

Measured Building Survey

Utilities Survey

PCC Silo Walls Testing

Topographical Survey

Ground Investigation Survey

Asbestos

Following this architecture, civil, structural, mechanical and electrical engineering designs were considered and developed alongside health & safety, risk and statutory approval requirements.

### **Statutory Approval Requirements**

Environment Agency

Building Control

Planning

Party Wall Act

Building Safety Act 2022

SWW Build-over agreement

### **Procurement Considerations**

A full design JCT Standard Building Contract Without Quantities was recommended as the preferred approach to procure the works

This enables detailed development of the design before tendering the works. A design and build route was considered less suitable, given the project-specific requirements and need to develop the design alongside the client at each stage.

The traditional route would be via a single stage tender which has the following advantages:

- Minimising time on site to minimise disruption to ongoing operations - the traditional procurement approach facilitates this by ensuring that detailed design work is completed before the contractor starts on site. This front-end design helps streamline construction activities, reducing delays and unforeseen issues.
- Cost certainty - finalising the design before entering the construction phase enables more accurate pricing, reducing the contingencies that contractors might otherwise include to account for design uncertainties. This provides greater cost certainty for the client and ensures the project is delivered in the most economical way.
- Enhanced Client Input - the project has specific design requirements that must be met to ensure compliance with Environment Agency regulations and the site's long-



term functionality. The proposed procurement route allows greater client input throughout the design process, ensuring that critical aspects such as material robustness are properly addressed before construction begins. This level of involvement would be more challenging under a design & build procurement route.

- Contractor Interest - this size of contract is likely to attract interests from 'Tier 2' contractors. The client retaining design responsibility will make the project more attractive to this category of potential contractor.

Two stage tendering, where costs are negotiated on an open book basis has the drawback of losing some of the supply chain competition.

A JCT Standard Building Contract Without Quantities is better understood by the contractors anticipated to tender. The quantity / pricing risk is transferred to the main contractor.

### **Next steps**

**RIBA Stage 3** work will refine and develop the concept design into a spatially coordinated design; incorporating technical coordination across all disciplines, finalising design solutions, and preparing for planning and procurement.

The following activities will be undertaken:

- Structural design to integrate new fire-resistant bay walls, supporting structures, and foundations
- Mechanical and electrical services, including fire suppression, drainage, and lighting systems
- Materials selection, ensuring compliance with fire safety, environmental regulations, and durability requirements
- Finalisation of site layout, including the sealed drainage system, WC relocations, and covered waste bays
- Fire safety compliance, ensuring adherence to the FPP
- Construction methodology and phasing plan to minimise disruption to site operations
- Cost plan refinement
- Coordination with Building Control, SWW and the EA for regulatory approvals
- Submission of planning application

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# Waste Transfer Station Works

Chris Braines- Head of Environmental Services

12/05/2025

# Thank you



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# Waste Transfer Station Works

Background

Simpler Recycling

Waste Permit

Site Infrastructure Requirements

Timeframe and Procurement

Questions





# Background



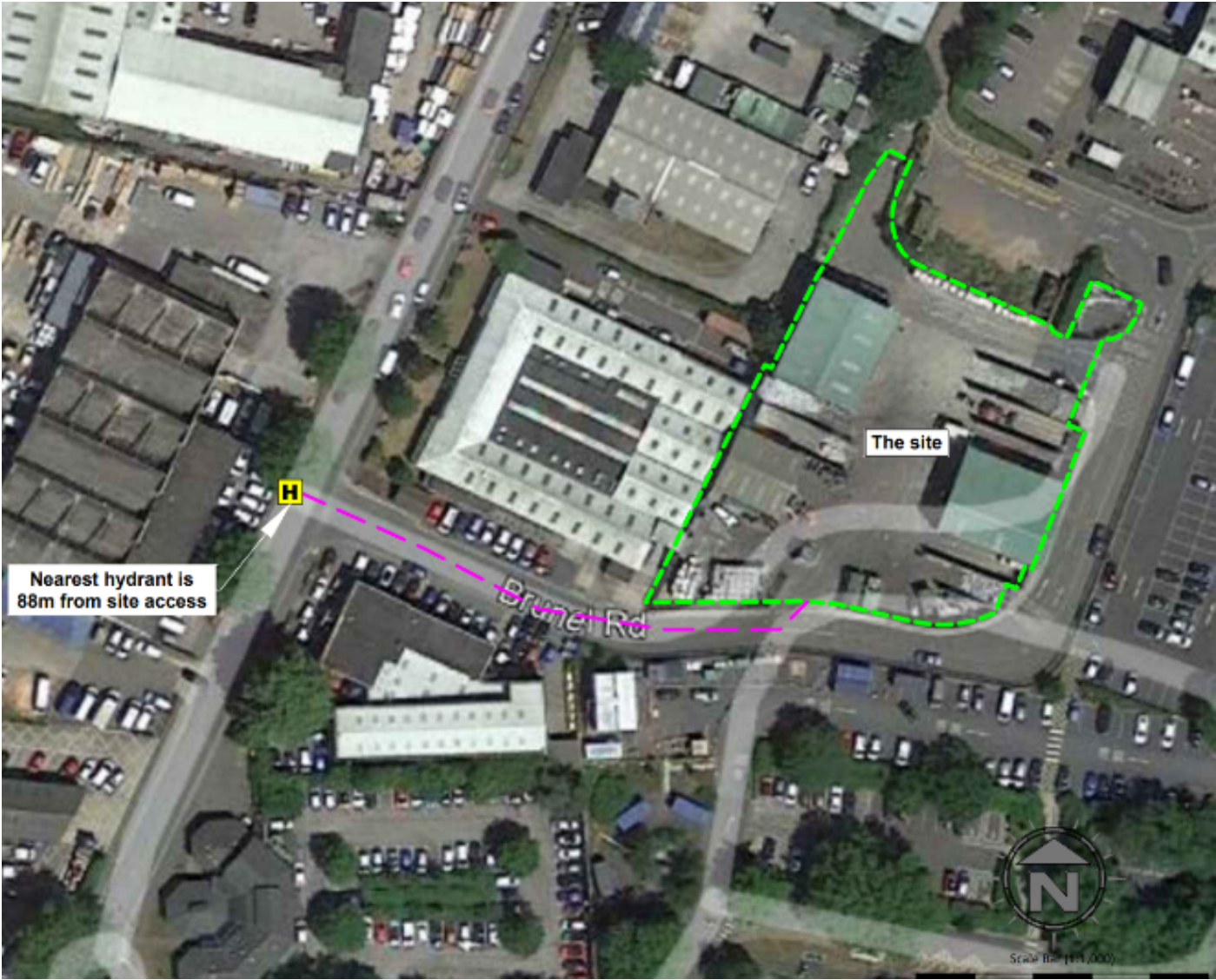
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# Background





# Background

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# Background

- The site manages the household recycling and food waste collected from across the district.
- Materials are delivered, sorted, stored, baled and bulked for onward transportation to reprocessors.
- Around 16,000 tonnes of recyclates handled annually.
- The site generates around £1.5M of income annually to support service costs.

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# Background

- The 2018 [Resources and Waste Strategy](#) for England, outlined several policies for major reforms to the waste sector.
- [Led to the Environment Act 2021](#) and subsequently
- [The Separation of Waste \(England\) Regulations 2025](#)
- [The Environmental Permitting \(England and Wales\) \(Amendment\) Regulations 2023](#) also came into force.

# Simpler Recycling

Simpler Recycling aims to standardise the materials that are collected for recycling across all households and businesses in England.

Our service is well placed to comply with the requirements with two notable exceptions.

- The compulsory collection of cartons from all households by April 2026.
- The compulsory collection of flexible plastics and films from all households by April 2027.

Introducing these materials won't require changes to our collection vehicles but will require changes at the Waste Transfer Station.

# Simpler Recycling

## Cartons



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## Flexible plastics and films





# Simpler Recycling

## Cartons



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Household collection containers will also need to be reviewed. This is being considered separately to the WTS infrastructure works.

# Simpler Recycling

- Requirement to increase the throughput and storage capacity of the site to accommodate the recycling generated from new properties in the district.
- Since previous site improvement works in 2014 an additional 4,000 tonnes are handled annually.
- A further 1,600 tonnes are estimated to require processing over the next decade based on housing growth.
- Household collection containers will also need to be reviewed. This is being considered separately to the WTS infrastructure works project.

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# Waste Permit

- The Waste Transfer Station currently operates under permit exemptions.
- Site review undertaken to explore options to bring the site to a permissible state.
- The change in legislation means a permit must be obtained to continue operations at the site.
- We have worked collaboratively with the Environment Agency, as the regulatory body, to understand and agree the required improvements to the site.

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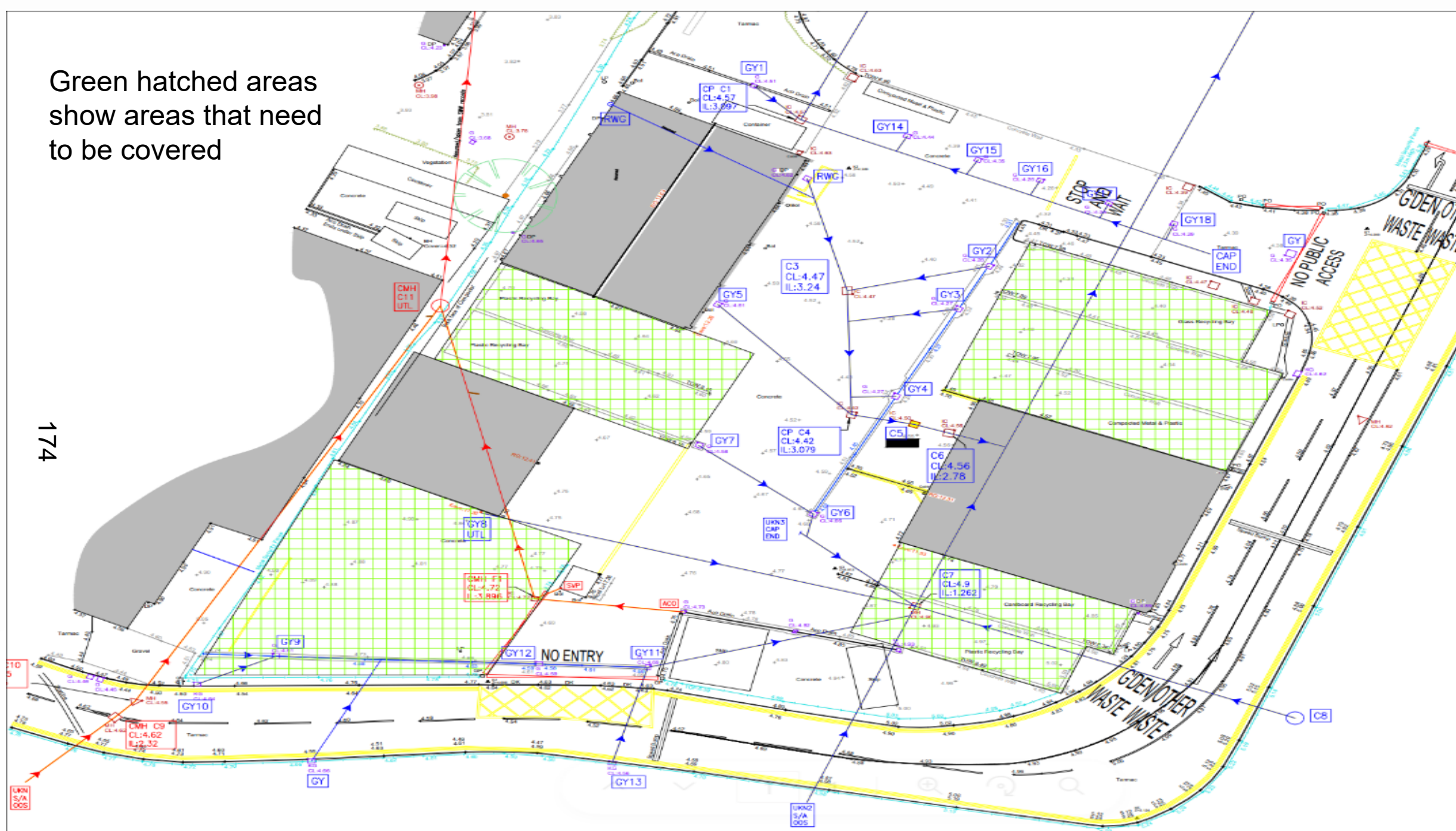
# Site Infrastructure Requirements

## Key works required

- Portal framed covered sheds, with fire segregation to accommodate waste stockpiles and allow vehicle movements.
- Sealed drainage to ensure any leachates from covered waste do not enter the surface water drains.
- Fire protection measures across the site in line with the Fire Prevention Plan.
- Upgraded material sorting and storage capacity for cartons and plastic films.
- Installation of greywater storage systems for use in fire safety and site operations.
- Solar panel system to generate electricity for use on site.

Green hatched areas  
show areas that need  
to be covered

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## Outline Design

Orange shows new covered areas.

Note requirement to move into the site to enable installation of suitable fire-resistant boundary.

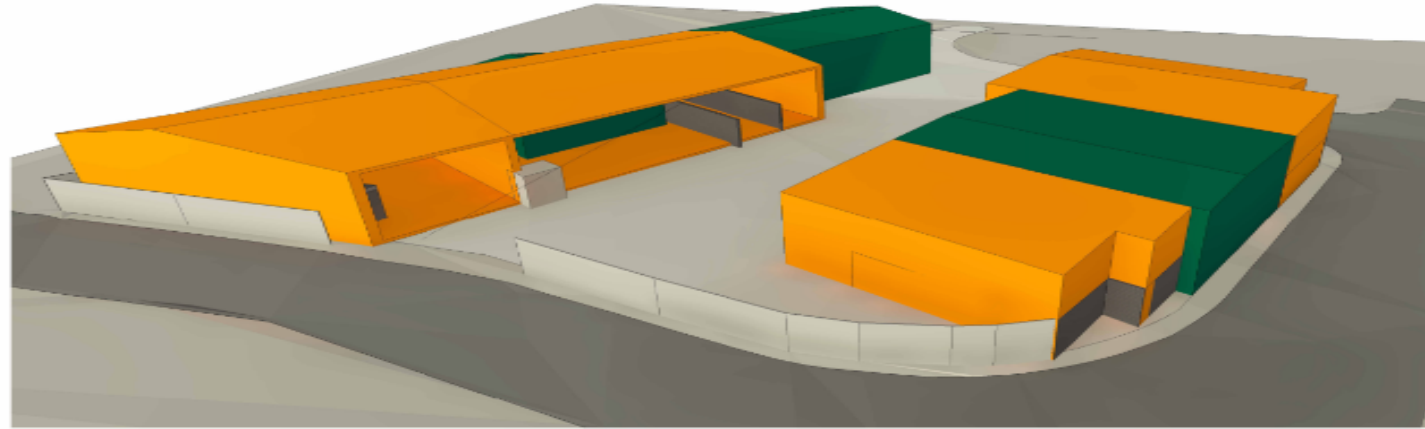
175



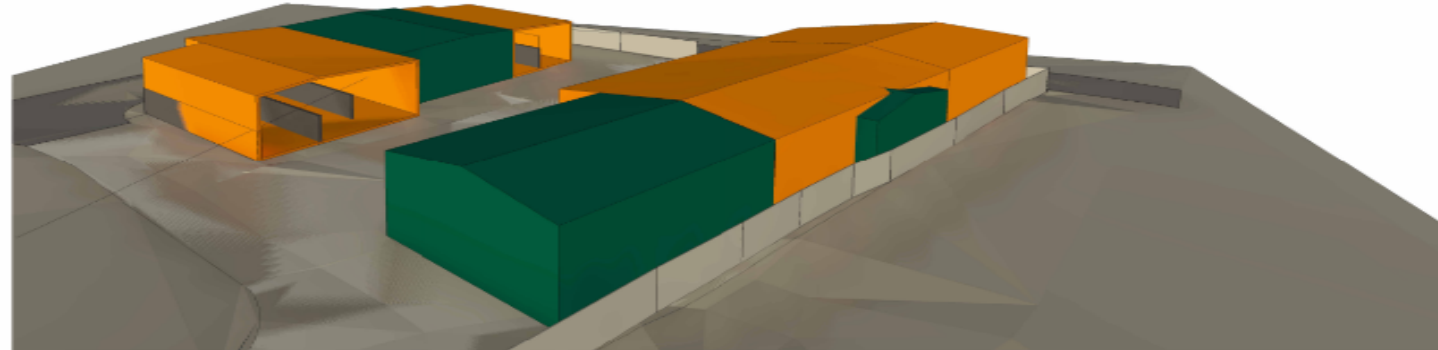
## Outline Design

Orange shows new covered areas.

Green existing.



① Perspective 01



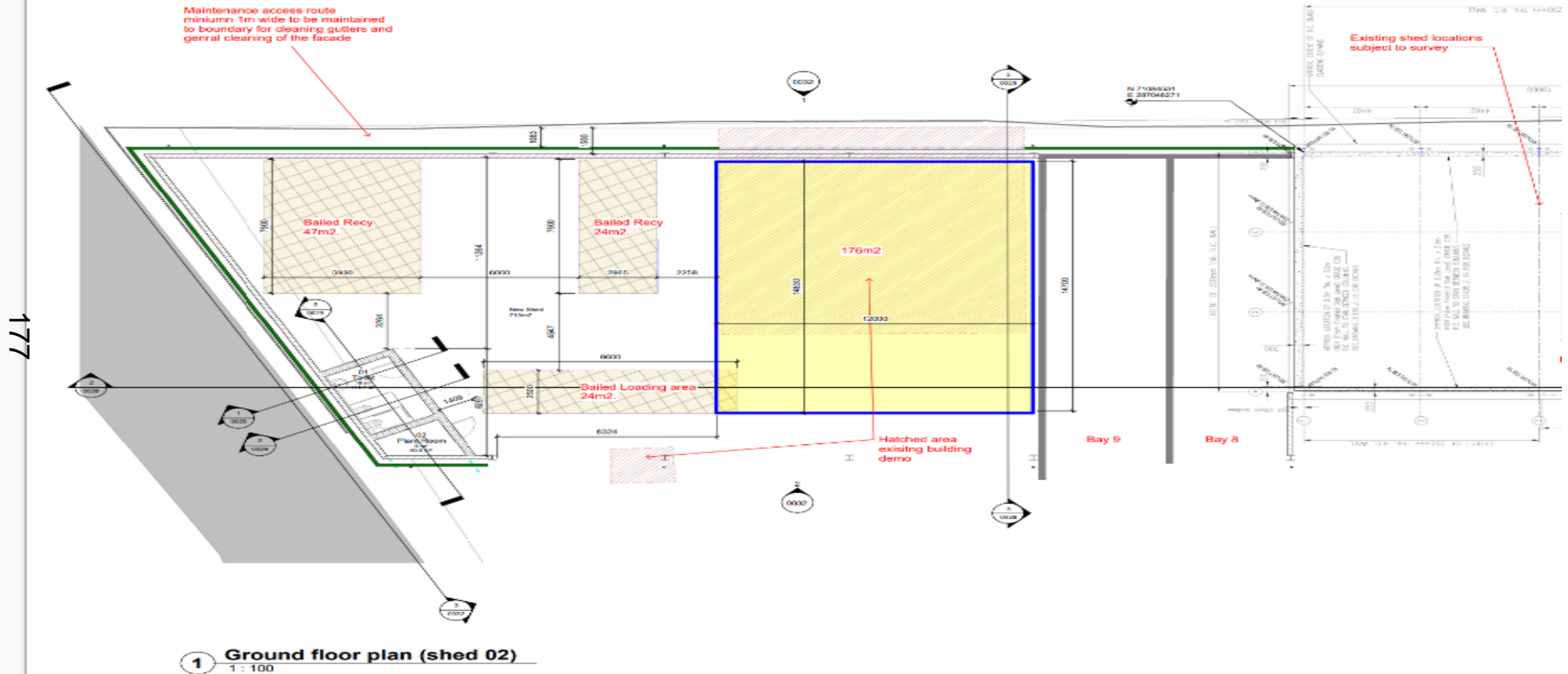
② Perspective 02

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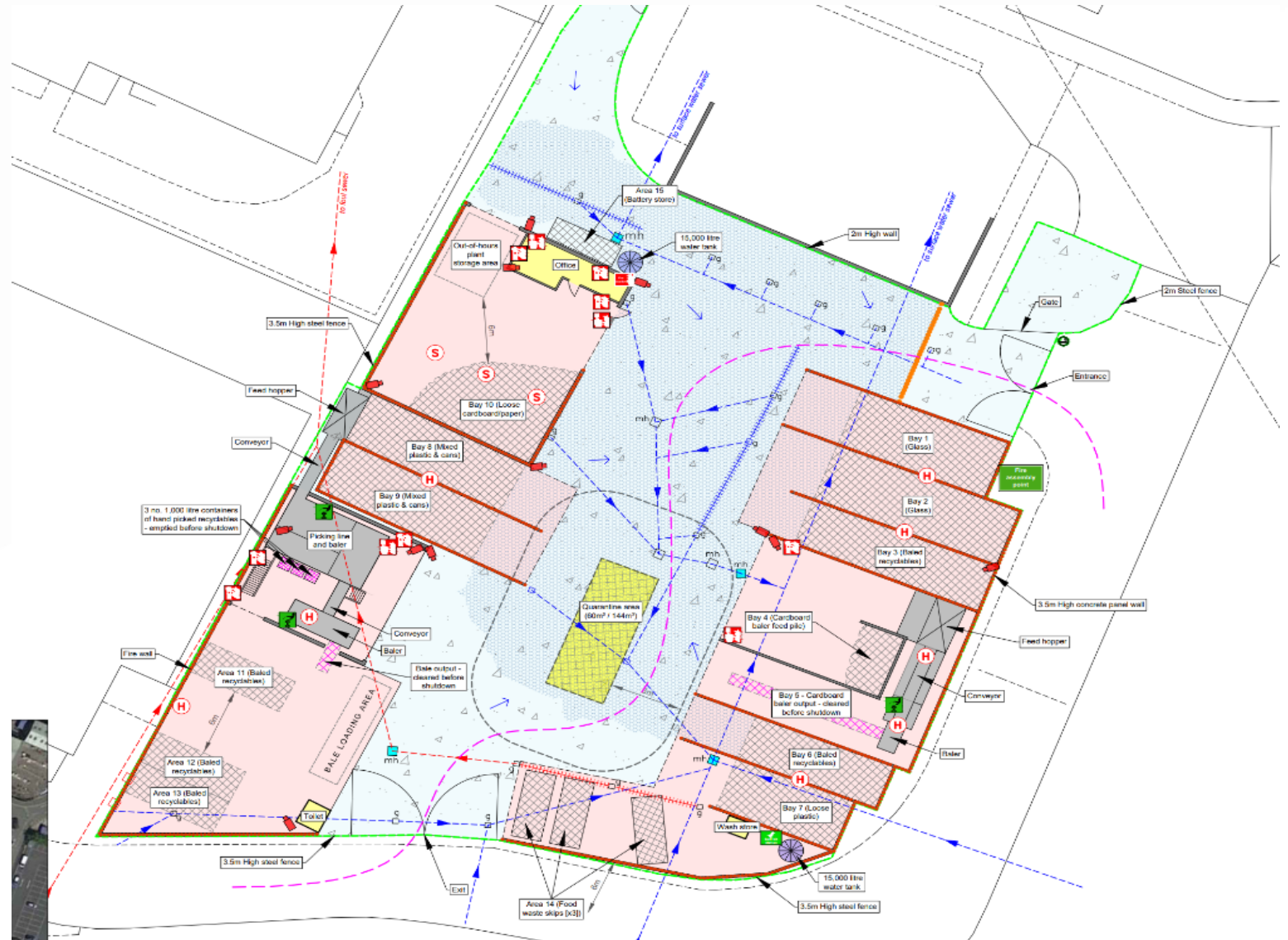
# Outline Design

Blue box denotes area assigned to sorting equipment.



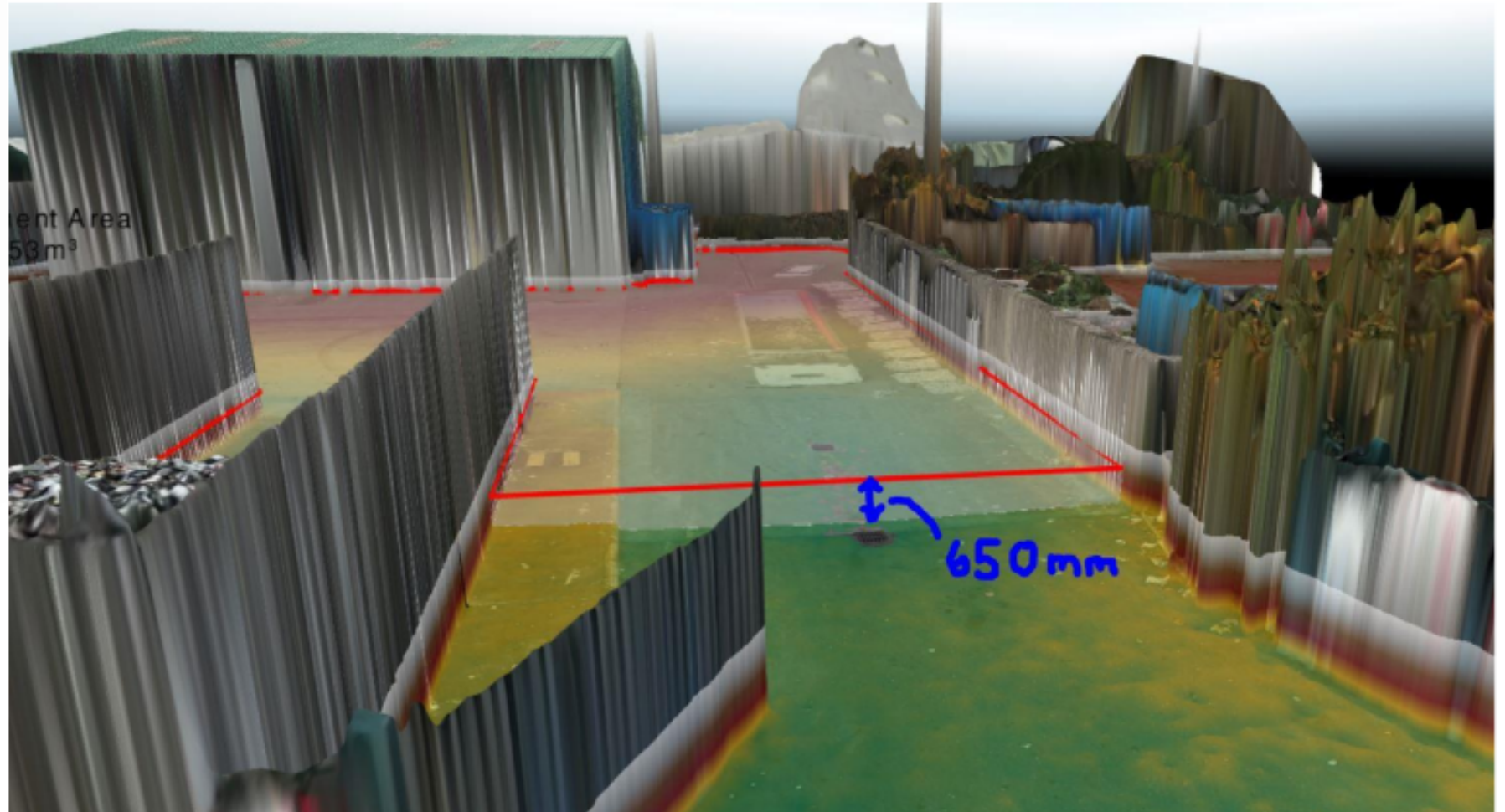
## Outline Design

The Fire Prevention Plan requires us to identify quarantine areas, ensure the site perimeter and stockpiles of waste are segregated to required standards



## Outline Design

The Fire Prevention Plan requires us to contain waste water used to tackle fires linked to waste stockpiles sizes.



# Timeframes

- Works need to be delivered by March 2027 for us to comply with Simpler Recycling requirements.
- The addition of cartons by March 2026 can be temporarily handled using the existing site infrastructure.
- The current site could not handle the collection of plastic films due to space and sorting limitations.
- The site needs to remain operational throughout the works, albeit with reduced capacity. This creates challenges to delivery of the works and has been factored into the estimated delivery timeframes





# Procurement

- Works need to be delivered by March 2027 for us to comply with Simpler Recycling requirements.
- Two interdependent procurements required. Building works. Sorting equipment.
- 182 • The estimated costs are considered commercially sensitive and will be included as a separate Part II item for consideration at the Full Council meeting on the 20 May 2025.
- The budget for the required works will be funded from revenue contributions to capital, using income from the Extended Producer Responsibility scheme due from April 2025 and DEFRA revenue support for food waste collections anticipated from April 2026 and CIL.

# Questions?

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# Equality Impact Assessment

Assessment Of:	
<input type="checkbox"/> Policy <input type="checkbox"/> Strategy <input type="checkbox"/> Function <input checked="" type="checkbox"/> Service <input type="checkbox"/> Other:	<input type="checkbox"/> New <input type="checkbox"/> Already exists / review <input checked="" type="checkbox"/> Changing
Directorate: Environmental Services	Assessment carried out by: L Turner
Service Area: Waste & Cleansing	Job Role: Recycling Officer
Version / Date of Sign Off by Director:	

## Step 1: What do we want to do?

*This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the Policy Officer early for advice.*

### 1.1 What are the aims and objectives/purpose of this proposal?

*Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.*

To complete works at Teignbridge District Council's waste transfer station to meet waste permit requirements stipulated by the Environment Agency and upgrade recycling infrastructure to collect the additional recycling materials stipulated by the Simpler Recycling reforms.

These changes are part of the move to ensure all sites meet minimum criteria, and in the case of the bulking station site the risk of leachate contaminants into the surface water system and Aller Brook.

Changes to the permit will also bring welfare facilities up to a suitable level.

### 1.2 Who will the proposal have the potential to affect?

<input checked="" type="checkbox"/> Service users	<input checked="" type="checkbox"/> The wider community	<input checked="" type="checkbox"/> Teignbridge workforce
---	---	---

### 1.3 Will the proposal have an equality impact?

*Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?*

*If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by your manager.*

*If 'Yes' complete the rest of this assessment.*

<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	[please select]
--	------------------------------------	-----------------

Improvements to welfare provision on site will be a positive outcome for all site users.

The site improvements will enable additional materials to be collected from all households for recycling.

## Step 2: What information do we have?

### 2.1 What data or evidence is there which tells us who is, or could be affected?

Please use this section to demonstrate an understanding of who could be affected by the proposal. Include general population data where appropriate, and information about people who will be affected with particular reference to protected and other relevant characteristics (listed in 2.2).

Use one row for each evidence source and say which characteristic(s) it relates to. You can include a mix of qualitative and quantitative data - from national research, local data or previous consultations and engagement activities.

Outline whether there are any over or under representation of equality groups within your service - don't forget to benchmark to local population where appropriate.

For workforce / management of change proposals you will need to look at the diversity of the affected team(s) using available evidence such as the employee profile data. Identify any under/over-representation for age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation. Please see: [Equality Act 2010 \(legislation.gov.uk\)](https://legislation.gov.uk).

Data / Evidence Source <i>[Include a reference where known]</i>	Summary of what this tells us
Staff- Employee profile data- Statistics from staff survey 2024- <a href="#">Equality, Diversity and Inclusion</a>	Breakdown of staff workforce by protected characteristics
Devon Census 2021 Data <a href="#">Census 2021 - Facts and Figures</a>	Population statistics
LG Inform Teignbridge Profile <a href="#">Home   LG Inform</a>	Basic district statistics including population and demographics
<b>Additional comments:</b>	

### 2.2 Do you currently monitor relevant activity by the following protected characteristics?

<input type="checkbox"/> Age	<input type="checkbox"/> Disability	<input type="checkbox"/> Gender Reassignment
<input type="checkbox"/> Marriage and Civil Partnership	<input type="checkbox"/> Pregnancy/Maternity	<input type="checkbox"/> Race
<input type="checkbox"/> Religion or Belief	<input type="checkbox"/> Sex	<input type="checkbox"/> Sexual Orientation

### 2.3 Are there any gaps in the evidence base?

Where there are gaps in the evidence, or you don't have enough information about some equality groups, include an equality action to find out in section 4.2 below. This doesn't mean that you can't complete the assessment without the information, but you need to follow up the action and if necessary, review the assessment later. If you are unable to fill in the gaps please state this clearly with a justification.

For workforce related proposals all relevant information on characteristics may need to be sought from HR (e.g. pregnancy/maternity). For smaller teams diversity data may be redacted. A high proportion of not known/not disclosed may require action to address and identify the information needed.

No- please see link aboveDevo

## 2.4 How have you involved communities and groups that could be affected?

You will nearly always need to involve and consult with internal and external stakeholders during your assessment. The extent of the engagement will depend on the nature of the proposal or change. This should usually include individuals and groups representing different relevant protected characteristics. Please include details of any completed engagement and consultation and how representative this has been of Teignbridge's diverse communities.

Include the main findings of any engagement and consultation in Section 2.1 above.

If you are managing a workforce change process or restructure please refer to HR for advice on how to consult and engage with employees. Relevant stakeholders for engagement about workforce changes may include e.g. staff-led groups, trades unions as well as affected staff.

Email correspondence and in person meetings with site staff to outline what impact the works will have during the construction phase.  
Information to go to collection crews via Waste Operations Manager in advance of works to outline welfare provision and any mitigation regarding welfare.  
Discussed works with neighbouring Recycling Centre operated by Suez/DCC  
Councillors updated through Executive Member meetings and all member briefing prior to Full Council report.

## 2.5 How will engagement with stakeholders continue?

Explain how you will continue to engage with stakeholders throughout the course of planning and delivery. Please describe where more engagement and consultation is required and set out how you intend to undertake it. Include any targeted work to seek the views of under-represented groups. If you do not intend to undertake it, please set out your justification. You can ask the Consultation Officer for help in targeting particular groups.

Primary stakeholders are staff, councillors, neighbouring businesses, external consultants and contractors. Relevant updates to be provided by email, Teams and site meetings as appropriate to keep all stakeholders informed  
Councillors updated through relevant committees and Executive member briefings.

## Step 3: Who might the proposal impact?

Analysis of impacts must be rigorous. Please demonstrate your analysis of any impacts of the proposal in this section, referring to evidence you have gathered above and the characteristics protected by the Equality Act 2010. Also include details of existing issues for particular groups that you are aware of and are seeking to address or mitigate through this proposal.

### 3.1 Does the proposal have any potentially adverse impacts on people on the basis of their protected or other relevant characteristics?

Consider sub-categories (different kinds of disability, ethnic background etc.) and how people with combined characteristics (e.g. young women) might have particular needs or experience particular kinds of disadvantage.

Where mitigations indicate a follow-on action, include this in the 'Action Plan' Section 4.2 below.

<b>GENERAL COMMENTS</b> <i>(highlight any potential issues that might impact <b>all or many groups</b>)</i>	
Access to welfare facilities during works- phases of work to be provided to all site users before hand to allow provision for alternative facilities	
<b>PROTECTED CHARACTERISTICS</b>	
<b>Age: Young People</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	No school visits actively taking place on site. Any ad hoc visits to be prohibited during works
Mitigations:	
<b>Age: Older People</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Unlikely to have any impact on users of site. Any external visitors to site to be avoided during works unless absolutely essential and agreed with site staff before hand
Mitigations:	
<b>Disability</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Unlikely to have any impact on users of site. Any external visitors to site to be avoided during works unless absolutely essential and agreed with site staff before hand
Mitigations:	
<b>Sex</b>	Does your analysis indicate a disproportionate impact? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Access to welfare facilities will need to be managed during works
Mitigations:	Information providing nearest alternative facilities provided.
<b>Sexual orientation</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Not relevant
Mitigations:	
<b>Pregnancy / Maternity</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Access to welfare facilities will need to be managed during works
Mitigations:	Information providing nearest alternative facilities provided. External RA to cover if required by user(s) of site
<b>Gender reassignment</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Not relevant
Mitigations:	
<b>Race</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Not relevant
Mitigations:	
<b>Religion or Belief</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Not relevant
Mitigations:	
<b>Marriage &amp; civil partnership</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
Potential impacts:	Not relevant
Mitigations:	

#### OTHER RELEVANT CHARACTERISTICS

<b>Socio-Economic (deprivation)</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Neutral <input type="checkbox"/>
-------------------------------------	---



Potential impacts:	Not relevant
Mitigations:	
<b>Other group(s)</b> Please add additional rows below to detail the impact for other relevant groups as appropriate e.g. Asylums and Refugees; Rural/Urban Communities, Homelessness, Digital Exclusion, Access To Transport	Not relevant
Potential impacts:	
Mitigations:	

### 3.2 Does the proposal create any benefits for people on the basis of their protected or other relevant characteristics?

Outline any potential benefits of the proposal and how they can be maximised. Identify how the proposal will support our Public Sector Equality Duty to:

- ✓ Eliminate unlawful discrimination for a protected group
- ✓ Advance equality of opportunity between people who share a protected characteristic and those who don't
- ✓ Foster good relations between people who share a protected characteristic and those who don't

Improved facilities for those site users including welfare facilities and added cover for staff particularly beneficial during extreme weather.

## Step 4: Impact

### 4.1 How has the equality impact assessment informed or changed the proposal?

What are the main conclusions of this assessment? Use this section to provide an overview of your findings. This content should be used as a summary in reports, where this full assessment is included as an appendix.

If you have identified any significant negative impacts which cannot be mitigated, provide a justification showing how the proposal is proportionate, necessary and appropriate despite this.

<b>Summary of significant negative impacts and how they can be mitigated or justified:</b>
No changes
<b>Summary of positive impacts / opportunities to promote the Public Sector Equality Duty:</b>
No changes

### 4.2 Action Plan

Use this section to set out any actions you have identified to improve data, mitigate issues, or maximise opportunities etc. If an action is to meet the needs of a particular protected group please specify this.

Improvement / action required	Responsible Officer	Timescale
No actions required		

### 4.3 How will the impact of your proposal and actions be measured?

*How will you know if have been successful? Once the activity has been implemented this equality impact assessment should be periodically reviewed to make sure your changes have been effective and your approach is still appropriate. Include the timescale for review in your action plan above.*

N/A
-----

### 4.4 Is there an opportunity to promote positive attitudes and good relations between different groups and communities?

N/A
-----

## Step 5: Review & Sign-Off

EIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek review and feedback from management before requesting it to be signed off. All working drafts of EIAs and final signed-off EIAs should be saved in G:\GLOBAL\EIA. Once signed-off please add the details to the 'EIA Register' of all council EIAs saved in the same directory.

<b>Reviewed by Service Manager:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Instead was reviewed by:	<b>Strategic Leadership Team Sign-Off:</b>
Date:	Date: